

F.U.B.COM  
F.C-I I § II



AC-19.3.2012

Item No. 4.47





**Revised Syllabus**  
**Foundation Course for F. Y. B.Com**  
**Semester I**

Lectures 45  
Marks 100

**Unit 1**  
**Overview of Indian Society:**

Understand the multi-cultural diversity of Indian society through its demographic composition: population distribution according to religion, caste, and gender;

Appreciate the concept of linguistic diversity in relation to the Indian situation;

Understand regional variations according to rural, urban and tribal characteristics; Understanding the concept of diversity as difference. (5 lectures)

**Unit 2**  
**Concept of Disparity- 1:**

Understand the concept of disparity as arising out of stratification and inequality;

Explore the disparities arising out of gender with special reference to violence against women, female foeticide (declining sex ratio), and portrayal of women in media;

Appreciate the inequalities faced by people with disabilities and understand the issues of people with physical and mental disabilities. (10 lectures)

**Unit 3**  
**Concept of Disparity-2:**

Examine inequalities manifested due to the caste system and inter-group conflicts arising thereof;

Understand inter-group conflicts arising out of communalism;

Examine the causes and effects of conflicts arising out of regionalism and linguistic differences. (10 lectures)

**Unit 4**  
**The Indian Constitution:**

Philosophy of the Constitution as set out in the Preamble;

The structure of the Constitution-the Preamble, Main Body and Schedules;

Fundamental Duties of the Indian Citizen; tolerance, peace and communal harmony as crucial values in strengthening the social fabric of Indian society;

Basic features of the Constitution.

(10 lectures)



#### Unit 5

#### Significant Aspects of Political Processes; The party system in Indian politics;

Local self-government in urban and rural areas; the 73rd and 74th Amendments and their implications for inclusive politics;

Role and significance of women in politics. (10 lectures)

#### Unit 6

#### Growing Social Problems in India:

- Substance abuse- impact on youth & challenges for the future
- HIV/AIDS- awareness, prevention, treatment and services
- Problems of the elderly- causes, implications and response
- Issue of child labour- magnitude, causes, effects and response
- Child abuse- effects and ways to prevent
- Trafficking of women- causes, effects and response

(15 lectures)

#### Note:

15 lectures will be allotted for project guidance

Unit Number 6 will not be assessed for the Semester End Exam

#### Revised Syllabus Foundation Course for F. Y. B Com Semester II

Lectures 45  
Marks 100

#### Unit 1

#### Globalisation and Indian Society:

Understanding the concepts of liberalization, privatization and globalization;  
Growth of information technology and communication and its impact manifested in everyday life;  
Impact of globalization on industry: changes in employment and increasing migration;  
Changes in agrarian sector due to globalization; rise in corporate farming and increase in farmers' suicides. (7 lectures)

#### Unit 2

#### Human Rights

Concept of Human Rights; origin and evolution of the concept;

The Universal Declaration of Human Rights;

Human Rights constituents with special reference to Fundamental Rights stated in the Constitution;

(10 lectures)





**Unit 3  
Ecology**

Importance of Environment Studies in the current developmental context;  
Understanding concepts of Environment, Ecology and their interconnectedness;  
Environment as natural capital and connection to quality of human life;  
Environmental Degradation- causes and impact on human life;  
Sustainable development- concept and components; poverty and environment

(10 lectures)

**Unit 4**

**Understanding Stress and Conflict:**

Causes of stress and conflict in individuals and society;  
Agents of socialization and the role played by them in developing the individual;  
Significance of values, ethics and prejudices in developing the individual;  
Stereotyping and prejudice as significant factors in causing conflicts in society.  
Aggression and violence as the public expression of conflict;

(10 lectures)

**Unit 5**

**Managing Stress and Conflict in Contemporary Society:**

Types of conflicts and use of coping mechanisms for managing individual stress;  
Maslow's theory of self-actualisation;  
Different methods of responding to conflicts in society;  
Conflict-resolution and efforts towards building peace and harmony in society.

(8 lectures)

**Unit 6**

**Contemporary Societal Challenges:**

- a) Increasing urbanization, problems of housing, health and sanitation;
- b) Changing lifestyles and impact on culture in a globalised world.
- c) Farmers' suicides and agrarian distress.
- d) Debate regarding Genetically Modified Crops.
- e) Development projects and Human Rights violations.
- f) Increasing crime/suicides among youth.

(15 lectures)

**Note:**

15 lectures will be allotted for project guidance  
Unit Number 6 will not be assessed for the Semester End Exam

**ICAC Coordinator**  
M. H. Khapane College of  
Arts & Commerce, Pachal.



**Question Paper Pattern for FC**  
**Semester I and II Courses**  
**At the F Y B. Com Examinations**

The student will be assessed on the basis of Internal Assessment of 40 marks and a Semester End Exam of 60 marks. The student will have to secure a minimum of 40% marks in aggregate and a minimum of 40% in each component of assessment i.e. 16 out of 40 in Internal Assessment and 24 out of 60 in Semester End Exam.

**Internal Assessment:**

- There will be two mid-semester tests of 10 marks each; the first test will be on Units 1 and 2; the second test will be on Units 3 and 4.
- The tests will, as far as possible, comprise of objective questions, short notes or case studies.
- The student will have to submit an assignment/project before appearing for the Semester End Exam for 10 marks. This assignment/project will be entirely based on Unit 6 and can take the form of street-plays, posters, power-point presentations, etc.
- 10 marks will be allotted to overall participation, etc. as per the norms of the credit system
- Unit 6 will not be included in the Semester End Exam.

**Semester End Exam:**

- There will be a Semester End Exam for 60 marks of 2 hours duration.
- Question No. 1, 2 and 3 will be Full-length questions for 15 marks each; there will be an internal choice in each of these questions requiring the students to answer one of two questions asked.
- Full-length questions will be from Units 2, 3, 4 and 5 only.
- Question No. 4 will be of the Short Note type where each Short Note will be for 3 marks each. Students will be required to answer 5 out of 8 Short Notes.
- Short note questions will be from Units 1, 2, 3, 4 and 5.
- Unit 1 will not feature in the Full-length questions but will be asked only in the form of Short Note questions.

**NOTE: All other rules regarding Standard of Passing, ATKT, etc., will be as per those decided by the Faculty of Commerce and passed by the Academic Council from time to time.**

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- RAJURGI

Cover Page

AC \_\_\_\_\_  
Item No. \_\_\_\_\_**UNIVERSITY OF MUMBAI****Syllabus for Approval**

Sr. No.	Heading	Particulars
1	Title of the Course	<b>Foundation Course (SYBA, SYBSc, SYBCom; Semesters III and IV)</b>
2	Eligibility for Admission	Not Applicable
3	Passing Marks	40 %
4	Ordinances / Regulations ( if any)	Not Applicable
5	No. of Years / Semesters	<b>III and IV Semesters</b>
6	Level	<del>P.G./</del> <b>U.G./</b> Diploma / Certificate ( Strike out which is not applicable)
7	Pattern	<del>Yearly/</del> <b>Semester</b> ( Strike out which is not applicable)
8	Status	<del>New/</del> <b>Revised</b> ( Strike out which is not applicable)
9	To be implemented from Academic Year	<b>From Academic Year 2017-18</b>

Date: 8<sup>th</sup> May, 2017

Signature :

Name of BOS Chairperson /Dean : Dr Agnelo Menezes



**UNIVERSITY OF MUMBAI**

**SECOND YEAR B.A., SECOND YEAR B.Sc.,  
SECOND YEAR B.Com.**

**SEMESTER III AND IV**

**FOUNDATION COURSE**

**UNDER THE CBCGSS SYSTEM**

**EFFECTIVE FROM 2017-2018**





## FOUNDATION COURSE

### Semester III

Internal marks: 25

External marks: 75

Total Marks: 100

Lectures: 45

#### Objectives

- i. Develop a basic understanding about issues related to Human Rights of weaker sections, ecology, and science and technology.
- ii. Gain an overview of significant skills required to address competition in career choices
- iii. Appreciate the importance of developing a scientific temper towards technology and its use in everyday life

#### Module 1 **Human Rights Provisions, Violations and Redressal** (12 lectures)

- A. Scheduled Castes- Constitutional and legal rights, Forms of violations, Redressal mechanisms. (2 Lectures)
- B. Scheduled tribes- Constitutional and legal rights, Forms of violations, Redressal mechanisms. (2 Lectures)
- C. Women- Constitutional and legal rights, Forms of violations, Redressal mechanisms. (2 Lectures)
- D. Children- Constitutional and legal rights, Forms of violations, Redressal mechanisms. (2 Lectures)
- E. People with Disabilities, Minorities, and the Elderly population- Constitutional and legal rights, Forms of violations, Redressal mechanisms. (4 Lectures)

#### Module 2 **Dealing With Environmental Concerns** (11 lectures)

- A. Concept of Disaster and general effects of Disasters on human life - physical, psychological, economic and social effects. (3 Lectures)
- B. Some locally relevant case studies of environmental disasters. (2 Lectures)
- C. Dealing with Disasters - Factors to be considered in Prevention, Mitigation (Relief and Rehabilitation) and Disaster Preparedness. (3 Lectures)
- D. Human Rights issues in addressing disasters- issues related to compensation, equitable and fair distribution of relief and humanitarian approach to resettlement and rehabilitation. (3 Lectures)

#### Module 3 **Science and Technology I** (11 lectures)

- A. Development of Science- the ancient cultures, the Classical era, the Middle Ages, the Renaissance, the Age of Reason and Enlightenment. (3 Lectures)
- B. Nature of science- its principles and characteristics; Science as empirical, practical, theoretical, validated knowledge. (2 Lectures)
- C. Science and Superstition- the role of science in exploding myths, blind beliefs and prejudices; Science and scientific temper- scientific temper as a fundamental duty of the Indian citizen. (3 Lectures)





D. Science in everyday life- technology, its meaning and role in development; Interaction and distinction between science and technology. (3 Lectures)

**Module 4 Soft Skills for Effective Interpersonal Communication (11 lectures)**

**Part A**

- I) Effective Listening - Importance and Features. (4 Lectures)
- II) Verbal and Non-Verbal Communication; Public-Speaking and Presentation Skills.
- III) Barriers to Effective Communication; Importance of Self-Awareness and Body Language.

**Part B**

- I) Formal and Informal Communication - Purpose and Types. (4 Lectures)
- II) Writing Formal Applications, Statement of Purpose (SOP) and Resume.
- III) Preparing for Group Discussions, Interviews and Presentations.

**Part C**

- I) Leadership Skills and Self-Improvement - Characteristics of Effective Leadership. (3 Lectures)
- II) Styles of Leadership and Team-Building.

**Projects / Assignments (for Internal Assessment)**

- i. Projects/Assignments should be drawn for the component on Internal Assessment from the topics in **Module 1 to Module 4**.
- ii. Students should be given a list of possible topics - at least 3 from each Module at the beginning of the semester.
- iii. The Project/Assignment can take the form of Street-Plays / Power-Point Presentations / Poster Exhibitions and similar other modes of presentation appropriate to the topic.
- iv. Students can work in groups of not more than 8 per topic.
- v. Students must submit a hard / soft copy of the Project / Assignment before appearing for the semester end examination.

**QUESTION PAPER PATTERN (Semester III)**

The Question Paper Pattern for Semester End Examination shall be as follows:

**TOTAL MARKS: 75**

**DURATION: 150 MINUTES**

QUESTION NUMBER	DESCRIPTION	MARKS ASSIGNED
1	i. Question 1 A will be asked on the meaning / definition of concepts / terms from all	a) Total marks: 15





	<p>Modules.</p> <p>ii. Question 1 B will be asked on the topic of the Project / Assignment done by the student during the Semester</p> <p>iii. In all 8 Questions will be asked out of which 5 have to be attempted.</p>	<p>b) For 1 A, there will be 3 marks for each sub-question.</p> <p>c) For 1 B there will be 15 marks without any break-up.</p>
2	Descriptive Question with internal option (A or B) on Module 1	15
3	Descriptive Question with internal option (A or B) on Module 2	15
4	Descriptive Question with internal option (A or B) on Module 3	15
5	Descriptive Question with internal option (A or B) on Module 4	15

# FOUNDATION COURSE

Semester IV

Internal marks: 25

External marks: 75

Total Marks: 100

Lectures: 45



## Module 1 Significant, contemporary Rights of Citizens (12 lectures)

- A. **Rights of Consumers**-Violations of consumer rights and important provisions of the Consumer Protection Act, 2016; Other important laws to protect consumers; Consumer courts and consumer movements. (3 Lectures)
- B. **Right to Information**- Genesis and relation with transparency and accountability; important provisions of the Right to Information Act, 2005; some success stories. (3 Lectures)
- C. **Protection of Citizens'/Public Interest**-Public Interest Litigation, need and procedure to file a PIL; some landmark cases. (3 Lectures)
- D. **Citizens' Charters, Public Service Guarantee Acts.** (3 Lectures)

## Module 2 Approaches to understanding Ecology (11 lectures)

- A. **Understanding approaches to ecology**- Anthropocentrism, Biocentrism and Eco centrism, Ecofeminism and Deep Ecology. (3 Lectures)
- B. **Environmental Principles-1**: the sustainability principle; the polluter pays principle; the precautionary principle. (4 Lectures)
- C. **Environmental Principles-2**: the equity principle; human rights principles; the participation principle. (4 Lectures)

## Module 3 Science and Technology II (11 lectures)

### Part A: Some Significant Modern Technologies, Features and Applications:

(7 Lectures)

- i. **Laser Technology**- Light Amplification by Stimulated Emission of Radiation; use of laser in remote sensing, GIS/GPS mapping, medical use.
- ii. **Satellite Technology**- various uses in satellite navigation systems, GPS, and imprecise climate and weather analyses.
- iii. **Information and Communication Technology**- convergence of various technologies like satellite, computer and digital in the information revolution of today's society.
- iv. **Biotechnology and Genetic engineering**- applied biology and uses in medicine, pharmaceuticals and agriculture; genetically modified plant, animal and human life.
- v. **Nanotechnology**- definition: the study, control and application of phenomena and materials at length scales below 100 nm; uses in medicine, military intelligence and consumer products.

### Part B: Issues of Control, Access and Misuse of Technology. (4 Lectures)





**Module 4 Introduction to Competitive Examinations**

**(11 lectures)**

**Part A. Basic information on Competitive Examinations- the pattern, eligibility criteria and local centres: (4 Lectures)**

- i. Examinations conducted for entry into professional courses - Graduate Record Examinations (GRE), Graduate Management Admission Test (GMAT), Common Admission Test (CAT) and Scholastic Aptitude Test (SAT).
- ii. Examinations conducted for entry into jobs by Union Public Service Commission, Staff Selection Commission (SSC), State Public Service Commissions, Banking and Insurance sectors, and the National and State Eligibility Tests (NET / SET) for entry into teaching profession.

**Part B. Soft skills required for competitive examinations- (7 Lectures)**

- i. Information on areas tested: Quantitative Ability, Data Interpretation, Verbal Ability and Logical Reasoning, Creativity and Lateral Thinking
- ii. Motivation: Concept, Theories and Types of Motivation
- iii. Goal-Setting: Types of Goals, SMART Goals, Stephen Covey's concept of human endowment
- iv. Time Management: Effective Strategies for Time Management
- v. Writing Skills: Paragraph Writing, Report Writing, Filing an application under the RTI Act, Consumer Grievance Letter.

**Projects / Assignments (for Internal Assessment)**

- i. Projects/Assignments should be drawn for the component on Internal Assessment from the topics in **Module 1 to Module 4**.
- ii. Students should be given a list of possible topics - at least 3 from each Module at the beginning of the semester.
- iii. The Project/Assignment can take the form of Street-Plays / Power-Point Presentations / Poster Exhibitions and similar other modes of presentation appropriate to the topic.
- iv. Students can work in groups of not more than 8 per topic.
- v. Students must submit a hard / soft copy of the Project / Assignment before appearing for the semester end examination.

**QUESTION PAPER PATTERN (Semester IV)**

The Question Paper Pattern for Semester End Examination shall be as follows:

**TOTAL MARKS: 75**

**DURATION: 150 MINUTES**

QUESTION NUMBER	DESCRIPTION	MARKS ASSIGNED
1	i. Question 1 A will be asked on the meaning / definition of concepts / terms from all Modules.	a) Total marks: 15 b) For 1 A, there will be 3 marks for each sub-question.





	<p>ii. Question 1 B will be asked on the topic of the Project / Assignment done by the student during the Semester</p> <p>iii. In all 8 Questions will be asked out of which 5 have to be attempted.</p>	<p>c) For 1 B there will be 15 marks without any break-up.</p>
2	Descriptive Question with internal option (A or B) on Module 1	15
3	Descriptive Question with internal option (A or B) on Module 2	15
4	Descriptive Question with internal option (A or B) on Module 3	15
5	Descriptive Question with internal option (A or B) on Module 4	15

### References

1. Asthana, D. K., and Asthana, Meera, *Environmental Problems and Solutions*, S. Chand, New Delhi, 2012.
2. Bajpai, Asha, *Child Rights in India*, Oxford University Press, New Delhi, 2010.
3. Bhatnagar Mamta and Bhatnagar Nitin, *Effective Communication and Soft Skills*, Pearson India, New Delhi, 2011.
4. G Subba Rao, *Writing Skills for Civil Services Examination*, Access Publishing, New Delhi, 2014
5. Kaushal, Rachana, *Women and Human Rights in India*, Kaveri Books, New Delhi, 2000.
6. Mohapatra, Gaur Krishna Das, *Environmental Ecology*, Vikas, Noida, 2008.
7. Motilal, Shashi, and Nanda, Bijoy Lakshmi, *Human Rights: Gender and Environment*, Allied Publishers, New Delhi, 2007.



8. Murthy, D. B. N., *Disaster Management: Text and Case Studies*, Deep and Deep Publications, New Delhi, 2013.
9. Parsuraman, S., and Unnikrishnan, ed., *India Disasters Report II*, Oxford, New Delhi, 2013
10. Reza, B. K., *Disaster Management*, Global Publications, New Delhi, 2010.
11. Sathe, Satyaranjan P., *Judicial Activism in India*, Oxford University Press, New Delhi, 2003.
12. Singh, Ashok Kumar, *Science and Technology for Civil Service Examination*, Tata McGraw Hill, New Delhi, 2012.
13. Thorpe, Edgar, *General Studies Paper I Volume V*, Pearson, New Delhi, 2017.

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Retnagiri

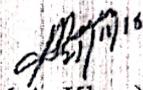
**UNIVERSITY OF MUMBAI**  
No. UG/178 of 2016-17



**CIRCULAR:-**

A reference is invited to the Syllabi relating to the B.Com degree course vide this office Circular No. UG/140 of 2011 dated 14<sup>th</sup> June, 2011 and the Principals of affiliated Colleges in Commerce are hereby informed that the recommendation made by Board of Studies in Commerce at its meeting held on 21<sup>st</sup> June, 2016 has been accepted by the Academic Council at its meeting held on 14<sup>th</sup> July, 2016 vide item No. 4.79 and that in accordance therewith, the revised syllabus as per Choice Based Credit System for **F.Y.B.Com. in Mathematical and Statistical Techniques (Sem. I & II)**, which is available on the University's web site ([www.mu.ac.in](http://www.mu.ac.in)) and that the same has been brought into force with effect from the academic year 2016-17.

MUMBAI - 400 032  
22 November, 2016

  
(Dr.M.A. Khan)  
REGISTRAR

To,  
The Principals of affiliated Colleges in Commerce.

A.C/4.79 /14/07/2016

\*\*\*\*\*

No. UG/178 -A of 2016-17      MUMBAI-400 032      22 November, 2016

Copy forwarded with compliments for information to:-

- 1) The Co-ordinator, Faculty of Commerce,
- 2) The Director, Board of College and University Development,
- 3) The Controller of Examinations,
- 4) The Professor-cum- Director, Institute of Distance and Open Learning (IDOL),
- 5) The Co-Ordinator, University Computerization Centre.

  
(Dr.M.A. Khan)  
REGISTRAR

PTO..



**SYLLABUS FOR MATHEMATICAL AND STATISTICAL TECHNIQUES AT  
F.Y.B.Com. EXAMINATION  
Revised Course**

**(WITH EFFECT FROM THE ACADEMIC YEAR 2016-2017)**

**Why Revision?**

There is a Rapid expansion of knowledge in subject matter areas and improved instructional method during last decade. There are considerable curricular revisions happening at the high school level. Application of Mathematics and Statistics are widely used in industry and business. Keeping this in mind, a revision of syllabus required in accordance with the growth of subject of at the high school level and emerging needs of industry and its application.

**Objective:**

The main objective of this course is to introduce mathematics and statistics to undergraduate students of commerce, so that they can use them in the field of commerce and industry to solve the real life problems.

**Distribution of topics and lectures**

**a. Workload :**

**Theory:** 5 lectures per week of which 2 lectures are for Mathematics and 3 lectures for Statistics.

**Tutorial:** 1 lecture per week per batch. Batch size is as prescribed by the University.

**No. of working weeks in a semester:** 15

**Total no. of lectures in a semester:**  $15 * 5 = 75$

**b. Introductory lecture of about 120 minutes may be arranged for students who did not offer general mathematics in the 9<sup>th</sup> & 10<sup>th</sup> Standard and/or Mathematics at the XI<sup>th</sup> and XII<sup>th</sup> to familiarize the students with the concept of Tabulation, Graphical Representation of the data (basically Histogram and Ogives)**

**Semester I**

Course	Topic	No. of lectures
<b>UBCOMFSI.6 Mathematical and Statistical Techniques-I</b>	Unit I	15
	Unit II	15
	Unit III	15
	Unit IV	15
	Unit V	15
	Total	75

Total number of lectures 75 + Notional 75 = 150 lectures = 3 CREDITS

**Semester II**

Course	Topic	No. of lectures
<b>UBCOMFSII.6 Mathematical</b>	Unit I	15
	Unit II	15



<b>and Statistical Techniques-II</b>	Unit III	15
	Unit IV	15
	Unit V	15
	Total	75

Total number of lectures 75 +Notional 75=150 lectures = 3 CREDITS

### MATHEMATICAL AND STATISTICAL TECHNIQUES

WORKLOAD: MATHEMATICS : 2 lectures per week  
STATISTICS : 3 lectures per week  
TUTORIAL : 1 per week

Tutorial batch size : 25 Students

#### Semester I

Course: UBCOMFSI.6

Mathematical and Statistical Techniques-I

#### [A] MATHEMATICS: (40 marks)

##### Unit I: Shares and Mutual Funds

- Shares:** Concept of share, face value, market value, dividend, equity shares, preferential shares, bonus shares. Simple examples.
- Mutual Funds:** Simple problems on calculation of Net income after considering entry load, dividend, change in Net Asset Value (N.A.V.) and exit load. Averaging of price under the Systematic Investment Plan (S.I.P.)

##### Unit II: Permutation, Combination and Linear Programming Problems:

- Permutation and Combination:** Factorial Notation, Fundamental principle of counting, Permutation as arrangement, Simple examples, combination as selection, Simple examples, Relation between  ${}^n C_r$  and  ${}^n P_r$  Examples on commercial application of permutation and combination.
- Linear Programming Problem:** Sketching of graphs of (i) linear equation  $Ax + By + C = 0$  (ii) linear inequalities. Mathematical Formulation of Linear Programming Problems upto 3 variables. Solution of Linear Programming Problems using graphical method up to two variables.

#### [B] STATISTICS: (60 marks)

##### Unit III: Summarization Measures:

- Measures of Central Tendencies:** Definition of Average, Types of Averages: Arithmetic Mean, Median, and Mode for grouped as well as ungrouped data. Quartiles, Deciles and Percentiles. Using Ogive locate median and Quartiles. Using Histogram locate mode. Combined and Weighted mean.
- Measures of Dispersions:** Concept and idea of dispersion. Various measures Range, Quartile Deviation, Mean Deviation, Standard Deviation, Variance, Combined Variance.

**Unit IV: Elementary Probability Theory:**

- a. **Probability Theory:** Concept of random experiment/trial and possible outcomes; Sample Space and Discrete Sample Space; Events their types, Algebra of Events, Mutually Exclusive and Exhaustive Events, Complimentary events. Classical definition of Probability, Addition theorem (without proof), conditional probability.
- b. **Random Variable:** Probability distribution of a discrete random variable; Expectation and Variance of random variable, simple examples on probability distributions.

**Unit V: Decision Theory:**

Decision making situation, Decision maker, Courses of Action, States of Nature, Pay-off and Pay-off matrix: Decision making under uncertainty, Maximin, Maximax, Minimax regret and Laplace criteria: simple examples to find optimum decision. Formulation of Payoff Matrix. Decision making under Risk, Expected Monetary Value (EMV); Decision Tree; Simple Examples based on EMV. Expected Opportunity Loss (EOL), simple examples based on EOL.

**Semester II**

**Course: UBCOMFSIL.6**

**Mathematical and Statistical Techniques-II**

**IAI MATHEMATICS : (40 marks)**

**Unit I : Functions, Derivatives and Their Applications**

- a. **Concept of real functions:** constant function, linear function,  $x^n$ ,  $e^x$ ,  $a^x$ ,  $\log x$ . Demand, Supply, Total Revenue, Average Revenue, Total cost, Average cost and Profit function. Equilibrium Point, Break-even point.
- b. **Derivative of functions:**
- Derivative as rate measure, Derivative of  $x^n$ ,  $e^x$ ,  $a^x$ ,  $\log x$ .
  - Rules of derivatives: Scalar multiplication, sum, difference, product, quotient (Statements only), Simple problems. Second order derivatives.
  - Applications: Marginal Cost, Marginal Revenue, Elasticity of Demand. Maxima and Minima for functions in Economics and Commerce.  
(Examination Questions on this unit should be application oriented only.)

**Unit II: Interest and Annuity:**

- a. **Interest:** Simple Interest, Compound Interest (Nominal & Effective Rate of Interest), Calculations involving upto 4 time periods.
- b. **Annuity:** Annuity Immediate and its Present value, Future value. Equated Monthly Installments (EMI) using reducing balance method & amortization of loans. Stated Annual Rate & Affective Annual Rate Perpetuity and its present value. Simple problems involving up to 4 time periods.



**[B] STATISTICS: (60 marks)**

**Unit III: Bivariate Linear Correlation and Regression**

- a. **Correlation Analysis:** Meaning, Types of Correlation, Determination of Correlation: Scatter diagram, Karl Pearson's method of Correlation Coefficient (excluding Bivariate Frequency Distribution Table) and Spearman's Rank Correlation Coefficient.
- b. **Regression Analysis:** Meaning, Concept of Regression equations, Slope of the Regression Line and its interpretation. Regression Coefficients (excluding Bivariate Frequency Distribution Table), Relationship between Coefficient of Correlation and Regression Coefficients, Finding the equations of Regression lines by method of Least Squares.

**Unit IV : Time series and Index Numbers**

- a. **Time series:** Concepts and components of a time series. Representation of trend by Freehand Curve Method, Estimation of Trend using Moving Average Method and Least Squares Method (Linear Trend only). Estimation of Seasonal Component using Simple Arithmetic Mean for Additive Model only (For Trend free data only). Concept of Forecasting using Least Squares Method.
- b. **Index Numbers:** Concept and usage of Index numbers, Types of Index numbers, Aggregate and Relative Index Numbers, Lasperye's, Paasche's, Dorbisch-Bowley's, Marshall-Edgeworth and Fisher's ideal index numbers, Test of Consistency: Time Reversal Test and Factor Reversal Test. Chain Base Index Nos. Shifting of Base year. Cost of Living Index Numbers, Concept of Real Income, Concept of Wholesale Price Index Number. (Examples on missing values should not be taken)

**Unit V: Elementary Probability Distributions**

**Probability Distributions:**

- i. Discrete Probability Distribution: Binomial, Poisson (Properties and applications only, no derivations are expected)
- ii. Continuous Probability distribution: Normal Distribution. (Properties and applications only, no derivations are expected)

**Tutorial:**

Two tutorials to be conducted on each unit i.e. 10 tutorials per semester. At the end of each semester one Tutorial assignment of 10 marks should be given.

**Examination:**

**Semester End Examination: 100 marks**



At the end of each semester, there will be a Semester End Examination of 100 marks, 3 hours duration and question paper pattern as shown below.

**Question Paper Pattern :( Course: UBCOMFSI.6 and Course: UBCOMFSII.6)**

1. In Section I (based on Mathematics). Two questions carrying 20 marks each. First question should be on Unit I and Second question should be from Unit II.
2. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.
3. In Section II (based on Statistics). Three questions carrying 20 marks each. First question should be on Unit III, Second question should be from Unit IV and third question should be from Unit V.
4. In each question there should be five sub-questions carrying 5 marks each. Students should be asked to answer any 4 sub questions from each question.

**Reference Books:**

1. Mathematics for Economics and Finance Methods and Modelling by Martin Anthony and Norman Biggs, Cambridge University Press, Cambridge low-priced edition, 2000, Chapters 1, 2, 4, 6 to 9 & 10.
2. Applied Calculus: By Stephen Waner and Steven Constenoble, Brooks/Cole Thomson Learning, second edition, Chapter 1 to 5.
3. Business Mathematics By D. C. Sancheti and V. K. Kapoor, Sultan Chand & Sons, 2006, Chapter 1, 5, 7, 9 & 10.
4. Mathematics for Business Economics: By J. D. Gupta, P. K. Gupta and Man Mohan, Tata Mc-Graw Hill Publishing Co. Ltd., 1987, Chapters 9 to 11 & 16.
5. Quantitative Methods-Part-I By S. Saha and S. Mukerji, New Central Book Agency, 1996, Chapters 7 & 12.
6. Mathematical Basis of Life Insurance By S.P. Dixit, C.S. Modi and R.V. Joshi, Insurance Institute of India, Chapters 2: units 2.6, 2.9, 2.20 & 2.21.
7. Securities Laws & Regulation of Financial Market : Intermediate Course Paper 8, Institute of Company Secretaries of India, Chapter 11.
8. Investments By J.C. Francis & R.W. Taylor, Schaum's Outlines, Tata Mc-Graw Hill Edition 2000, Chapters 2,4 & section 25.1.
9. Indian Mutual Funds Handbook : By Sundar Shankaran, Vision Books, 2006, Sections 1.7,1.8.1, 6.5 & Annexures 1.1to 1.3.
10. STATISTICS by Schaum Series.
11. Operations Research by Gupta and Kapoor
12. Operations Research by Schaum Series
13. Fundamentals of Statistics - D. N. Elhance.
14. Statistical Methods - S.G. Gupta (S. Chand & Co.
15. Statistics for Management - Lovin R. Rubin D.S. (Prentice Hall of India)
16. Statistics - Theory, Method & Applications D.S.Sancheti & V. K. Kapoor.
17. Modern Business Statistics - (Revised)-B. Pearles & C. Sullivan –Prentice Hall of India.



18. Business Mathematics & Statistics : B Aggarwal, Ane Book Pvt. Limited
19. Business Mathematics : D C Sancheti & V K Kapoor, Sultan Chand & Sons
20. Business Mathematics : A P Verma, Asian Books Pvt. :Limited.

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COMMERCE, PACHAL  
A/P Raypatan, Tal- Raypatan, Dist- Ratnagiri





## QUESTION PAPER – SET I

MARKS:- 100 TIME:- 3 HRS

- N.B :** (1) ALL QUESTION ARE COMPALSORY  
(2) ALL QUESTION CARRY EQUAL MARKS  
(3) FIGURES TO THE RIGHT INDICATES MARKS TO A SUB-QUESTION.  
(4) GRAPGH PAPER WILL BE SUPPLIED ON REQUEST.  
(5) USE OF NON-PROGRAMMABLE CALCULATOR IS ALLOWED.

### SECTION-I

Q.1 ATTEMPT ANY FOUR OF THE FOLLOWING

(a) 5 Marks (b) 5 Marks (c) 5 Marks (d) 5 Marks (e) 5 Marks

20 Marks

Q.2 ATTEMPT ANY FOUR OF THE FOLLOWING

(a) 5 Marks (b) 5 Marks (c) 5 Marks (d) 5 Marks (e) 5 Marks

20 Marks

### SECTION-II

Q.3 ATTEMPT ANY FOUR OF THE FOLLOWING

(a) 5 Marks (b) 5 Marks (c) 5 Marks (d) 5 Marks (e) 5 Marks

20 Marks

Q.4 ATTEMPT ANY FOUR OF THE FOLLOWING

(a) 5 Marks (b) 5 Marks (c) 5 Marks (d) 5 Marks (e) 5 Marks

20 Marks

Q.5 ATTEMPT ANY FOUR OF THE FOLLOWING

(a) 5 Marks (b) 5 Marks (c) 5 Marks (d) 5 Marks (e) 5 Marks

20 Marks

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



# University of Mumbai



No. AAMS(UG)/ 52- of 2022-23

## CIRCULAR:-

Attention of the Principals of the Affiliated Colleges, Directors of the Recognized Institutions in Faculty of Humanities is invited to this office circular No. UG/91 and UG/92 of 2016-17 dated 25<sup>th</sup> October, 2016 relating to the revised syllabus as per the CBCS for F.Y.B.A. Marathi (Compulsory) and (Ancillary) (Sem. I & II) respectively.

They are hereby informed that the recommendations made by the Board of Studies in Marathi at its meeting held on 11<sup>th</sup> May, 2022 and subsequently passed by the Board of Deans at its meeting, held on 17<sup>th</sup> May, 2022 vide item No. 5.29(R) have been accepted by the Academic Council at its meeting held on 17<sup>th</sup> May, 2022 vide item No. 5.29(R) and that in accordance therewith, the revised syllabus of **F.Y.B.A. (Marathi) (Ancillary and Compulsory) Sem I and II (CBCS)**, has been brought into force with effect from the academic year 2022-23. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in))

MUMBAI - 400 032

28<sup>th</sup> June, 2022

To

The Principals of the Affiliated Colleges, and Directors of the Recognized Institutions in Faculty of Humanities.

A.C/5.29(R)/17.5/2022

\*\*\*\*\*

No. AAMS(UG)/ 52-A of 2022-23

28<sup>th</sup> June, 2022

Copy forwarded with Compliments for information to:-

- 1) The Dean, Faculty of Humanities,
- 2) The Chairman, Board of Studies Marathi,
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Director, Department of Information & Communication Technology,
- 6) The Co-ordinator, MKCL.

*Vinod*  
(Dr. Vinod Patil)  
I/c Registrar

AC-17/05/2022

Item No- 5.29 (R)

# **UNIVERSITY OF MUMBAI**



**Revised Syllabus for F.Y.B.A Marathi**

**(Ancillary And Compulsory )**

**Semester - I And II**

**( Choice Based Credit System)**

**(With effect from the academic year 2022-23)**

**FYBA MAR(ANC)**  
**(To be implemented from 2022-23)**  
**SEM-1 (UMAR 101)**  
**SEM2 (UMAR 201)**

**प्रथम वर्ष बी.ए. मराठी ऐच्छिक (प्रत्येक सत्रात ३ श्रेयांकने )**

प्रथम वर्ष बी.ए. मराठी या ऐच्छिक या विषयासाठी २०२२-२३ या शैक्षणिक वर्षापासून नेमलेला अभ्यासक्रम प्रथम वर्ष बी.ए. मराठी ऐच्छिक अभ्यासक्रमात प्रथम सत्रात दोन नाटयकृती व दुसऱ्या सत्रात दोन ललित गद्याचा समावेश करण्यात आला आहे. या अभ्यासक्रमाची श्रेयांकन पद्धतीनुसार रचना करण्यात आली आहे. वरील अभ्यासक्रम दोन सत्रात विभागलेला असून, नेमलेल्या विशिष्ट तासिकामध्ये तो शिकवला जाणे आवश्यक आहे.

**अभ्यासपत्रिकेचे उद्दिष्ट्ये -**

मराठी साहित्याचा परिचय करून देत असताना साहित्याच्या अभ्यासाकडे वळणाऱ्या विद्यार्थ्यांना विशिष्ट वाङ्मय प्रकारचे ज्ञान मिळवून देणे व साहित्य प्रकाराचे आकलन करून देणे. हे प्रमुख उद्दिष्ट्ये या अभ्यासपत्रिकेचे आहे. मराठीतील नाटक आणि ललितगद्य या साहित्यप्रकारांचा परिचय करून देणे.

**सत्र - पहिले - एकूण व्याख्याने - ४५, श्रेयांकने- ०३**

**घटक १ - नाटक या साहित्यप्रकाराचा सैद्धान्तिक परिचय (४८ मिनिटांच्या १५ तासिका) श्रेयांकन- १**  
नाटक या साहित्यप्रकाराची संकल्पना, नाटक या साहित्य प्रकाराचे घटक,  
नाटकाचे महत्त्वाचे दोन प्रकार (शोकात्मिका व सुखात्मिका), नाटक एक समिश्र कला, मराठी

नाटकाच्या इतिहासातील महत्त्वाचे टप्पे.

घटक २ - देवभाबळी - प्राजक्त देशमुख, पॉप्युलर प्रकाशन, (४८ मिनिटांच्या १५ तासिका) श्रेयांकन १

घटक ३ - माझं घर - जयंत पवार, शब्दालय प्रकाशन, (४८ मिनिटांच्या १५ तासिका) श्रेयांकन १

प्रथम सत्रान्त परीक्षा -

गुण १००

वरील अभ्यासपत्रिकेचे सत्रान्त प्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे ठरविण्यात आले आहे.

प्रथम वर्ष बी.ए. मराठी (ऐच्छिक)

प्रश्न १- नाटक या साहित्यप्रकाराचा सैद्धान्तिक परिचय यावर अंतर्गत पर्याय देऊन एक प्रश्न

गुण २०.

प्रश्न २ - देवभाबळी या नाटकावर अंतर्गत पर्याय देऊन एक प्रश्न

गुण २०.

प्रश्न ३ माझं घर या नाटकावर अंतर्गत पर्याय देऊन एक प्रश्न

गुण २०.

प्रश्न ४ प्रत्येक गटातील एकेक टीप लिहा (अंतर्गत पर्यायासह)

गुण ३०.

१) नाटकाचा सैद्धान्तिक परिचय

२) देवभाबळी या नाटकावर टिपा

३) माझं घर या नाटकावर टिपा

प्रश्न ५- अभ्यासपत्रिकेतील घटक २ व ३ वर आधारित वस्तुनिष्ठ प्रश्न प्रत्येक घटकावर ४ असे एकूण ८

वस्तुनिष्ठ स्वरूपाचे प्रश्न विचारले जातील परीक्षार्थींनी त्यापैकीकोणतेही ५ प्रश्न सोडवायचे आहेत. प्रत्येक योग्य उत्तरास २ गुण असे एकूण गुण १०

प्रथम वर्ष बी.ए. मराठी (ऐच्छिक)

सत्र दुसरे - एकूण व्याख्याने ४५, श्रेयांकने - ०३

घटक १- ललितगद्य या साहित्यप्रकाराचा सैद्धांतिक परिचय (१५ तासिका) श्रेयांकन - १  
या साहित्यप्रकाराची संकल्पना, ललितगद्य या साहित्य प्रकाराचे विविध घटक व  
विविध प्रकार आणि मराठीतील ललितगद्याचा इतिहास याचा परिचय करणे.

घटक २- इरावती कर्वे - परिपूर्ति

घटक ३- ग्रेस - चर्चबेल

दुसरी सत्रान्त परीक्षा

गुण १००

वरील अभ्यासपत्रिकेचे सत्रांत प्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे ठरविण्यात आले आहे.

प्रथम वर्ष बी. ए. मराठी (ऐच्छिक)

प्रश्न १ - घटक १ वर अंतर्गत पर्यायांसह एक प्रश्न	गुण २०
प्रश्न २ - घटक २ मधील ललितगद्यावर अंतर्गत पर्याय देऊन एक प्रश्न	गुण २०
प्रश्न ३ - घटक ३ मधील ललितगद्यावर अंतर्गत पर्याय देऊन एक प्रश्न	गुण २०
प्रश्न ४ - प्रत्येक गटातील एकेक टीप लिहा - (अंतर्गत पर्यायांसह)	गुण ३०

१) ललितगद्याचा सैद्धान्तिक परिचय

२) घटक २ मधील ललितगद्य

३) घटक ३ मधील ललितगद्य

प्रश्न ५ - अभ्यासपत्रिकेतील घटक २ व ३ वर आधारित वस्तुनिष्ठ प्रश्न प्रत्येक घटकावर ४ असे एकूण ८  
वस्तुनिष्ठ स्वरूपाचे प्रश्न विचारले जातील परीक्षार्थींनी त्यापैकी कोणतेही ५ प्रश्न सोडवायचे आहेत. प्रत्येक  
योग्य उत्तरास २ गुण असे एकूण गुण १०.

FYBA-MAR- Comp  
(To be implemented from 2022-23)

SEM-1 (UAMAR 1C1)  
प्रथम वर्ष बी.ए. मराठी अनिवार्य

प्रथम वर्ष बी.ए. मराठी अनिवार्य या विषयासाठी २०२२-२३ या शैक्षणिक वर्षापासून नेमलेला अभ्यासक्रम  
सत्र - पहिले - एकूण व्याख्याने - ४० श्रेयांकने - ०२

गुण ५०

घटक १ - निवडक कथांचा अभ्यास

- १) रत्नाकर मतकरी - गिरी हिम श्रवण
- २) योगीराज वाघमारे - रोहित
- ३) लक्ष्मण माने - मरणांतर ही जात झडकी
- ४) भारत सासणे - श्रद्ध
- ५) उषाकिरणआत्राम - श्रद्ध
- ६) जयंत पवार - हरिचं रस
- ७) अशोक कौतिक कोळी - चुराडा
- ८) शिल्पा कांबळे - माजरीकारि घर श्रद्ध
- ९) रफिक सूरज - धुसभर
- १०) बबन पोतदार - पुरुमावश्रुति
- ११) प्रणव सखदेव - हे खेळ आयडे रिथी शेणचा
- १२) विवेक कुडू - केमिकलची शेण झाली स्मरिवा

(कथांची नावे नंतर कळविण्यात येतील.)

घटक - २ व्यावहारिक मराठी - (घटकविषय) - (२० तासिका) - श्रेयांकन १

गुण ५०

व्यावहारिक मराठी या विषयासाठी घटकविषय

- १) मराठी लेखनाचे नियम व विरामचिन्हे
- २) वर्तमानपत्रासाठी वृत्तलेखन
- ३) वृत्तांतलेखन
- ४) अर्जलेखन
- ५) भाषांतर (इंग्रजीतून मराठीत)

सत्रांत परीक्षा

प्रथम सत्रान्त परीक्षा

गुण १००

वरील अभ्यासपत्रिकेचे सत्रांत प्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे ठरविण्यात आले आहे.  
प्रथम वर्ष बी.ए. मराठी (अनिवार्य)

प्रश्न १- घटक १ वर आधारित अंतर्गत पर्याय देऊन एक प्रश्न	गुण २०.
प्रश्न २ -घटक १ वर आधारित अंतर्गत पर्याय देऊन एक प्रश्न	गुण २०.
प्रश्न ३ -घटक १ वर आधारित चार पैकी दोन टिपा	गुण १०.
प्रश्न ४- मराठी लेखनाचे नियम व विरामचिन्हे या उपघटकावर आधारित अंतर्गत पर्यायासह प्रत्येकी ५ गुणांचे २ प्रश्न एकूण	गुण १०.
प्रश्न ५ - वर्तमानपत्रासाठी वृत्तलेखन या उपघटकावर अंतर्गत पर्यायासह १ प्रश्न	गुण १०
प्रश्न ६- वृत्तांतलेखन या उपघटकावर अंतर्गत पर्यायांसह १ प्रश्न	गुण १०
प्रश्न ७- अर्जलेखन या उपघटकावर अंतर्गत पर्यायांसह १ प्रश्न	गुण १०
प्रश्न ८- भाषांतर (इंग्रजीतून मराठीत) या उपघटकावर अंतर्गत पर्यायासह १ प्रश्न	गुण १०

### संदर्भ सूची

- १) कथा : संकल्पना आणि समीक्षा - सुधा जोशी
- २) मराठी कथामूल्य आणि न्हास - जी. के. ऐनापुरे
- ३) रा. रं. बोराडे यांची कथा शोध आणि समीक्षा - व्यंकटी पावडे
- ४) मराठीतील कथनरूपे - वसंत आबाजी डहाके
- ५) कथनात्म साहित्य आणि समीक्षा - हरिश्चंद्र थोरात
- ६) स्त्रियांचे कथालेखन नवी दृष्टी, नवी शैली - डॉ. मंगला वरखेडे
- ७) मराठी कथा विसावे शतक - संपा. के. ज. पुरोहित

SEM-2 (UAMAR 2C1)

सत्र - दुसरे - एकूण व्याख्याने ४०, श्रेयांक - ०२

वरील अभ्यासपत्रिकेचे प्रथम सत्रान्तप्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे ठरविण्यात आले आहे.

घटक १ निवडक कवितांचा अभ्यास (२० तासिका) श्रेयांकन १

गुण ५०

- १) आसावरी काकडे - जाठरिव
- २) सिसिलिया कार्नालो - बापूजीना उद्देशुण
- ३) किशोर कदम - सव मोहया कविका
- ४) भगवान विठ्ठे - बाघोळ न केहेडा पाडुस
- ५) नीरजा - तिचं वाई हेत जाण
- ६) योगिनी राऊळ - वाईपणातुन वाहेर पडताता
- ७) छाया कौरगावकर - तस धराच धप्पर मी
- ८) आय. ए. पवार - विज्ञान वेदना
- ९) वैभव सोनारकर - काळ्या मातीच्या काळ्या और पोरसाडी
- १०) वीरधवल परब - गांधी जयंती
- ११) अजीम नवाज राही - राण बाश्क
- १२) नीलकंठ शौरे - बरबाद सिध्यांचे स्वप्न
- १३) महेंद्र गायकवाड - पशु
- १४) मच्छिंद्र चोरमारे - कोतिसाडी कविका विहिवा-याणे
- १५) प्रतिभा सराफ - लंघ्यात मातासाध्या
- १६) संजय बोरडे - ते जेधा त्या तिधं - - !
- १७) संजय बालघाटे - बंदुकीके माणूस मरतो ही प्रंधमध्या झरे उठिर
- १८) पितांबर कोडापे - सुठवे
- १९) हबीब भंडारे - रक्ताच्या श्वाडुके विहिणेनी हिडेबापि पाणे
- २०) योजना यादव - सिमोन द.
- २१) विनायक पवार - शोध
- २२) मेघराज मेश्राम - घणुण चळ मंडा
- २३) अनिल साबळे - न्युडणी
- २४) नामदेव कोळी - इतमजुरांच्या जेरी
- २५) हेमंत सोनकांबळे - संविधाक

(कविता नंतर कळविण्यात येतील.)

घटक - २ व्यावहारिक मराठी - (४ घटकविषय) - (२० तासिका) - श्रेयांकन १

१) इतिवृत्तलेखन

२) वर्तमान पत्रासाठी जाहिरातलेखन

३) उताऱ्यावरील प्रश्न

४) सारांशलेखन

५) निबंधलेखन

प्रश्न १- घटक क्र. १ वर आधारित पर्याय देऊन एक प्रश्न	गुण २०.
प्रश्न २- घटक क्र. १ वर आधारित पर्याय देऊन एक प्रश्न	गुण २०.
प्रश्न ३- घटक क्र. १ वर आधारित चार पैकी दोन टिपा	गुण १०.
प्रश्न ४- इतिवृत्तलेखन या उपघटकावर आधारित अंतर्गत पर्यायांसह १ प्रश्न	गुण १०
प्रश्न ५- वर्तमानपत्रासाठी जाहिरातलेखन या उपघटकावर अंतर्गत पर्यायांसह १ प्रश्न	गुण १०
प्रश्न ६- उताऱ्यावरील या उपघटकावर अंतर्गत पर्यायांसह १ प्रश्न	गुण १०
प्रश्न ७ - सारांशलेखन या उपघटकावर अंतर्गत पर्यायांसह १ प्रश्न	गुण १०
प्रश्न ८- निबंधलेखन या उपघटकावर अंतर्गत पर्यायांसह १ प्रश्न	गुण १०

संदर्भग्रंथ

१. कुलकर्णी, वा० ल०; मराठी कविता-जुनी आणि नवी, पॉप्युलर प्रकाशन आणि मौज प्रकाशन गृह, मुंबई, १९८७.
२. गणोरकर, प्रभा (संपा०); संक्षिप्त मराठी वाङ्मयकोश, (१९२० पासून २००३ पर्यंतचा कालखंड), जी० आर० भटकळ फाउंडेशन, मुंबई, २००४.
३. भागवत, श्री० पु० व इतर (संपा०); साहित्य-अध्यापन आणि प्रकार, पॉप्युलर प्रकाशन गृह, मुंबई.
४. पाटणकर, वसंत; कविता: संकल्पना, निर्मिती आणि समीक्षा, मराठी विभाग, मुंबई विद्यापीठ व अनुभव प्रकाशन, मुंबई, १९९५.
५. पाटणकर, वसंत, शोध कवितेचा, मौज प्रकाशन गृह, मुंबई, २०११. ६. डहाके, वसंत आबाजी; कवितेविषयी, स्वरूप प्रकाशन, औरंगाबाद, १९९९.
७. बेडेकर, दि० के०; आधुनिक मराठी काव्य उद्गम आणि भवितव्य, नागपूर विद्यापीठ, नागपूर, १९६९.
८. रसाळ, सुधीर; काही मराठी कवी जाणवा आणि शैली, जनशक्ती वाचक चळवळ, औरंगाबाद, आवृत्ती ३ री, २०११.
९. करोगल, सुषमा (संपा०); स्वातंत्र्योत्तर मराठी कविता, प्रतिमा प्रकाशन, पुणे, १९९९.
१०. गाडगीळ, डॉ. स. रा., काव्यशास्त्रप्रदीप, व्हीनसप्र काशन, पुणे, २०१६
११. रसाळ, सुधीर, कविता आणि प्रतिमा, मौज प्रकाशनगृह, मुंबई, १९८२
१२. गाडगीळ, डॉ. स. रा., मराठी काव्याचे मानदंड (खंड पहिला), पद्मगंधा प्रकाशन, पुणे, २००५

# University of Mumbai



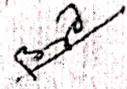
No. AAMS(UG)/58 of 2021-22

## CIRCULAR:-

Attention of the Principals of the Affiliated Colleges and Directors of the Recognized Institutions in Faculty of Humanities is invited to the syllabus uploaded by Academic Authority Meetings and Services which was accepted by the Academic Council at its meeting held on June, 2016 vide item No. 4.88 relating to the revised syllabus SYBA Sem. III & IV (CBCS).

They are hereby informed that the recommendations made by the Board of Studies in Marathi at its online meeting held on 25<sup>th</sup> May, 2021 vide Item No. 3 and subsequently passed by the Board of Deans at its meeting held on 11<sup>th</sup> June, 2021 vide item No. 5.32 (R) have been accepted by the Academic Council at its meeting held on 29<sup>th</sup> June, 2021 vide item No. 5.32 (R) and that in accordance therewith, the revised syllabus as per the (CBCS) of S.Y.B.A. (Marathi) Sem III to IV has been brought into force with effect from the academic year 2021-22 accordingly. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI - 400 032  
22<sup>nd</sup> September, 2021

  
(Dr. B.N. Gaikwad)  
I/c REGISTRAR

To

The Principals of the Affiliated Colleges and Directors of the Recognized Institutions in Faculty of Humanities. (Circular No. UG/334 of 2017-18 dated 9<sup>th</sup> January, 2018.)

A.C/5.32 (R) 29/06/2021

\*\*\*\*\*

No. AAMS(UG)/58 -A of 2021-22

MUMBAI-400 032

22<sup>nd</sup> September, 2021

Copy forwarded with Compliments for information to:-

- 1) The Dean, Faculty of Humanities,
- 2) The Chairman, Board of Studies in Marathi,
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Co-ordinator, University Computerization Centre,

  
(Dr. B.N. Gaikwad)  
I/c REGISTRAR

# UNIVERSITY OF MUMBAI



**Revised Syllabus for S.Y.B.A. (Marathi)**

**Semester: Sem III and IV**

(As per the Choice Based Credit System with effect from the academic year  
2021-22)

मुंबई विद्यापीठ  
द्वितीय वर्ष बी.ए.  
मराठी

अभ्यासक्रम (CBCS)

Course Code	Core Course	No of Credits
सत्र ३ ई		
UAMAR ३०१	कथन साहित्य	३
UAMAR ३०२	भाषा आणि बोली अभ्यास	३
सत्र ४ थे		
UAMAR ४०१	नाट्य साहित्य	३
JAMAR ४०२	मराठी व्याकरण आणि लेखन कौशल्ये (स्पर्धा परीक्षा)	३

SYBA - MAR - (II)

(To be Implemented from 2021-2022)

द्वितीय वर्ष बी. ए. मराठी अभ्यासपत्रिका क्र. २ कथन साहित्य

सत्र ३ (निसरे) - एकूण व्याख्याने ४५ - श्रेयांकने - ७३

उद्दिष्टे (Objective)

- १) कथन साहित्याचा परिचय करून घेणे
- २) कादंबरी या वाङ्मय प्रकाराचे स्वरूप व वैशिष्ट्ये समजून घेणे
- ३) नेमलेल्या कादंबरीचे विविध घटकानुसार विवेचन व विश्लेषण करणे
- ४) कथा या वाङ्मय प्रकाराचा घटकानुसार नेमलेल्या कथानुसंग्रहाचे विश्लेषण करणे

घटक-१ कथन साहित्याचा परिचय (१५ तासिका) श्रेयांकन १

अ) कथा व कादंबरी या साहित्य प्रकाराचा सैद्धान्तिक परिचय

घटक-२ फेसाटी - कादंबरी - त्रयम्बक गोरे, अक्षर वाङ्मय

य प्रकाशन (१५ तासिका) श्रेयांकन १

घटक-३ 'क-याची बोंडी' - समर खडस, शब्दालय प्रकाशन (१५ तासिका) श्रेयांकन १

तृतीय सत्रान्त परीक्षा - गुण १००

वरील अभ्यासपत्रिकेचे प्रथम सत्रान्त प्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे -

प्रश्न १ - 'कथन' साहित्यप्रकाराचा सैद्धान्तिक परिचय यावर पर्याय देऊन एक प्रश्न - गुण २०.

प्रश्न २ - 'फेसाटी' या कादंबरीवर पर्याय देऊन एक प्रश्न - गुण २०.

प्रश्न ३ - "दोन शतकांच्या सांध्यावरच्या नोंदी कथा संग्रहावर' पर्याय देऊन एक प्रश्न - गुण २०.

प्रश्न ४ - तिन्ही गटातील सहा टीपा विचाराव्यात किंवा लघुतरी प्रश्न विचारावेत विद्यार्थ्यांनी कोणतेही

आर सोडवाव्यात - गुण ४०.

१) कथन' साहित्यप्रकाराचा सैद्धान्तिक परिचय

२) 'फेसाटी'

३) दोन शतकांच्या सांध्यावरच्या नोंदी

साध्ये (Outcome)

१) मराठी साहित्यातील कथन साहित्य अभ्यासून विद्यार्थ्यांना कथन साहित्याचे विश्लेषण करून समजून घेणे

२) कथा कादंबरी वाचताना कोणत्या दृष्टीने वाचावे याचे ज्ञान प्राप्त होईल

सत्र -४ (चौथे) एकूण व्याख्याने ४५ - श्रेयांकने -३  
द्वितीय वर्ष बी. ए. मराठी अभ्यासपत्रिका क्र. २

## नाट्य साहित्य

### उद्दिष्टे (Objective)

- १) नाटक या वाङ्मय प्रकारची संकल्पना व त्याचे स्वरूप समजून घेणे
- २) मराठी नाट्य वाङ्मयाची वाटचाल ठळक नाट्याधारे सभ्यतेत घेणे
- ३) एकांकिका या नाट्यप्रकारचे स्वरूप व त्याची वैशिष्ट्ये जाणून घेणे
- ४) मराठीतील एकांकिका वाटचाल सभ्यतेत घेणे
- ५) निवडक एकांकिकांचा अभ्यास करणे आणि लेखनाचे स्वरूप वैशिष्ट्ये समजून घेणे

घटक १: नाट्य ('नाटक व एकांकिका') या साहित्यप्रकाराची ठळक वैशिष्ट्ये (१५ तासिका) श्रेयांकन- १

घटक २: 'आमदार सौभाग्यवती' - नाटक - श्रीनिवास जोशी ( रां रं बोराडे यांच्या कादंबरीवर आधारित नाटक)

कॉटिनेनटल प्रकाशन, (१५ तासिका) श्रेयांकन १

घटक ३: निवडक एकांकिकांचा अभ्यास (१५ तासिका) श्रेयांकन १

- १ झूलता पूल - सतीश आळेकर
- २ रक्तपुष्प - महेश एलकुंचवार
- ३ जहाज फुटलं आहे : दत्ता भगत
- ४ दुकान कुणी मांडू नये : संजय पवार
- ५ काळ्या वंवाळ अंधारी : प्रा. दिलीप परदेशी
- ६ कृष्णाजी केशव : प्रल्हाद जाधव
- ७ चिऊताई चिऊताई दार उघड : प्रदीप राणे
- ८ रिखावाला : चंद्रशेखर फणसळकर
९. दगड आणि माती : दत्ता पाटील

### चतुर्थ सत्रान्त परीक्षा - गुण १००

वरील अभ्यासपत्रिकेचे प्रथम सत्रान्त प्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे -

प्रश्न १- नाट्य ('नाटक व एकांकिका') या साहित्यप्रकाराचा सैद्धान्तिक परिचय यावर पर्याय देऊन एक प्रश्न - गुण २०.

प्रश्न २ - 'आमदार सौभाग्यवती' या नाटकावर पर्याय देऊन एक प्रश्न - गुण २०.

प्रश्न ३ - निवडक एकांकिकावर ' पर्याय देऊन एक प्रश्न - गुण २०.

प्रश्न ४ - तिन्ही गटातील सहा टीपा विचाराव्यात किंवा लघुत्तरी प्रश्न विचारावेत विद्यार्थ्यांनी कोणतेही चार सोडवाव्यात - गुण ४०.

१) नाट्य ('नाटक व एकांकिका') या साहित्यप्रकाराचा सैद्धान्तिक परिचय

२) 'आमदार सौभाग्यवती'

३) निवडक एकांकिका

### साध्ये (Outcome)

- १) नाटक आणि एकांकिका या प्रकारचे वाङ्मयीन स्वरूप लक्षात येईल
- २) नाट्य साहित्याची वाटचाल समजेल
- ३) नाट्य ज्ञान मिळून नाट्य रचना करता येईल

### संदर्भ ग्रंथ

- १) आधुनिक मराठी नाटक (आशय आणि आकृतीबंध) सुषमा जोगळेकर
- २) दलित रंगभूमी - संपादन व प्रस्तावना : भालचंद्र फडके, सुरेश एजन्सी, पुणे
- ३) मराठी नाटक आणि रंगभूमी : पहिले शतक (१८४३ ते १९४३) वि.भा. देशपांडे, व्हीनिस, पुणे
- ४) मराठी नाटक (स्वातंत्र्योत्तर काळ) १९४७ ते १९९० वि.भा. देशपांडे व्हीनिस, पुणे
- ५) मराठी नाटक आणि रंगभूमी (विसावे शतक : वसंत आबाजी डहाके पॉप्युलर प्रकाशन मुंबई
- ६) मराठी नाटक आणि रंगभूमी (: हिमांशू स्मार्त, विश्वनाथ शिंदे, प्रतिमा प्रकाशन, पुणे.
- ७) नाटक एक वाङ्मय प्रकार : दत्ता भगत, य.च.म.मु.वि., नाशिक
- ८) नाटक आणि मी, वि.क. तेंडुलकर, डिम्पल प्रकाशन, मुंबई, १९९७.
- ९) नाटक एक चिंतन - कानेटकर वसंत
- १०) नाटकातली चिन्ह - नाईक राजीव
- ११) महानगरी नाटक - नाईक राजीव
- १२) मराठी नाटक : नव्या दिशा आणि वळणे, भवाळकर, तारा
- १३) नाटक कालचं आणि आजचं : राजापुणे-तापास, पुष्पलता
- १४) प्रायोगिक नाटक : भारतीय आणि जागतिक-(संपा) सूर्यवंशी नानासाहेब
- १५) निवडक मराठी एकांकिका : संपा. सुधा जोशी, रत्नाकर मतकरी, साहित्य अकादमी, दिल्ली.
- १६) निवडक एकांकिका : वि.भा. देशपांडे, १९७७
- १७) सर्वोत्कृष्ट मराठी एकांकिका, प्रभाकर नारायण परांजपे, सुपर्ण प्रकाशन, पुणे, १९४८
- १८) मराठी एकांकिका तंत्र आणि विकास, संपादक श्री. रं.भी. भिडे सुपर्ण प्रकाशन पुणे.
- १९) एकांकिका विशेषांक, पंचधारा, जुलै-सप्टेंबर, २०१५

द्वितीय वर्ष, कला, मराठी अभ्यासपत्रिका क्र. ३  
सत्र ३, अभ्यासपत्रिका क्र. ३, एकूण व्याख्याने ४५, श्रेयांकने ३

## भाषा आणि बोली अभ्यास

उद्दिष्टे (Objective)

- १) भाषेचे स्वरूप समजून घेणे
- २) भाषाबोली समाजाचा परस्पर संबंध अभ्यासणे
- ३) बोलीचे स्वरूप व विषय समजून घेणे

घटक १ (अ) मानवी भाषेचे स्वरूप, एकूण व्याख्याने १५, श्रेयांकने १

संप्रेषण - मानवी आणि मानवेतरांचे, मानवांचे भाषिक व भाषेतर संप्रेषण, मानवी भाषेची लक्षणे किंवा स्वरूप विशेष (ध्वन्यात्मकता, चिन्हात्मकता, यादृच्छिकता, सर्जनशीलता, प्रत्यक्षातीतता, सामाजिकता, परिवर्जनशीलता इ.) मानवी भाषेच्या व्याख्या

(आ) भाषेची विविध कार्ये - रोमान याकबसनचे संप्रेषणाचे नमुनारूप व ६ भाषिक कार्ये (निर्देशात्म, आविष्कारात्म,

परिणामनिष्ठ, सौंदर्यात्म, संपर्कनिष्ठ, अतिभाषात्म)

घटक २ (अ) भाषा, समाज आणि संस्कृती - एकूण व्याख्याने १५, श्रेयांकने १

भाषा - एक सांस्कृतिक संचित, सांस्कृतिक जडणघडणीचे, संक्रमणाचे माध्यम एडवर्ड सपीरबेंजामीन वॉर्फ यांचा भाषिक सापेक्षतावादाचा अभ्युपगम भाषेकडे पाहण्याचा समाज भाषावैज्ञानिक दृष्टिकोण, समाजातील भाषावैविध्य आणि भाषेचा बहुजिनसीपणा, भाषिकसांस्कृतिक विविधता परस्परसंबंध

आ) भाषा, प्रमाण भाषा आणि बोली : संकल्पना विचार व्याख्याने १५ श्रेयांकने १

'प्रमाण भाषा' म्हणजे काय, प्रमाण भाषेची आवश्यकता, प्रमाण भाषा व बोली यांच्यातील संबंध, त्यांचे वापरक्षेत्र, बोलीवैविध्य- उपबोली, स्थानिक बोली-प्रादेशिक बोली- जातिनिष्ठ बोली-सामाजिक बोली इ., बोलीविषयीचे गैरसमज (शुद्धाशुद्धता, श्रेष्ठकनिष्ठता, अंगभूत क्षमता इ.) व तथ्ये, मराठीच्या विविध बोली

घटक ३ (अ) बोलींच्या अभ्यासाची गरज व महत्त्व

बोलीविज्ञान (Dialectology), बोलींच्या अभ्यासाची दिशा - बोलींचा विजनात्मक अभ्यास, सामाजिक-सांस्कृतिक अभ्यास, बोलींच्या अभ्यासाची साधने, क्षेत्रीय कार्य (Field Work), बोलींची व्याकरणे व कोशरचना यांचे महत्त्व, बोलींसमोरील आव्हाने व त्यांचे जतन व संवर्धन यांसाठी करावयाच्या प्रयत्नांची दिशा

आ) मराठीतील प्रमुख बोली : वऱ्हाडी, अहिराणी, कोकणी बोलीचे स्वरूप विशेष

इ) मालवणी व आगरी बोलींची वैशिष्ट्ये- व्युत्पत्ती आणि विकास, व्याकरणिक वैशिष्ट्ये, उच्चार प्रक्रिया, म्हणी, वाक् प्रचार, शब्दसंग्रह इ.

### सत्रांत परिक्षेचे स्वरूप

- प्रश्न क्र. १ घटक १ वर अंतर्गत पर्यायासह एक प्रश्न (गुण २०)  
प्रश्न क्र. २ घटक २ वर अंतर्गत पर्यायासह एक प्रश्न (गुण २०)  
प्रश्न क्र. ३ घटक ३ वर अंतर्गत पर्यायासह एक प्रश्न (गुण २०)  
प्रश्न ४ - तिन्ही गटातील सहा टीपा विचाराव्यात किंवा लघुत्तरी प्रश्न विचारावेत विद्यार्थ्यांनी कोणतेही चार सोडवाव्यात - गुण ४०.

### साठ्ये (Outcome)

- १) मराठी भाषेचे स्वरूप समजेल
- २) मराठीच्या विविध बोलींचे ज्ञान होईल
- ३) मराठी बोलीअभ्यासाला चालना मिळेल

### संदर्भ ग्रंथ:

- १) भारतीय भाषांचे लोकसर्वेक्षण: सर्वेक्षण मालिका मुख्य संपादक- डॉ. गणेश देवी, महाराष्ट्र खंड संपादन: अरुण जाखडे, पद्मगंधा प्रकाशन, २०१३
- २) मालवणी बोली-व्याकरण, साहित्य व शब्द कोश, संपा डॉ. पुष्पलता राजापुणे-तापस, डॉ. रमेश धोंगडे, शब्दपरी प्रकाशन.

सत्र ४ (चौथे) एकूण व्याख्याने ४५ श्रेयांकने ३  
मराठी व्याकरण आणि लेखन कौशल्ये (स्पर्धा परीक्षा)

उद्दिष्टे (Objective)

- १) भाषा लेखन कौशल्य आत्मसात करणे
- २) निबंध लेखनाचे कौशल्ये आत्मसात करणे
- ३) निबंध लेखनाचा सराव करणे
- ४) संगणकीय उपयोजन करणे
- ५) मराठी व्याकरण समजून त्याचे उपयोजन करणे

घटक १ व्याकरण एकूण व्याख्याने १५, श्रेयांकने १

वर्णमाना	शब्दांच्या जाती	काळ
लिंग	वचन	प्रयोग
वृत्ते	समास	वाक्यांचे प्रकार
संधी-स्वरसंधी	विभक्ती	विरामचिन्हे
विरुद्धार्थी शब्द	वाक्प्रचार	महणी व अर्थ
शब्द समूहाबद्दल एक शब्द	अलंकाराचे प्रकार इत्यादी घटकांची संक्षेपाने चर्चा	काल
		अलंकार
		शब्दसंधी
		समानार्थी शब्द
		विरामचिन्हे

घटक २ एकूण व्याख्याने १५, श्रेयांकने १

मराठी भाषा आणि आधुनिक तंत्रज्ञान परिचय व प्रात्यक्षिक  
पॉवरपॉइंट प्रेझेंटेशन, युनिकोड टंकलेखन.

घटक ३ एकूण व्याख्याने १५, श्रेयांकने १

- अ निबंध
- आ कल्पना विस्तार
- इ आकलन
- ई सारांश लेखन

चतुर्थ सत्रांत परीक्षेचे स्वरूप

- प्रश्न क्र. १ घटक १ वस्तुनिष्ठ स्वरूपाचे ४० पैकी कोणतेही ३० प्रश्न सोडविणे (गुण ६०)
  - प्रश्न क्र. २ घटक २ वर अंतर्गत पर्यायासह एक प्रश्न (गुण २०)
  - प्रश्न क्र. ३ घटक ३ वर अंतर्गत पर्यायासह एक प्रश्न (गुण २०)
- संदर्भ ग्रंथ:

साध्ये (Outcome)

- १) भाषालेखन कौशल्य आत्मसात होईल
- २) मराठीचे लेखन कौशल्य प्राप्त होईल
- ३) संगणकासाठी मराठी भाषेचा उपयोग होईल
- ४) स्पर्धा परीक्षा उत्तीर्ण होण्यासाठी हा अभ्यासक्रम उपयुक्त ठरेल.

संदर्भ ग्रंथ-

- १) मराठी व्याकरण : प्रा. डॉ. के.पी. शहा, ओम पब्लिकेशन, सप्टेंबर २०१२
- २) मराठीचे व्याकरण : डॉ. लीला गोविलकर, शब्दालय प्रकाशन, जून २०१५
- ३) मराठी भाषेचे वाक्यप्रकार व म्हणी : कै. विद्याधर वामन भिडे, चित्रशाळा प्रकाशन पुणे, ऑक्टोबर १९१८
- ४) मराठी भाषेचा भाषावैज्ञानिक अभ्यास : डॉ. अलका मटकर, शब्दालय प्रकाशन, २०१७
- ५) मराठी लेखन शुद्धी : डॉ. भास्कर निरिधारी, गौतमी प्रकाशन, नाशिक, २०१२
- ६) मराठी व्याकरण वाद आणि प्रवाद, कृष्ण श्री अर्जुनवाडकर
- ७) मराठी व्याकरण काही समस्या : प्र. ना. दीक्षित
- ८) मराठी व्याकरणाचा इतिहास कृष्ण श्री अर्जुनवाडकर
- ९) मराठी व्याकरण : मो. रा. वाळंवे
- १०) मराठी व्याकरणविवेक : मा. ना. आचार्य
- ११) मराठी व्याकरणाचा पुनर्विचार : अरविंद मंगरुळकर
- १२) मराठीचे व्याकरण : लीला गोविलकर
- १३) शास्त्रीय मराठी व्याकरण : मोरो केशव दामले
- १४) शुद्धलेखनविवेक : द.ना गोखले
- १५) आधुनिक माहिती तंत्रज्ञानाच्या विश्वात : दीपक शिकारपूर, उज्वल साठे, उत्कर्ष प्रकाशन पुणे.

T.Y.B.A. Marathi

IV 8 IX

University of Mumbai



No. AAMS(UG)/57 of 2021-22

**CIRCULAR:-**

Attention of the Principals of the Affiliated Colleges and Directors of the Recognized Institutions in Faculty of Humanities is invited to this office circular No. UG/10 of 2018-19, dated 14<sup>th</sup> June, 2018 relating to the revised syllabus as per the (CBCS) of T.Y.B.A. in Marathi - Sem V & VI.

They are hereby informed that the recommendations made by the Board of Studies in Marathi at its online meeting held on 25<sup>th</sup> May, 2021 vide Item No. 2 and subsequently passed by the Board of Deans at its meeting held on 11<sup>th</sup> June, 2021 vide item No. 5.31 (R) have been accepted by the Academic Council at its meeting held on 29<sup>th</sup> June, 2021 vide item No. 5.31 (R) and that in accordance herewith, the revised syllabus as per the (CBCS) of T.Y.B.A. (Marathi) Sem V & VI has been brought into force with effect from the academic year 2021-22 accordingly. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI - 400 032  
22<sup>nd</sup> September, 2021

(Dr. B.N. Gaikwad)  
I/c REGISTRAR

To

The Principals of the Affiliated Colleges and Directors of the Recognized Institutions in Faculty of Humanities. (Circular No. UG/334 of 2017-18 dated 9<sup>th</sup> January, 2018.)

A.C/5.31 (R) 29/06/2021

No. AAMS(UG)/57-A of 2021-22

\*\*\*\*\*

MUMBAI-400 032

22<sup>nd</sup> September, 2021

Copy forwarded with Compliments for information to:-

- 1) The Dean, Faculty of Humanities,
- 2) The Chairman, Board of Studies in Marathi,
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Co-ordinator, University Computerization Centre,

(Dr. B.N. Gaikwad)  
I/c REGISTRAR

AC – 29/06/2021  
Item No. – 5.31(R)

# UNIVERSITY OF MUMBAI



**Revised Syllabus for T.Y.B.A. (Marathi)**

**Semester: Sem V and VI**

(As per the Choice Based Credit System with effect from the academic year  
2021-22)

मुंबई विद्यापीठ  
तृतीय वर्ष बी.ए.  
मराठी



अभ्यासक्रम (CBCS)

Course Code	Core Course	No of Credits
सत्र ५ वे		
UAMAR ५०१	अभ्यासपत्रिका क्र. ४. मध्ययुगीन मराठी वाङ्मयाचा इतिहास भाग १	४
UAMAR ५०२	अभ्यासपत्रिका -५ भारतीय साहित्यविचार	४
UAMAR ५०३	अभ्यासपत्रिका ६. साहित्य आणि समाज भाग १	३
UAMAR ५०४	अभ्यासपत्रिका क्र. ७ भाषाविज्ञान	४
UAMAR ५०५	अभ्यासपत्रिका क्र. ८ आधुनिक मराठी साहित्य,	४
UAMAR ५०६	अभ्यासपत्रिका क्र. ९ भाषांतर कौशल्य	३
सत्र ६ वे		
UAMAR ६०१	अभ्यासपत्रिका क्र. ४. मध्ययुगीन मराठी वाङ्मयाचा इतिहास भाग २	४
UAMAR ६०२	अभ्यासपत्रिका -५ पाश्चात्य साहित्यविचार	४



अभ्यासपत्रिका क्र. ४, मध्ययुगीन मराठी वाङ्मयाचा इतिहास भाग १

सत्र - ५वे (श्रेयांकने-४) व्याख्याने -६०

उद्दिष्टे (Objective)

- १) मध्ययुगीन वाङ्मयीन इतिहासाचा परिचय करून देणे
- २) मध्ययुगीन कालखंडातील वाङ्मय निर्मिती प्रेरणा व सांस्कृतिक पार्श्वभूमीचा उलगडा करणे
- ३) मध्ययुगीन कालखंडातील वाङ्मयीन परंपरा, रचना प्रकार व ग्रंथकारांची माहिती करून घेणे
- ४) मध्ययुगीन कालखंडातील मराठी भाषेचे स्वरूप स्पष्ट करणे
- ५) वारकरी संप्रदायातील प्रमुख संतकवींच्या काव्यनिर्मितीचे स्वरूप जाणून घेऊन त्यांची वैशिष्ट्ये लक्षात घेणे
- ६) पंडिती काव्याचे स्वरूप समजावून घेणे

घटक-१ मराठी साहित्याची सुरुवात व महानुभावीय वाङ्मय

अ) मराठी साहित्याची सुरुवात - मराठी : देशीभाषा म्हणून ८, ९वे शतक परिचय, मराठीतील आद्यग्रंथ : चर्चा, शिलालेख, ताम्रपट यावरील मराठी लेखन. - थोडक्यात परिचय

ब) महानुभाव संप्रदायाची ठळक वैशिष्ट्ये : द्वैती तत्त्वज्ञान, पंचकृष्ण, चक्रधरांचे व्यक्तिमत्त्व, मराठीचा स्वीकार व आग्रह, सांकेतिक लिपी.

महानुभावीय वाङ्मय : चरित्रग्रंथ, तत्त्वज्ञानग्रंथ, सातीग्रंथ, स्फुट गद्य-पद्य-धवळे, टीकाग्रंथ, व्याकरणग्रंथ.

घटक-२ वारकरी पंथीयांचे वाङ्मय -

अ) यादवकालीन महाराष्ट्रात वारकरी पंथाची प्रस्थापना, पंढरीचा भक्तीसंप्रदाय हा महाराष्ट्रातील प्रमुख वारकरी संप्रदाय म्हणून तेराव्या शतकात धार्मिक, सामाजिक व साहित्यिक दृष्ट्या प्रभावी.

ब) ज्ञानदेव-नामदेव व त्यांच्या प्रभावळीतील इतरांचे वाङ्मय.

घटक ३ वारकरी पंथीयांचे वाङ्मय -

अ) बहामनी राजवट, एकनाथकालीन महाराष्ट्र, तमोयुग, एकनाथ, एकनाथपंचक यांचे वाङ्मय



ब) शिवकालीन महाराष्ट्र - स्वराज्य प्रेरणा. तुकाराम, तुकारामाचे शिष्य यांचे वाङ्मय

घटक ४ पंडिती काव्य-

अ) पंडिती काव्याची स्वरूपवैशिष्ट्ये, पंडिती काव्याचे गुणदोष चर्चा  
ब) पंडित कवी- सुतेश्वर, मोरोपंत, रघुनाथ पंडित, सामराज, निरंजनमाधव, वामनपंडित, नागेश, विठ्ठल

### सत्रान्त परीक्षा (गुण १००)

प्रश्न १. घटक १ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ४. घटक ४ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ५. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह)	गुण २०

### साध्य (Outcome)

- १) प्राचीन मराठी वाङ्मयाच्या इतिहासाची माहिती होईल
- २) प्राचीन मराठी वाङ्मयाचे रचना प्रकार समजतील
- ३) मराठी भाषेबद्दल अभिमान निर्माण होईल

### संदर्भ ग्रंथ-

- १) जोग, रा.श्री. व इतर (संपा.) मराठी वाङ्मयाचा इतिहास- खंड ३, महाराष्ट्र साहित्य परिषद, पुणे, प.आ. १९७३.
- २) तुळेंपुळे, शं.गो., पाच संतकवी, सुविचार प्रकाशन मंडळ, पुणे, १९८४, (ति.आ.)
- ३) तुळेंपुळे, शं. गो. व इतर (संपा.) मराठी वाङ्मयाचा इतिहास- खंड १, महाराष्ट्र साहित्य परिषद, पुणे, प.आ. १९८४.
- ४) मालशे, सं.गं. व इतर (संपा.) मराठी वाङ्मयाचा इतिहास- खंड २ भाग १ व भाग २, महाराष्ट्र साहित्य परिषद, पुणे, प.आ. १९८२.
- ५) भावे, वि.ल. महाराष्ट्र सारस्वत, पॉप्युलर, मुंबई, आ. ५ वि १९६३.
- ६) धोंड, म. वा., (संपा.) मराठी लावणी, मौज, मुंबई १९५६.
- ७) शेणोलीकर, ह. श्री., प्राचीन मराठी वाङ्मयाचे स्वरूप, मोघे प्रकाशन, कोल्हापूर, १९७१.
- ८) सहस्रबुद्धे, म. ना., मराठी शाहिरी वाङ्मय, ठोकळ पुणे, १९६१.
- ९) सरदार गं.वा., संत साहित्याची सामाजिक फलश्रुती, म. सा.प., पुणे १९७० (ति.आ.)



अभ्यासपत्रिका क्र. ४. मध्ययुगीन मराठी वाङ्मयाचा इतिहास भाग २  
सत्र - ६वे (श्रेयांकने-४) व्याख्याने - ६०

उद्दिष्टे (Objective)

- १) शाहिरी वाङ्मयाचा परिचय करून घेणे.
- २) इतर धर्मीयांनी केलेल्या वाङ्मयीन निर्मितीचा परिचय करून घेणे
- ३) वेगवेगळ्या पंथाचे वाङ्मयाचा परिचय करून घेणे
- ४) बखर वाङ्मय निर्मितीचा परिचय करून घेऊन त्याची ठळक वैशिष्ट्ये जाणून घेणे
- ५) मध्ययुगीन कालखंडातील प्रमुख संप्रदाय व ग्रंथ निर्मिती यांचा अनुबंध स्पष्ट करणे

घटक - १ शाहिरी वाङ्मय

- अ) लावणी, पोवाडे, या काव्य प्रकारांची स्वरूप वैशिष्ट्ये.
- ब) काही लावणीकार- होनाजी बाळा, रामजोशी, प्रभाकर, अनंत फदी, परशुराम या शाहिरांचा व त्यांच्या साहित्याचा परिचय.

घटक - २ महानुभाव व वारकरी यांखेरीज इतर पंथीयांचे वाङ्मय

- अ) नाथ, दत्त या पंथातील वाङ्मयाचे स्वरूप.
- ब) समर्थ, लिंगायत या पंथातील वाङ्मयाचे स्वरूप

घटक - ३ हिंदू धर्माखेरीज इतर धर्मियांनी केलेली वाङ्मयनिर्मिती

- अ) ख्रिस्ती धर्मियांनी केलेली वाङ्मयनिर्मिती  
(ख्रिस्ती - फादर स्टीफन्स, क्रुआँ, सालंदाज, पाद्री अल्मैद)
- ब) इस्लामी धर्मियांनी केलेली वाङ्मयनिर्मिती  
(इस्लामी - मुतोजी (मुत्युंजय), हुसेन अंबरखान, शेख महंमद, शहासुजी)

घटक - ४ बखर गद्याची स्वरूप वैशिष्ट्ये

- अ) बखरी- शिवपूर्वकालीन -- महिकावतीची उर्फ माहीमची बखर, राक्षसतागडीची लढाई.  
बखरी- शिवकालीन- शिवछत्रपतींचे चरित्र- कृष्णाजी अनंत सभासद, चित्रगुप्तविरचित शिवाजी महाराजांची बखर, श्री छत्रपतींची ९१ कलमी बखर - दत्तोत्रिमल वाकेनिस, भल्हार रामराव चिटणीस विरचित श्री शिवछत्रपतींचे सप्तप्रकरणात्मक चरित्र.
- ब) बखरी - पेशवेकालीन- नाना फडणवीसाचे आत्मचरित्र, श्री रामदास स्वामींचे चरित्राची बखर उर्फ हनुमंत स्वामीची बखर, पेशव्यांची बखर, कृष्णाजी विनायक सोहनी, पानिपतची बखर- रघुनाथ यादव, भाऊसाहेबांची बखर-कृष्णाजी शामराव, खडर्याच्या स्वारीची बखर.



### सत्रान्त परीक्षा ( गुण १०० )

प्रश्न १. घटक १ वर आधारित प्रश्न ( पर्यायासह )	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न ( पर्यायासह )	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न ( पर्यायासह )	गुण २०
प्रश्न ४. घटक ४ वर आधारित प्रश्न ( पर्यायासह )	गुण २०
प्रश्न ५. सर्व घटकांवर आधारित दोन टीपा ( पर्यायासह )	गुण २०

#### साध्ये (Outcome)

- १) शाहिती द. झ्याचा परिचय होईल
- २) बद्धर वाझ्याचा परिचय होईल
- ३) वेगवेगळ्या पंथाचे वाझ्याचे स्वरूप लक्षात येईल
- ४) वेगवेगळ्या धर्मीयांनी केलेल्या वाझ्या निर्मितीचा परिचय होईल
- ५) मध्युगीन वाझ्याचे स्वरूप स्पष्ट होईल.



अभ्यासपत्रिका -५  
भारतीय साहित्यविचार

सत्र - ५ वे (श्रेयांकने-४) व्याख्याने-६०

उद्दिष्टे (Objective)

- १) भारतीय साहित्याचे स्वरूप आणि सिद्धांत समजावून देणे
- २) साहित्य भाषेचे स्वरूप व कार्य समजावून घेणे
- ३) साहित्याची निर्मिती प्रक्रिया व प्रयोजन समजावून घेणे

घटक-१ भारतीय साहित्यशास्त्र: संकल्पना व सिद्धांत-(१)

- १ अलंकारविचार, वक्रोक्ती विचार
- २ रितीसिद्धांत, ध्वनिसिद्धांत
- ३ औचित्य विचार

घटक-२ भारतीय साहित्यशास्त्र : साहित्याचा आस्वाद

१ भरताचा रससिद्धांत

रससिद्धांताचे भाष्यकार : १. भट्टलोल्लट

२. श्रीशंकुक

३. भट्टनायक

४. अभिनवगुप्त

घटक-३ भारतीय साहित्यशास्त्र : साहित्य भाषेचे स्वरूप व कार्य

१. शब्दशक्ती : अभिधा, लक्षणा व व्यंजना.
२. वृत्त, छंद, मुक्तछंद.

घटक - ४ भारतीय साहित्यशास्त्र : निर्मिती प्रक्रिया व प्रयोजन विचार

१. साहित्य निर्मिती मागील कारणे: प्रतिभा, व्युत्पत्ती व अभ्यास.
२. साहित्याची प्रयोजने : भरत ते अभिनवगुप्त

सत्रान्त परीक्षा - गुण १००

प्रश्न १. घटक १ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ४. घटक ४ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ५. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह)	गुण २०



## साध्ये (Outcome)

- १) भारतीय साहित्य विचाराचा परिचय होईल
- २) भारतीय साहित्य आस्वाडची प्रक्रिया समजेल
- ३) भारतीय साहित्याची निर्मिती प्रक्रिया व प्रयोजनाचा परिचय होईल.

### संदर्भ ग्रंथ-

- १ कंगले, र.प.,(संपा.) काव्यशास्त्र, मौज प्रकाशन, मुंबई १९७४
- २ कंगले, र.प.,(संपा.) रस-भाव-विचार, महाराष्ट्र राज्य साहित्य संस्कृती मंडळ मुंबई, १९७३
- ४ कुलकर्णी वा.ल.,साहित्य स्वरूप आणि समीक्षा, पॉप्युलर, मुंबई १९७५
- ५ गाडगीळ. स.रा., काव्यशास्त्रप्रदीप, व्हीनस, पुणे (सहावी आवृत्ती), २००३
- ६ देशपांडे, ग. त्र्यं., भारतीय साहित्यशास्त्र, पॉप्युलर, मुंबई (ति.आ.) १९८०
- ७ नेमाडे भालचंद्र, साहित्याची भाषा, साकेत, औरंगाबाद, १९८७
- ८ पाटणकर, रा. भा., सौंदर्यमीमांसा, मौज, मुंबई (ति.आ.) २००४
- ९ पाटणकर, वसंत, साहित्यशास्त्र : स्वरूप आणि समस्या पद्मगंधा, पुणे, २००६.
- १० पाटील, गंगाधर, समीक्षेची नवी रूपे, मॅजेस्टीक, मुंबई १९८१
- ११ मालशे, मिलिंद, आधुनिक, भाषा विज्ञान : सिद्धांत आणि उपयोजन. लोकवाड मयगृह, मुंबई. १९९५
- १२ रसाळ, सुधीर, कविता आणि प्रतिमा, मौज, मुंबई १९८२
- १३ गणोरकर, प्रभा, डहाके वसंत आबाजी व इतर, (संपा.) वाडू मय्यीन संज्ञा संकल्पना कोश, ग.रा. भटकळ फाऊंडेशन, मुंबई, २००१
- १४ राजाध्यक्ष, विजया व इतर, (संपा.) मराठी वाडू मयकोश, खंड ४, (समीक्षा संज्ञा), महाराष्ट्र राज्य साहित्य संस्कृती मंडळ, मुंबई, २००२
- १५ साहित्यशास्त्र उदभव आणि विकास : पांडुरंग वामन काणे
- १६ प्राचीन काव्यशास्त्र : र.रा. कंगले
- १७ प्राचीन काव्यशास्त्र : डॉ. स.रा. गाडगीळ
- १८ साहित्य स्वरूप आणि समीक्षा : वा.ल कुलकर्णी
- १९ भारतीय साहित्यविचार : प्रा. ब.लु. सोनार
- २० भारतीय साहित्यविचार : ग.त्र्यं. देशपांडे
- २१ अभिनव काव्यप्रकाश : रा.श्री. जोग



सत्र -६ वे (श्रेयांकने-४) व्याख्याने-६०  
पाश्चात्य साहित्य विचार

उद्दिष्टे (Objective)

- १) पाश्चात्य साहित्याचे स्वरूप समजावून घेणे
- २) पाश्चात्य साहित्य विचारात साहित्याच्या भाषेचे स्वरूप समजावून घेणे
- ३) साहित्याची निर्मिती प्रक्रिया व प्रयोजन समजावून घेणे
- ४) साहित्याच्या आस्वादाचे सिद्धांत समजावून घेणे

घटक - १ पाश्चात्य साहित्य विचार : साहित्याचे स्वरूप

- १ अनुकृती सिद्धांत : प्लेटो व अँरिस्टॉटल
- २ पाश्चात्यांनी केलेल्या काव्यव्याख्या : वर्डस्वर्थ, कोलरीज, कोर्टहॉप, एडगर अलन पो, अर्नोल्ड.

घटक -२ पाश्चात्य साहित्य विचार : साहित्याची भाषा

१. रूपक, प्रतिक व प्रतिमा
२. अनेकार्थता, नियामोल्लंघन, अपरिचीतीकरण.

घटक -३ पाश्चात्य साहित्य विचार : साहित्याची निर्मिती प्रक्रिया व प्रयोजन विचार

- १ कोलरि: चा कल्पनाशक्तीचा व चमत्कृतीशक्तीचा सिद्धांत.
- २ आत्मविष्कार, जीवनभाष्य, सामाजिक बांधिलकी (मार्क्सवादी विचारासह) ही प्रयोजने.

घटक-४ पाश्चात्य साहित्य विचार : साहित्याचा आस्वाद

- १ अँरिस्टॉटलच्या कॅथार्सिसचा सिद्धांत.
- २ रिचर्ड्सचा प्रेरणा संतुलनाचा सिद्धांत.

सत्रान्त परीक्षा - गुण १००

प्रश्न १. घटक १ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न ४. घटक ४ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ५. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह)	गुण २०

साध्ये (Outcome)

- १) पाश्चात्य साहित्य विचारांचा परिचय होईल
- २) पाश्चात्य साहित्याच्या निर्मिती प्रक्रिया व प्रयोजन विचाराचा परिचय होईल



अभ्यासपत्रिका ६.

साहित्य आणि समाज भाग १

सत्र -५ वे तासिका ४५ श्रेयांकने ३

उद्दिष्टे (Objective)

- १) साहित्य आणि समाज यांच्या अनोन्य संबंध तपासणे
- २) महानगरीय साहित्याच्या जाणीव समजावून घेणे
- ३) ग्रामीण साहित्याच्या जाणीव समजावून घेणे
- ४) निवडक कलाकृतीच्या आधारे वाङ्मयीन प्रवृत्तीचा शोध घेणे

घटक १ साहित्य - समाज अनोन्य संबंध (तासिका १५) श्रेयांकन १

- अ) साहित्य, समाजसंस्कृती या संकल्पना व त्यांच्या परस्परसंबंधाचे स्वरूप
- ब) साहित्य- समाज संबंध - तेन, मार्क्स यांचे सिद्धांत, मानवतावाद, मार्क्सवाद, स्त्रीवाद, आंबेडकरवाद यांचे स्वरूप विशेष

घटक २ महानगरी जाणिवेचे साहित्य (तासिका १५) श्रेयांकन १

- अ) महानगरी जाणिवेचे साहित्य संकल्पना व मराठीतील परंपरा
- ब) क्रमशः : महेश केळूसकर मनोविकास प्रकाशन, पुणे

घटक -३ ग्रामीण साहित्य (तासिका १५) श्रेयांकने १

- अ) ग्रामीण साहित्य- संकल्पना व मराठीतील परंपरा
- ब) धग असतेच आसपास : कल्पना दुधाळ, लोकवाङ्मय गृह, मुंबई

घटक ४ प्रकल्प अहवाल - संबंधित विषयावर २० गुणांचे प्रकल्प लेखन

श्रेयांकन १

सत्रान्त परीक्षा ( गुण ८०)

प्रश्न १. घटक १ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न ४. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह)	गुण २०

साध्ये (Outcome)

- १) साहित्य व समाज यांच्या अनोन्य संबंधाचा परिचय होईल





सत्र सहावे अभ्यासपत्रिका - ६  
साहित्य आणि समाज भाग २  
(तासिका ६०) श्रेयांकने ४

उद्दिष्टे (Objective)

- १) समाजातील सामाजिक स्थित्यातराचा आणि साहित्याचा संबंध जाणून घेणे
- २) दलित साहित्याचे स्वरूप, वैशिष्ट्ये समजावून घेणे
- ३) स्त्रीवादी जाणिवेच्या साहित्याची वैशिष्ट्ये समजावून घेणे
- ४) निवडक कलाकृतीच्या आधारे वाङ्मयीन प्रवाह समजावून घेणे

घटक-१ सामाजिक स्थित्यंतरे आणि मराठी साहित्य (तासिका १५) श्रेयांकने १

- अ) महाराष्ट्रातील सामाजिक स्थित्यंतरे व मराठी साहित्य - मागोवा
- ब) साहित्य- समाज संबंध- १) ललित वाङ्मयातील सामाजिक जाणिवेचे स्वरूप : शरदचंद्र मुक्तिबोध, साहित्य विचार आणि समाजचिंतन. २) दलित जाणिवेचे स्वरूप - म.ना वानखेडे यांच्या लेखाधारे

घटक-२ दलित साहित्य (तासिका १५) श्रेयांकने १

- अ) दलित साहित्य : संकल्पना व मराठीतील परंपरा
- ब) भाई तुम्ही कुठे आहात ! : ऋषिकेश काबळे, चिन्मय प्रकाशन, औरंगाबाद

घटक ३ स्त्रीवादी जाणिवेचे साहित्य (तासिका १५) श्रेयांकने १

- अ) स्त्रीवादी साहित्याची संकल्पना व मराठीतील परंपरा
- ब) निवडलेल्या स्त्रीवादी कथांचा अभ्यास
- १) गौरी देशपांडे - पाऊस आला मोठा (आहे हे अस आहे)
- २) सानिया - दुष्काळ (अशी वेळ)
- ३) प्रिया तेंडुलकर - खेळ मांडियला (तिहार)
- ४) उर्मिला पवार - सुटे गिऱ्हाण (हातचा एकर)
- ५) मेघना पेठे - आहे कुछ अब्र (आंधळ्याच्या गाथी)
- ६) नीरजा - महिषासुरमर्दिनी (ओल हरवलेली माती)
- ७) प्रज्ञा दया पवार - आईच्या नावान (मिळून साऱ्या जणी मासिक)
- ८) प्रतिमा जोशी - दरी (जहन्नम)
- ९) मनस्विनी लता रवींद्र - माझ्या जन्माची गोष्ट (ब्लॉगचा या आरशा पल्याड)
- १०) वंदना महाजन - निर्वाणाची स्वगते (वसा दिवाळी अंक)



घटक - ४ प्रकल्प अहवाल - संबंधित विषयावर २० गुणांचे प्रकल्प लेखने

सत्रान्त परीक्षा ( गुण ८० + २० )

प्रश्न १. घटक १ वर आधारित प्रश्न ( पर्यायासह )	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न ( पर्यायासह )	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न ( पर्यायासह )	गुण २०
प्रश्न ४. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह )	गुण २०

### साध्ये (Outcome)

- १) सामाजिक स्थित्यंतराचा मराठी साहित्यावर प्रभाव पडतो, हे समजेल
- २) दलित साहित्याची निर्मिती प्रक्रिया समजेल
- ३) स्त्रीवादी जाणीव आणि वाङ्मयीन प्रवृत्तीचे ज्ञान होईल

### संदर्भ ग्रंथ

- १) दलित साहित्य- प्रवाह व प्रतिक्रिया -गो. म. कुळकर्णी, प्रतिमा प्रकाशन, पुणे, १९८६
- २) निळी पहाट-रा. ग. जाधव, प्राज्ञपाठशाळा वाई, १९७८.
- ३) दलित साहित्य- एक चिंतन- अर्जुन डांगळे (संपा.), महाराष्ट्र राज्य साहित्य संस्कृती आणि मंडळ, मुंबई, १९७८.
- ४) दलित साहित्य-वेदना आणि विद्रोह- भालचंद्र फडके, श्रीविद्या प्रकाशन, पुणे, १९७७ (प्र.आ.), १९८९(दु. आ.)
- ५) दलित साहित्याची स्थितिगती- केशव मेश्राम व इतर (संपा.) मराठी विभाग, मुंबई विद्यापीठ आणि अनुभव पब्लिकेशन्स, मुंबई, १९९७
- ६) स्त्रीवादी समीक्षा- सैद्धान्तिक चौकट- डॉ. मिलिंद मालशे, श्रीवाणी- ऑक्टोबर, १९९३
- ७) स्त्रीवादी साहित्य समीक्षा-स्वरूप आणि व्याप्ती- वसंत आबाजी डहाके, श्रीवाणी- ऑक्टोबर, १९९३.
- ८) स्त्रीवादी साहित्य आणि समीक्षा विशेषांक- अनुष्टुभ, सप्टें. ऑक्टो १९९६.
- ९) स्त्रीवादी समीक्षा-स्वरूप आणि उपयोजन- दिलीपराज प्रकाशन, पुणे, १९९३.
- १०) आंबेडकरवाद, डॉ. शेरे नीलकंठ, सुविद्या प्रकाशन, पुणे २००९.



११) डॉ. बाबासाहेब आंबेडकरांचे तत्त्वज्ञान: आशय व विश्लेषण, गायकवाड दत्तात्रय स्वयंदीप

प्रकाशन, पुणे २०१६.

१२) आंबेडकर आणि मार्क्स, कसबे रावसाहेब, सुगावा प्रकाशन, पुणे, १९८५.

१३) प्रज्ञासूर्य, लिंबाळे शरणकुमार, (संपा.), प्रचार प्रकाशन, कोल्हापूर, १९९१.

१४) दलित कविता आणि ब्लॉक पोएट्री ऋषिकेश कांबळे. गोदा प्रकाशन औरंगाबाद

१५) डॉ. आंबेडकर चिंतन, केशव मेश्राम, लोकवाङ्मयग्रह, मुंबई.

१६) सत्तासंघर्ष : संपा. सुहास पळशीकर, सुहास कुलकर्णी, समकालीन प्रकाशन, पुणे.



अभ्यासपत्रिका क्र. ७

भाषाविज्ञान

सत्र - ५ वे श्रेयांकने -४ व्याख्याने -६०

उद्दिष्टे (Objective)

- १) भाषेचे स्वरूप आणि तिचे कार्य जाणून घेणे
- २) भाषाभ्यासाच्या विविध अंगांचा परिचय करून घेणे
- ३) भाषेच्या अभ्यासाच्या आधुनिक व शास्त्रीय पद्धतीचा परिचय करून घेणे तसेच पारंपारिक ऐतिहासिक अभ्यासपद्धतीपेक्षा तिचे वेगळेपण समजून घेणे.

घटक-१ भाषाशास्त्राच्या विविध शाखा - वर्णनात्मक, ऐतिहासिक व समाजशास्त्रीय.

घटक -२ स्वनिम विन्यास (स्वन, स्वनिम, स्वनांतर, स्वनिमांचे प्रकार, स्वनिम विश्लेषणाची तत्त्वे - तंत्रे.

घटक -३ रूपिमविन्यास - रूपिका, रूपिम, रूपिकांतर, रूपिमांचे प्रकार, रूपिम प्रकिया.

घटक - ४ अर्थविन्यास - भाषिक अर्थाचे स्वरूप, शब्दार्थाचे प्रकार, अर्थ आणि त्याचे परस्पर

संबंध

सत्रान्त परीक्षा ( गुण १००)

प्रश्न १. घटक १ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न ४. घटक ४ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ५. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह)	गुण २०

साध्ये (Outcome)

- १) भाषेच्या विविध अंगांचा परिचय होईल
- २) भाषेच्या अभ्यासाच्या आधुनिक व शास्त्रीय पद्धतीचा परिचय होईल

संदर्भ ग्रंथ-



- १) काळे, कल्याण व इतर (संपा.), आधुनिक भाषाविज्ञान (संरचनावादी, सामान्य आणि सामाजिक, प्रतिमा प्रकाशन, पुणे, (दु.आ.) २००३.
- २) काळे कल्याण व इतर (संपा.), वर्णनात्मक भाषाविज्ञान स्वरूप आणि पद्धती, गोखले एज्युकेशन सोसायटी, नाशिक, १९८२.
- ३) गजेंद्रगडकर, श्री. न., भाषा आणि भाषाशास्त्र, व्हीनस प्रकाशन. पुणे, (दु. आ.) १९७९.
- ४) गोविंद हर लीला, वर्णनात्मक भाषाविज्ञान, आरती प्रकाशन, डोंबिवली, १९९२.
- ५) घोंगडे, रमेश, सामाजिक भाषाविज्ञान दिलीपराज प्रकाशन पुणे, २०१२.
- ६) पुंडे, द. दि., सुलभ भाषाविज्ञान, स्नेहवर्धन प्रकाशन, पुणे, २००५
- ७) मालशे, स. गं. व इतर(संपा.), भाषाविज्ञान: ऐतिहासिक व वर्णनात्मक, पद्मगंधा प्रकाशन, पुणे, २००५ (ति. आ.)
- ८) मालशे, स.गं. व इतर (संपा.), भाषाविज्ञान परिचय, पद्मगंधा प्रकाशन, पुणे, २००५ (दु.आ)
- ९) गायकवाड संपत, दलित आत्मकथन : भाषिक समाज, भाषा आणि भाषा व्यवहार, प्रज्ञा प्रबोध प्रकाशन, सांगली २०१२.
- १०) मराठी भाषेचा भाषावैज्ञानिक अभ्यास : मठकर अलका, शब्दालय प्रकाशन २०१५



सत्र - ६ वे श्रेयांकने -४ व्याख्याने -६०

मराठी व्याकरण

उद्दिष्टे (Objective)

१. मराठी व्याकरणाचा इतिहास व विविध व्याकरण कर्त्यांचा परिचय करून घेणे.
२. शब्दाचे वर्गीकरण समजावून घेणे
३. विकारण विचार समजावून घेणे
४. शब्द घटना समजावून घेणे

घटक -१ शब्दांचे वर्गीकरण - पारंपरिक व आधुनिक

घटक -२ विकरण- लिंग, वचन, विभक्ती, आख्यात.

घटक-३ शब्दसिद्धी

घटक-४ प्रयोग विचार

सत्रान्त परीक्षा ( गुण १००)

प्रश्न १. घटक १ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न ( पर्यायासह)	गुण २०
प्रश्न ४. घटक ४ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ५. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह)	गुण २०

साध्ये (Outcome)

- १) मराठी व्याकरण व्यवस्थेचा सूक्ष्म परिचय होईल
  - २) मराठी व्याकरण व्यवस्थेतील समस्या लक्षात येतील
- संदर्भ ग्रंथ-

- १) मराठी व्याकरण वाद आणि प्रवाद, कृष्ण श्री अर्जुनवाडकर
- २) मराठी व्याकरण काही समस्या : प्र. ना. दीक्षित
- ३) मराठी व्याकरणाचा इतिहास कृष्ण श्री अर्जुनवाडकर
- ४) मराठी व्याकरण : मो. रा. वाळंबे
- ५) मराठी व्याकरणविवेक : मा. ना. आचार्य
- ६) मराठी व्याकरणाचा पुनर्विचार : अरविंद मंगरुळकर
- ७) मराठीचे व्याकरण : लीला गोविलकर



८) शास्त्रीय मराठी व्याकरण : मोरो केशव दामले

अभ्यासपत्रिका क्र. ८

आधुनिक मराठी साहित्य

सत्र - ५ वे तासिका ६० श्रेयांकने - ४

उद्दिष्टे (Objective)

१) आधुनिक मराठी साहित्याची संकल्पना समजावून घेणे

२) आधुनिक मराठी साहित्याचा आढावा घेणे

३) विविध कलाकृतींच्या आधारे आधुनिक वाङ्मयाची वैशिष्ट्ये अभ्यासणे

घटक १ आधुनिक, आधुनिकता आणि आधुनिकतावाद : संकल्पना विचार (तासिका १५) श्रेयांकन १

घटक २ अ - आधुनिक मराठी कथा - ऐतिहासिक आढावा (तासिका १५) श्रेयांकन १

आ आधुनिक मराठी कादंबरी - ऐतिहासिक आढावा

घटक ३ आधुनिकतावादी मराठी कथा (तासिका १५) श्रेयांकन १

१) मुक्काम पोस्ट सांस्कृतिक फट, सतीश तांबे, रोहन प्रकाशन (कथांची आशयसूत्रे व कथांचे रूपबंध यांसह)

घटक ४ आधुनिक मराठी कादंबरी (तासिका १५) श्रेयांकन १

१) पुरोगामी, राकेश वानखडे लोकवाङ्मयग्रह प्रकाशन, मुंबई (आशयसूत्रे व कादंबरीचा रूपबंध यांसह)

सत्रान्त परीक्षा (गुण १००)

प्रश्न १. घटक १ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ४. घटक ४ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ५. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह)	गुण २०

साध्ये (Outcome)

१) आधुनिकता वादाचे वैशिष्ट्याची ओळख होईल



संदर्भ ग्रंथ

- १) मराठी कादंबरी - तंत्र व विकास, प्रा. बापट, व्हीनस प्रकाशन, पुणे १९७३
- २) साहित्य : अध्यापन आणि प्रकार, मौज प्रकाशन, पॉप्युलर प्रकाशन, भागवत श्री.पु. मुंबई १९८७
- ३) कादंबरी, मराठी कादंबरी, उषा हस्तक, साहित्यसेवा प्रकाशन औरंगाबाद, १९९३.
- ४) कादंबरी: एक साहित्य प्रकार, हरिशचंद्र थोरात, शब्द पब्लिकेशन, मुंबई २०१०.
- ५) १९८० नंतरची मराठी कादंबरी, अविनाश सप्रे, खेळ, दिवाळी, २००७
- ६) मराठी नवकथा : रंग आणि रूप, डॉ सुभाष पुलावले, चिन्मय प्रकाशन , औरंगाबाद, २०१२.
- ७) मराठीतील कथनरूपे , वसंत आवाजी डहाके, पापुलर प्रकाशन , मुंबई, २०१२ .
- ८) मालशे, मिलिंद, आधुनिक, भाषा विज्ञान : सिद्धांत आणि उपयोजन. लोकवाङ् मयगृह, मुंबई. १९९५
- ९) आधुनिक मराठी साहित्य आणि सामाजिकता : संपा. डॉ. मृणालिनी शहा, डॉ. गौरी टिळक, पद्मगंधा प्रकाशन, पुणे.
- १०) नवोदोत्तर मराठी कथा : रंग आणि अंतरंग संपा. गजानन हेरोळे, गोदा प्रकाशन, औरंगाबाद.



सत्र - ६वे अभ्यासपत्रिका ८

उत्तर आधुनिक मराठी साहित्य

(तासिका ६०) श्रेयांकन ४

उद्दिष्टे (Objective)

१. विविध विचारधारांच्या वाङ्मयाची ओळख करून घेऊन त्या विचारधारांना समजून घेण्याचा प्रयत्न करणे.
२. उत्तर आधुनिक साहित्याचा परिचय करून घेणे
- ३) विविध कलाकृतींच्या आधारे उत्तर आधुनिकता वादाची वैशिष्ट्ये अभ्यासणे

घटक १ अ) उत्तर आधुनिकतावाद : संकल्पना विचार

आ) उत्तर आधुनिक मराठी कविता - ऐतिहासिक आढावा (तासिका १५)

श्रेयांकन १

घटक २ उत्तर आधुनिक मराठी कविता - (तासिका १५) श्रेयांकन १

सलील वाघ, हेमंत दिवटे, सचिन केतकर, मंगेश नारायणराव काळे, संजीव खांडेकर, श्रीधर तिळवे, वज्रेश सोळंकी, मन्या जोशी, दा.गो. काळे, कविता मुरुमकर (निवडलेल्या कवितांचा संग्रह प्रसिद्ध होईल.)

घटक ३ उत्तर आधुनिक मराठी नाटक - ऐतिहासिक आढावा (तासिका १५)

श्रेयांकन १

घटक ४ उत्तर आधुनिक मराठी नाटक (तासिका १५) श्रेयांकन १

१) सिधू सुधाकर, रम आणि इतर - आशुतोष पोतदार (वॉटरमार्क पब्लिकेशन), आशयसूत्र व नाटकाचा आकृतिबंध यांसह

सत्रान्त परीक्षा ( गुण १००)

प्रश्न १. घटक १ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ४. घटक ४ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ५. सर्व घटकांवर आधारित दोन टीपा (पर्यायासह)	गुण २०

साध्ये (Outcome)

१) उत्तर आधुनिकता वादाची वैशिष्ट्ये लक्षात येतील



२) उत्तर आधुनिकता वादाची स्वरूप वैशिष्ट्ये समजल्याने साहित्याकडे पाहण्याचा नवा दृष्टीकोन प्राप्त होईल.



### संदर्भ पुस्तके

१. उत्तर आधुनिकता : समकालीन साहित्य, समाज व संस्कृती, बी. रंगराव, कुसुमाग्रज प्रकाशन नाशिक
२. अतिरिक्त मासिक, संपा. दा. गो. काळे - दिनकर मनवर, मार्च २०१३.
३. नाटक आणि मी, विजय तेंडुलकर, डिम्पल प्रकाशन, मुंबई, १९९७.
४. नाटक एक चिंतन - कानेटकर वसंत
५. नाटकातली चिन्हं - नाईक राजीव
६. महानगरी नाटकं - नाईक राजीव
७. मराठी नाटक : नव्या दिशा आणि वळणे, भवाळकर, तारा
८. नाटक कालचं आणि आजचं : राजापुणे-तापास, पुष्पलता
९. प्रायोगिक नाटक : भारतीय आणि जागतिक-(संपा) सूर्यवंशी नानासाहेब



**अभ्यासपत्रिका क्र. १**  
**भाषांतर कौशल्य**

सत्र - ५ वे श्रेयांकने - ३ व्याख्याने - ४५

उद्दिष्टे (Objective)

- १) भाषांतर अनुवाद, रूपांतर या संकल्पनेचा परिचय करून घेणे.
- २) भाषांतराच्या विविध समस्यांचा अभ्यास करणे
- ३) इंग्रजी-मराठी-इंग्रजी व हिंदी-मराठी-हिंदी असे भाषांतर करण्याचे कौशल्य प्राप्त करणे

**घटक - १ - भाषांतर - सैद्धान्तिक विचार (तासिका १५) श्रेयांकन १**

अ)

- १) भाषांतर, अनुवाद, रूपांतर, अर्वाचीनीकरण या स्वरूपभेदांची चर्चा.
- २) ललित साहित्याचे भाषांतर - सांस्कृतिक भेदांचे संदर्भाचे महत्त्व.

आ)

- १) ललित साहित्याचे भाषांतर - भाषिक समस्या व स्वरूप
- २) ललित साहित्याचे भाषांतर - शैली विषयक समस्या

**घटक - २ भाषांतर - प्रत्यक्ष भाषांतर अभ्यास (तासिका १५) श्रेयांकन १**

- १) इंग्रजी/हिंदी उतान्याचे मराठीत भाषांतर
- २) मराठी उतान्याचे इंग्रजीत/हिंदीत भाषांतर

**घटक - ३ (तासिका १५) श्रेयांकन १**

- अ) पारिभाषिक शब्द (प्रशासकीय)
- ब) कोशाची संकल्पना, रचना, कोशांच्या नोंदी, अकारविल्हे आणि सूची

**घटक ४ प्रकल्प अहवाल - संबंधित विषयावर २० गुणांचे प्रकल्प लेखन श्रेयांकन १**

**सत्रान्त परीक्षा - (गुण ८० + २० गुणांचा प्रकल्प = १००)**

- |  |        |
|--|--------|
| प्रश्न १. घटक १अ वर आधारित प्रश्न (पर्यायासह)  | गुण २० |
| प्रश्न २. घटक १ आ वर आधारित प्रश्न (पर्यायासह) | गुण २० |
| प्रश्न ३. घटक २ वर आधारित प्रश्न (पर्यायासह)   | गुण २० |
| प्रश्न ४. घटक ३ वर आधारित प्रश्न (पर्यायासह)   | गुण २० |

**साध्ये (Outcome)**

- १) भाषांतर विद्येबद्दल सूक्ष्म माहिती होईल
- २) भाषांतर कौशल्य प्राप्त होईल, त्यामुळे रोजगार संधी प्राप्त होईल.



संदर्भ ग्रंथ -

१. कऱ्हाडे सदा, भाषांतर, लोकवाङ्मय गृह, मुंबई १९९२
२. बापट वसंत, तौलनिक साहित्य अभ्यास, पॉप्यूलर प्रकाशन
३. फाटक म. वि आणि ठाकर रजनी, भाषांतर : शास्त्र की कला, वरदा बुक्स, पुणे १९८७
४. डॉ. काळे कल्याण आणि डॉ. सोमण अंजली, भाषांतरमीमांसा प्रतिमा प्रकाशन, पुणे १९९७
५. भाषांतर - शास्त्र की कला : म.वि. फाटक, रजनी ठाकर, वरदा, पुणे.
६. भाषांतर आणि भाषा : विलास सारंग, मौज, मुंबई
७. अनुवादमीमांसा - संपा. केशव तुपे, साक्षात, औरंगाबाद.
८. भाषांतरविद्या : स्वरूप आणि समस्या, संपा. रमेश वरखेडे, य.च.म.मु.वि., नाशिक
९. भाषा आणि भाषांतर - य.च.म.मु.वि., नाशिक
१०. साहित्य - सेतू - (साहित्याची भाषांतर एक अभ्यास), एल.एस. देशपांडे, निर्मल प्रकाशन, नांदेड, १९९९



सत्र - ६ वे श्रेयांकने- ३ व्याख्याने-४५

### व्यावसायिक मराठी

उद्दिष्टे (Objective)

- १) विद्यार्थ्यांच्या लेखनक्षमतेचा व सर्जनशीलतेचा विकास करणे
- २) मुद्रित दृक श्राव्य माध्यमांसाठी आवश्यक लेखन कौशल्य शिकवणे
- ३) माध्यमांमधील रोजगाराच्या संधीचा परिचय करून घेणे
- ४) व्यावसायिक लेखनासाठी मराठी भाषेचे उपयोजन करणे
- ५) आधुनिक समाजमाध्यमांचा विशेष परिचय कार्य व उपयुक्तता याबाबत जाणून घेणे
- ६) ब्लॉग लेखनाचे स्वरूप लक्षात घेऊन ते लेखन तंत्र अवगत करणे
- ७) ईमेल लेखनाचे स्वरूप लक्षात घेऊन ते लेखनतंत्र अवगत करणे

**घटक १ : वृत्तपत्र माध्यमासाठी लेखन (तासिका १५) श्रेयांकन १**

१:१ वृत्त लेखन

१:२ पुस्तक परीक्षण लेखन

१:३ नाट्य व चित्रपट समीक्षा लेखन

**घटक २ : आकाशवाणी माध्यमासाठी लेखन (तासिका १५) श्रेयांकन १**

२:१ श्रुतिका लेखन

२:२ नभोनाट्य

२:३ जाहिरात लेखन

**घटक ३ : दूरचित्रवाणी व समाज माध्यमासाठी लेखन (तासिका १५) श्रेयांकन १**

३:१ दूरचित्रवाणीसाठी मुलाखत लेखन

३:२ दूरचित्रवाणी मालिकेसाठी संवाद लेखन

३:३ ईमेल लेखन, ब्लॉगलेखन, विकिपीडियासाठी लेखन

**घटक ४ प्रकल्प अहवाल - संबंधित विषयावर २० गुणांचे प्रकल्प लेखन श्रेयांकन १**

सत्रान्त परीक्षा - (गुण ८० + २० गुणांचा प्रकल्प = १००)

प्रश्न १. घटक १ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न २. घटक २ वर आधारित प्रश्न (पर्यायासह)	गुण २०
प्रश्न ३. घटक ३ वर आधारित प्रश्न (पर्यायासह)	गुण २०

प्रश्न ४. सर्द घटकांवर दोन टीपा/लघुत्तरी प्रश्न ( पर्यायासह)

गुण २०





### साध्ये (Outcome)

- १) विद्यार्थ्यांच्या लेखन क्षमतेचा आणि सर्जनशीलतेचा विकास होईल
- २) विविध माध्यमांसाठी आवश्यक लेखनाच्या प्रकारांचा परिचय होईल आणि त्यासाठी आवश्यक कौशल्ये आत्मसात होतील
- ३) लेखन कौशल्ये आत्मसात करून माध्यमामधील रोजगाराच्या संधी उपलब्ध होतील

### संदर्भ ग्रंथ -

- १) व्यावहारिक मराठी : संपा. स्नेहल तावरे
- २) व्यावहारिक मराठी : ल.रा नशिरावादकर
- ३) व्यावहारिक मराठी : मोकाशी सयाजी, नेमाडे रंजना
- ४) ओळख माहिती तंत्रज्ञानाची : एम.एस.आय.टी. महाराष्ट्र राज्य
- ५) संगणक युग : अच्युत गोडवोले
- ६) वृत्तविद्या : स.ह देशपांडे
- ७) नभोवाणी कार्यक्रम तंत्र आणि मंत्र : पुष्पा काणे
- ८) आधुनिक माहिती तंत्रज्ञानाच्या विश्वात : दीपक शिकरपूर, उज्वल मराठे
- ९) वाळंवे, मो. रा. सुगम मराठी व्याकरण, नितीन प्रकाशन पुणे
- १०) जोशी चंद्रहास, मराठी लेखन दर्शन, मेहता पब्लिकेश हाऊस, पुणे
- ११) मराठी भाषा उगम आणि विकास, मेहता पब्लिकेश हाऊस, पुणे
- १२) केळकर अशोक, वैखरी, मॅजिस्टिक प्रकाशन पुणे.
- १३) नसीरावादकर, ल.रा., व्यावहारिक मराठी, फडके प्रकाशन, कोल्हापूर
- १४) डॉ. शेकडे, सुभाष, व्यावहारिक मराठी अध्यापनाच्या दिशा, ऋतू प्रकाशन, अहमदनगर, २०१२.
- १५) उपयोजित मराठी : डॉ. संजय लांडगे, दिलीपराज प्रकाशन, पुणे.
- १६) अनिवार्य मराठी : डॉ. लीला गोविलकर, के. सागर पब्लिकेशन, पुणे.
- १७) मराठी क्रोश व संदर्भसाधने यांची समग्र सूची (इ.स १८००-२००३) संपादक डॉ. वसंत विष्णू कुलकर्णी, राज्य मराठी विकास संस्था, २००७

**QAC - Coordinator**  
M. H. Khapane College of  
& Commerce, Pachal.

**H. C. PRINCIPAL**  
SHRI MANGHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

University of Mumbai



No. UG/23 of 2019-20

**CIRCULAR:-**

Attention of the Principals of the Affiliated Colleges and Directors of the recognized Institutions in Humanities Faculty is invited to this office Circular No. UG/51 of 2017-18, dated 15<sup>th</sup> July, 2017 relating to the revised syllabus as per (CBCS) of F.Y.B.A. in Hindi (Compulsory & Ancillary) (Sem. I & II).

They are hereby informed that the recommendations made by the Board of Studies in Hindi at its meeting held on 9<sup>th</sup> April, 2019 have been accepted by the Academic Council at its meeting held on 15<sup>th</sup> April, 2019 vide item No. 4.23 & 4.24 and that in accordance therewith, the revised syllabus as per the (CBCS) for the F.Y.B.A. Compulsory & Ancillary (Sem. I & II) in Hindi has been brought into force with effect from the academic year 2019-20, accordingly. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI-400 032

3<sup>rd</sup> June, 2019

To

The Principals of the affiliated Colleges and Directors of the recognized Institutions in Humanities Faculty (Circular No. UG/334 of 2017-18 dated 9<sup>th</sup> January, 2018.)

A.C./423 & 424/A/04/2019

\*\*\*\*\*

No. UG/23-A of 2019

MUMBAI-400 032

3<sup>rd</sup> June, 2019

Copy forwarded with Compliments for information to:-

- 1) The Vc/Dean, Faculty of Humanities,
- 2) The Chairman, Board of Studies in Hindi,
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Professor-cum-Director, Institute of Distance and Open Learning (IDOL),
- 5) The Director, Board of Students Development,
- 6) The Co-ordinator, University Computerization Centre,

(Dr. Ajay Deshmukh)  
REGISTRAR



**UNIVERSITY OF MUMBAI**  
**Revised Syllabus**  
**And**  
**Pattern of Question Paper in the**  
**Subject of**  
**Hindi**  
**Atthe**  
**F.Y.B.A. Ancillary Examination**  
**As per**  
**CHOICEBASED CREDIT SYSTEM (CBCS)**  
**(With effect from the Academic Year:2019-2020)**



NAME OF PROGRAM	SEMESTER - I
NAME OF THE COURSE	: B.A.
COURSECODE	: F.Y.B.A. Ancillary Hindi (ऐच्छिक हिन्दी)
TOTAL LECTURES	: UAHIN 101
CREDITS	: 60
	: 3

### Aims and Objectives:

1. विद्यार्थियों को गद्य विधाओं की प्रचलित रचना कहानी, निबंध आदि के अतिरिक्त आत्मकथा, जीवनी, संस्मरण, यात्रा वृत्तान्त और रेखाचित्र आदि नवीनतम विधाओं से परिचित कराना।
2. हिंदी कहानी के आरंभ से लेकर अद्यतन कहानी की प्रवृत्तियों एवं कहानी के विकास से अवगत कराना।
3. विद्यार्थियों का नवीन गद्य विधाओं के स्वरूप-विवेचन तथा विशेषताओं से परिचय कराना।

### निर्धारित पाठ्य पुस्तकें:

- 1) कथा संचयन : संपादन : हिंदी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई  
लोकभारती प्रकाशन, इलाहाबाद -1

1. उसने कहा था	- चन्द्रधर शर्मा 'गुलेरी'
2. परीक्षा	- प्रेमचन्द
3. चित्र का शीर्षक	- यशपाल
4. दिल्ली में एक मौत	- कमलेश्वर
5. फसला	- भीष्म साहनी
6. बहादुर	- अमरकांत
7. आस्था के आयाम	- मालती जोशी
8. बेटी	- मैत्रेयी पुष्पा
9. परदेसी	- ममता कालिया
10. निर्वासित	- सूर्यबाला



2) गद्य के विविध आयाम :संपादन : हिंदी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई  
राजकमल प्रकाशन, 1-बी. नेताजी सुभाष मार्ग,  
नई दिल्ली-110002

1. महात्मा गांधी

2. शांतिप्रिय द्विवेदी

3. हरिशंकर परसाई

4. देवेंद्रनाथ ठाकुर

5. फणीश्वरनाथ रेणु

6. विजय कुमार संदेश

7. समाज सेवा

8. मनमोहन मदनरिया

- मेरा विद्यार्थी-काल (आत्मकथा)

- तू तो मुझसे भी अभागा है (रेखाचित्र)

- सद्गुरु का कहना है (व्यंग्य)

- शाहजहाँ के आँसू (एकांकी)

- यशपाल (संस्मरण)

- मेरी अंडमान यात्रा (यात्रावृत्त)

- पद्मलाल पुन्नालाल बख्शी (निबंध)

- हंसिनी की भविष्यवाणी (लोककथा)

### प्रथम सत्र यूनिट विभाजन

1) कथा संचयन: संपादन : हिंदी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई

यूनिट-1. (पाठ वाचन, व्याख्या और समीक्षा)

व्याख्यान - 15

1. उसने कहा था

- चन्द्रधर शर्मा 'गुलेरी'

2. परीक्षा

- प्रेमचन्द

3. चित्र का शीर्षक

- यशपाल

4. दिल्ली में एक मौत

- कमलेश्वर

5. फैसला

- भीष्म साहनी

यूनिट-2. (पाठ वाचन, व्याख्या और समीक्षा)

व्याख्यान - 15

6. बहादुर

- अमरकांत

7. आस्था के आयाम

- मालती जोशी

8. बेटी

- मैत्रेयी पुष्पा

9. परदेसी

- ममता कालिया

10. निर्वासित

- सूर्यबाला



2) गद्य के विविध आयाम :संपादन :हिंदी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई

यूनिट-3. (पाठ वाचन, व्याख्या और समीक्षा)

व्याख्यान - 15

- |                        |                                       |
|------------------------|---------------------------------------|
| 1. महात्मा गांधी       | - मेरा विद्यार्थी - काल (आत्मकथा)     |
| 2. शांतिप्रिय द्विवेदी | - तू तो मुझसे भी अभागा है (रेखाचित्र) |
| 3. हरिशंकर परसाई       | - सद्गुरु का कहना है (व्यंग्य)        |
| 4. देवेंद्रनाथ ठाकुर   | - शाहजहाँ के आँसू (एकांकी)            |

यूनिट-4. (पाठ वाचन, व्याख्या और समीक्षा)

व्याख्यान - 15

- |                     |                                    |
|---------------------|------------------------------------|
| 5. फणीश्वरनाथ रेणु  | - यशपाल (संस्मरण)                  |
| 6. विजय कुमार संदेश | - मेरी अंडमान यात्रा (यात्रावृत्त) |
| 7. समाज सेवा        | - पद्मलाल पुन्नालाल बख्शी (निबंध)  |
| 8. मनमोहन मदारिया   | - हंसिनी की भविष्यवाणी (लोककथा)    |

प्रथम सत्रांत परीक्षा के प्रश्न पत्र का प्रारूप

कुल अंक : 100

समय : 3 घंटे

प्रश्न 1. संदर्भ सहित व्याख्या (दोनों पुस्तकों से विकल्प सहित)	24 अंक
प्रश्न 2. दीर्घोत्तरी प्रश्न (दोनों पुस्तकों से विकल्प सहित)	30 अंक
प्रश्न 3. सामान्य प्रश्न (दोनों पुस्तकों से एक-एक प्रश्न)	15 अंक
प्रश्न 4. टिप्पणियाँ (दोनों पुस्तकों से विकल्प सहित)	16 अंक
प्रश्न 5. अतिलघूत्तरी प्रश्न-15 (दोनों पुस्तकों से पूछे जाएँ)	15 अंक



## SEMESTER – II

NAME OF PROGRAM	: B.A.
NAME OF THE COURSE	: F.Y.B.A. Ancillary Hindi (ऐच्छिक हिन्दी)
COURSECODE	: UAHIN 201
TOTAL LECTURES	: 60
CREDITS	: 3

### Aims and Objectives:

1. विद्यार्थियों को गद्य विधाओं की प्रचलित रचना कहानी, निबंध आदि के अतिरिक्त आत्मकथा, जीवनी, संस्मरण, यात्रा वृत्तान्त और रेखाचित्र आदि नवीनतम विधाओं से परिचित कराना।
2. हिंदी कहानी के आरंभ से लेकर अद्यतन कहानी की प्रवृत्तियों एवं कहानी के विकास से अवगत कराना।
3. विद्यार्थियों का उपन्यास के स्वरूप - विवेचन तथा विशेषताओं से परिचय कराना।

### निर्धारित पाठ्य पुस्तकें:

#### 1) जंगल के जुगनू (उपन्यास) - देवेश ठाकुर

वाणी प्रकाशन, 21-ए दरियागंज, नई दिल्ली - 110002

#### 2) गद्य के विविध आयाम :

संपादन : हिंदी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई  
राजकमल प्रकाशन, 1-बी. नेताजी सुभाष मार्ग,  
नई दिल्ली-110002

9. रामधारी सिंह 'दिनकर'

-नेता नहीं, नागरिक चाहिए (निबंध)

10. महादेवी वाम:

-बदलू (संस्मरण)

11. बनारसीदास चतुर्वेदी

-बाईस वर्ष बाद (रेखाचित्र)

12. मोहन राकेश

-स्वामी दयानन्द (जीवनी)

13. शंकर पुणतांबेकर

-एक मूर्ति कथा (व्यंग्य)

14. जगदीशचंद्र माथुर

-मकड़ी का जाला (एकांकी)

15. गुणाकर मुले

-कम्प्यूटर नई क्रांति की दस्तक (वैज्ञानिक लेख)

16. अमृतलाल बेगड़

-सीदर्य की नदी नर्मदा (यात्रावृत्त)



## द्वितीय सत्र यूनिट विभाजन

यूनिट-1. (पाठ वाचन और व्याख्या)

व्याख्यान - 15

1) जंगल के जुगनू (उपन्यास) - देवेश ठाकुर

यूनिट-2. (उपन्यास की समीक्षा)

व्याख्यान - 15

जंगल के जुगनू (उपन्यास) - देवेश ठाकुर

2) गद्य के विविध आयाम : संपादन : हिंदी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई

यूनिट-3. (पाठ वाचन, व्याख्या और समीक्षा)

व्याख्यान - 15

9. रामधारी सिंह 'दिनकर'

-नेता नहीं, नागरिक चाहिए (निबंध)

10. महादेवी वर्मा

-बदलू (संस्मरण)

11. बनारसीदास चतुर्वेदी

- बाईस वर्ष बाद (रेखाचित्र)

12. मोहन राकेश

- स्वामी दयानन्द (जीवनी)

यूनिट-4. (पाठ वाचन, व्याख्या और समीक्षा)

व्याख्यान - 15

13. शंकर पुणतांबेकर

-एक मूर्ति कथा (व्यंग्य)

14. जगदीशचंद्र माथुर

-मकड़ी का जाला (एकांकी)

15. गुणाकर मुले

-कम्प्यूटर नई क्रांति की दस्तक (वैज्ञानिक लेख)

16. अमृतलाल बेगड़

-सौंदर्य की नदी नर्मदा (यात्रावृत्त)

## द्वितीय सत्रांत परीक्षा के प्रश्न पत्र का प्रारूप

कुल अंक : 100

समय : 3 घंटे

प्रश्न 1. संदर्भ सहित व्याख्या (दोनों पुस्तकों से विकल्प सहित)	24 अंक
प्रश्न 2. दीर्घोत्तरी प्रश्न (दोनों पुस्तकों से विकल्प सहित)	30 अंक
प्रश्न 3. सामान्य प्रश्न (दोनों पुस्तकों से एक-एक प्रश्न)	15 अंक
प्रश्न 4. टिप्पणियाँ (दोनों पुस्तकों से विकल्प सहित)	16 अंक
प्रश्न 5. अतिलघूत्तरी प्रश्न-15 (दोनों पुस्तकों से पूछे जाएँ)	15 अंक

  
IQAC - Coordinator  
Shri. M. H. Khapane College of  
Arts & Commerce, Pachal.

  
PRINCIPAL  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

## University of Mumbai



No. UG/22 of 2020-21

**CIRCULAR:-**

Attention of the Principals of the Affiliated Colleges and Directors of the recognized Institutions in Humanities Faculty is invited to this office circular No.UG/25 of 2018-19, dated 22<sup>nd</sup> June, 2018 relating to the revised syllabus as per the (CBCS) for the S.Y.B.A. in Hindi - Sem.III & IV.

They are hereby informed that the recommendations made by the Board of Studies in Hindi at its online meeting held on 7<sup>th</sup> April, 2020 vide item No. 5 and subsequently made by the Board of Deans at its meeting held on 26<sup>th</sup> June, 2020 vide item No. 11 (35) have been accepted by the Academic Council at its meeting held on 23<sup>rd</sup> July, 2020 vide item No. 4.55 and that in accordance therewith, the revised syllabus as per the (CBCS) of S.Y. B.A paper II - Paper III in Hindi has been brought into force with effect from the academic year 2020 -21 accordingly. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI - 400 032  
11<sup>th</sup> November, 2020

*Vinod Patil*  
(Dr. Vinod Patil)  
I/c REGISTRAR

To

Attention of the Principals of the Affiliated Colleges and Directors of the recognized Institutions in Humanities Faculty. (Circular No. UG/334 of 2017-18 dated 9<sup>th</sup> January, 2018.)

A.C/4.55/23/07/2020

No. UG/ 22-A of 2020-21

Copy forwarded with Compliments for information to:-

\*\*\*\*\*

MUMBAI-400 032

11<sup>th</sup> November, 2020

- 1) The Dean, Faculty of Humanities,
- 2) The Chairman, Board of Studies in Hindi
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Co-ordinator, University Computerization Centre,

*Vinod Patil*  
(Dr. Vinod Patil)  
I/c REGISTRAR



**UNIVERSITY OF MUMBAI**  
**Revised Syllabus**  
**And**  
**Pattern of Question Paper in the**  
**Subject of Hindi**  
**At the**  
**S.Y.B.A. PAPER- II & III**  
**CHOICE BASED CREDIT SYSTEM (CBCS)**  
**(With effect from the Academic Year: 2020-2021)**



## PAPER II, SEMESTER – III

NAME OF PROGRAM	: B. A. (C.B.C.S)
NAME OF THE COURSE	: S. Y. B. A.
COURSE CODE	: UAHIN301
TOTAL LECTURES	: 45
CREDITS	: 03

---

### अभिप्राय एवं उद्देश्य- Aims and Objectives:

1. विद्यार्थियों को हिन्दी की मध्यकालीन और आधुनिककालीन पद्य विधाओं की प्रसिद्ध, प्रचलित रचनाओं एवं परिवेश की जानकारी प्रदान करते हुए दार्शनिक, सामाजिक, राष्ट्रीय, मानवीय और नवीनतम आधुनिक जीवन-शैली संबंधी मूल्यों का परिचय कराना।
  2. हिंदी काव्य के मध्यकाल से लेकर अद्यतन काव्य की प्रवृत्तियों एवं कविता के विकास से अवगत कराते हुए काव्य के सामाजिक, मानवीय सरोकारों के साथ पर्यावरण-चेतना को समृद्ध करना।
  3. काव्य के अंतर्गत प्रयुक्त विभिन्न शैलियों का परिचय कराते हुए उसकी शिल्पगत बनावट के साथ जीवन के क्षेत्र में काव्य की उपादेयता को दर्शाना।
- 

### परिणाम- Outcomes:

1. विद्यार्थियों में मानवीय संवेदनाओं के विकास के साथ नवीन सामाजिक, सांस्कृतिक बोध और जीवन मूल्यों का विकास होगा।
  2. विद्यार्थियों में साहित्य के माध्यम से कलात्मक गुणों की अभिवृद्धि होगी, कला की साहित्यिक विधाओं के प्रति अभिरुचि जागृत होगी तथा रचनात्मक-कौशल को बढ़ावा मिलेगा।
  3. विद्यार्थियों में नये वैश्विक-मूल्यों के प्रति सजगता को बढ़ावा मिलेगा एवं पर्यावरणीय चेतना के प्रति दायित्व-बोध उत्पन्न होगा।
- 

### अध्यापन प्रणालियाँ- Teaching Method:

1. व्याख्यान, विश्लेषण तथा व्याख्यात्मक पद्धति का प्रयोग।
2. दृश्य/श्रव्य माध्यमों और संगणक का प्रयोग।
3. उदाहरण द्वारा पुष्टि एवं लेखकों के अतिथि व्याख्यान।
4. स्वाध्याय / परियोजना।



**S. Y. B. A. PAPER II, SEMESTER - III (C.B.C.S)**

निर्धारित पाठ्य पुस्तकें :

1. मध्यकालीन और आधुनिक काव्य

संपादन : हिंदी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई  
राजपाल एण्ड संज, 1590, मदरसा रोड, कश्मीरी गेट, दिल्ली।

पाठ्यक्रम के लिए निर्धारित कविताएँ-

● मध्यकालीन काव्य

(क) कबीर के दोहे (कबीर-ग्रन्थावली, संपा. डॉ. माताप्रसाद गुप्त)

गुरुदेव कौ अंग-

1. पीछें लागा जाइ.....दीपक दीया हाथि॥

2. सतगुर साचा सुरिवां.....लीया ततसारा॥

सुमिरण कौ अंग-

1. जिहि घटि प्रीति.....उपजि खये बेकांम॥

2. लूटि सकै तो.....यहु तन जैहै छूटि॥

बिरह कौ अंग-

1. यहु तन जालौं.....राम पठांउं॥

2. अंखड़ियां झाईं.....पुकारि पुकारि॥

(ख) सूरदास के पद (भ्रमरगीत-सार, संपा. आचार्य रामचन्द्र शुक्ल)

1. ए अलि! कहा जोग.....जहर की बेली॥

2. अँखियाँ हरि-दरसन.....सरिता हैं सुखी॥

3. निर्गुन कौन देस को.....सबै मति नासी॥

4. उधो! मन नाहीं दस.....पुरबौ मन जगदीस॥

(ग) तुलसीदास के पद (विनय-पत्रिका, तुलसीदास गीताप्रेस, गोरखपुर)

1. दीन को दयालु.....तुलसिदास मेरो॥

2. तू दयालु, दीन हौं.....चरन-सरन पावै॥

3. कबहूँ मन बिस्राम.....जनम सिरान्यो॥

4. जाऊँ कहाँ तजि.....अपनपौ हारो॥



(घ) मीराँबाई के पद (संत मीराँबाई और उनकी पदावली, संपा. बलदेव वंशी)

1. बसो मेरे नैनन.....भक्त वछल गोपाला।
2. मेरे तो गिरधर गोपात्त.....तारो अब मोहि।
3. पग धुँधरू बांध मीराँ.....की दासी रो।
4. दरस बिन दूखन.....मेटण सुख दैण।

(ङ) रहीम के दोहे (रहीम ग्रन्थावली, संपा. विद्यानिवास मिश्र एवं गोविंद रजनीश)

1. एकै साधे सब.....फूलै फलै अघाया।
2. खैर, खून, खाँसी.....जानत सकल जहान।
3. जो रहीम उत्तम.....लपटे रहत भुजंगा।
4. बिगरी बात बनै.....मथे न माखन होया।
5. रहिमन अँसुआ नैन.....भेद कहि देइ।
6. रहिमन धागा प्रेम.....गाँठ पर जाया।

(च) बिहारी के दोहे (बिहारी रत्नाकर- श्री जगन्नाथदास 'रत्नाकर')

1. मेरी भव-बाधा.....हरित-दुति होइ।
2. कहत, नटत, रीझत.....नैननु हीं सब बाता।
3. कागद पर लिखत.....मेरे हिय की बाता।
4. या अनुरागी चित्त.....उज्जलु होइ।
5. घरु घरु डोलत दीन.....बड़ौ लखाइ।
6. मोहन-मूरति स्याम.....प्रतिबिंबितु जग होइ।

### ● आधुनिक काव्य

1. मनुष्यता : मैथिलीशरण गुप्त
2. वह तोड़ती पत्थर : सूर्यकांत त्रिपाठी 'निराला'
3. कोशिश करने वालों की हार नहीं होती : सोहनलाल द्विवेदी
4. जो बीत गई सो बात गई : हरिवंशराय बच्चन
5. अपना अहम् नहीं बेगूंगा : रामावतार त्यागी
6. शीशे और पत्थर का गणित : दिनकर सोनवलकर
7. आज सड़कों पर लिखे हैं (सज़ल) : दुष्यंत कुमार



8. माँ पर नहीं लिख सकता कविता : चंद्रकांत देवताले  
9. विकल्प : राजेश जोशी  
10. एक और युद्ध : ओमप्रकाश वाल्मीकि  
11. नये इलाके में : अरुण कमल  
12. उतनी दूर मत ब्याहना बाबा ! : निर्मला पुतुल

**2. स्वयंप्रभा (खंडकाव्य)**

लेखक - रमाकांत शर्मा 'उद्भ्रांत'

प्रकाशक : अमन प्रकाशन 104/80C रामबाग, कानपुर-208012

**इकाई- विभाजन- SEMESTER-III, PAPER II, COURSE CODE- UAHIN301**

- इकाई-1-व्याख्यान-04- कबीर, सूरदास (पाठ वाचन एवं व्याख्या)  
इकाई-2-व्याख्यान-04- तुलसी, मीराबाई (पाठ वाचन एवं व्याख्या)  
इकाई-3-व्याख्यान-04- रहीम, बिहारी (पाठ वाचन एवं व्याख्या)  
इकाई-4-व्याख्यान-15- आधुनिक काव्य (पाठ वाचन एवं व्याख्या)  
इकाई-5-व्याख्यान-13- स्वयंप्रभा (पाठ वाचन एवं व्याख्या)  
व्याख्यान-05-पाठालोचन और प्रश्न चर्चा

**क्रेडिट- 03**

विद्यार्थियों हेतु प्रश्न पत्र का प्रारूप  
प्रश्न पत्र II, सेमेस्टर III (तृतीय सत्र)

पूर्णांक- 100

- प्रश्न-1 संदर्भ सहित व्याख्या (दोनों पुस्तकों में से विकल्प सहित)  
प्रश्न-2 दीर्घोत्तरी प्रश्न (दोनों पुस्तकों में से विकल्प सहित)  
प्रश्न-3 सामान्य प्रश्न (दोनों पुस्तकों में से किसी एक का उत्तर अपेक्षित)  
प्रश्न-4 टिप्पणियाँ (दोनों पुस्तकों से विकल्प सहित)  
प्रश्न-5 अतिलघूत्तरी वस्तुनिष्ठ (दोनों पुस्तकों में से)

समय- 03:00 घंटे

अंक-20

अंक-40

अंक-20

अंक-10

अंक-10

योग = 100



### संदर्भ ग्रंथ-सूची

1. कबीर – हजारीप्रसाद द्विवेदी
2. कबीर ग्रंथावली – संपा. डॉ. माताप्रसाद गुप्त
3. विनय पत्रिका – वियोगी हरि
4. सूरदास – ब्रजेश वर्मा
5. संत मीराबाई और उनकी पदावली – संपा. बलदेव वंशी
6. बिहारी रत्नाकर- श्री जगन्नाथदास 'रत्नाकर'
7. भक्ति के तीन स्वर : मीरा, सूर, कबीर – जॉन स्ट्रैटन हौली, अनुवाद-अशोक कुमार
8. कविता के नये प्रतिमान – नामवर सिंह
9. काव्यशास्त्र – भगीरथ मिश्र
10. छायावाद – नामवर सिंह
11. भारतेन्दु हरिश्चंद्र – डॉ. रामविलास शर्मा
12. निराला की साहित्य साधना - डॉ. रामविलास शर्मा
13. दुष्यंत कुमार की गजलों का समीक्षात्मक अध्ययन – डॉ. सरदार मुजावर
14. रहीम के काव्य में पुराख्यान – डॉ. मोहसिन खान
15. ये रहीम दर दर फिरिहिं – डॉ. श्रीकांत उपाध्याय
16. आदिवासी साहित्य यात्रा – संपा. रमणिका गुप्ता
17. दलित साहित्य का समाजशास्त्र - ओमप्रकाश वलमिकी
18. दलित साहित्य का सौंदर्यशास्त्र – शरणकुमार लिंगबाले
19. भारतीय साहित्य शास्त्र – बलदेव उपाध्याय



## PAPER II, SEMESTER -IV

NAME OF PROGRAM	: B. A. (C.B.C.S)
NAME OF THE COURSE	: S. Y. B. A.
COURSE CODE	: UAHIN401
TOTAL LECTURES	: 45
CREDITS	: 03

### अभिप्राय एवं उद्देश्य- Aims and Objectives:

1. विद्यार्थियों को गद्य की व्यंग्य विधा की प्रसिद्ध, प्रचलित व्यंग्यात्मक रचनाओं एवं समकालीन परिवेश की जानकारी प्रदान करते हुए सामाजिक, मानवीय, संस्कृतिक और नवीनतम आधुनिक जीवन शैली संबंधी मूल्यों का परिचय कराना।
2. हिंदी गद्य के प्रारम्भिक काल में प्रस्फुटित व्यंग्य रचनाओं से लेकर अद्यतन व्यंग्यात्मक रचनाओं, प्रवृत्तियों एवं व्यंग्य के विकास से अवगत कराते हुए काव्य के सामाजिक, मानवीय संतुलन-असंतुलन को दर्शाते हुए सकारात्मक पक्षों को बल देना एवं समूहिक नैतिकता को समृद्ध करना।
3. व्यंग्य के अंतर्गत प्रयुक्त विभिन्न व्यंग्य दृष्टियों उजागर कराते हुए उसकी शिल्पगत बनावट के साथ आमजीवन के क्षेत्र में व्यंग्य की उपादेयता को दर्शाते हुए उसके विभिन्न सरोकारों से अवगत कराना।

### परिणाम- Outcomes:

1. विद्यार्थियों में मानवीय संवेदनाओं के विकास के साथ नवीन सामाजिक, संस्कृतिक और राजनीतिक मूल्यों का गुणात्मक विकास होगा।
2. विद्यार्थियों में राष्ट्र-निर्माण हेतु नये सामाजिक, राजनीतिक, संस्कृतिक विचारों का प्रसार होगा और दायित्व-बोध निर्वहन का विकास होगा।
3. विद्यार्थियों में नये वैश्विक मूल्यों के प्रति सजगता को बढ़ावा मिलेगा एवं मूल्यवादी दृष्टि के प्रति दायित्व-बोध उत्पन्न होगा।
4. विद्यार्थियों में साहित्य-रसास्वादन के साथ कलात्मक अभिरुचि का निर्माण होगा, रचनात्मक-कौशल को बढ़ावा मिलेगा।

### अध्यापन प्रणालियाँ- Teaching Method:

1. व्याख्यान, विश्लेषण तथा व्याख्यात्मक पद्धति का प्रयोग।
2. दृश्य/ श्रव्य माध्यमों और संगणक का प्रयोग।
3. उदाहरण द्वारा पुष्टि एवं लेखकों, अतिथियों के व्याख्यान।
4. स्वाध्याय/ परियोजना।



**S. Y. B. A. PAPER II, SEMESTER -IV (C.B.C.S)**

निर्धारित पाठ्य पुस्तकें :

1. व्यंग्य-वीथी

संपादन : हिंदी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई  
राधाकृष्ण प्रकाशन, जी-17 जगतपुरी, दिल्ली-110 051

पाठ्यक्रम के लिए निर्धारित व्यंग्य निबंध-

1. वसीयत	:	भगवती चरण वर्मा
2. सुदामा के चावल	:	हरिशंकर कर परसाई
3. एक लाख	:	शंकर पुणतांबेकर
4. बापू की विरासत	:	नामवर सिंह
5. बंसी वाले का पुजारी	:	शरद जोशी
6. वाह रे! हमदर्द	:	घनश्याम अग्रवाल
7. प्रभु जी, तुम डॉलर हम पानी	:	सूर्यबाला
8. छूकर चरण भाग्य बनाते हैं	:	स्नेहलता पाठक
9. कन्या रत्न का दर्द	:	प्रेम जनमेजय
10. वाशिंग मशीन में बाल सरस्वती	:	बी. एल. आच्छा
11. गाँव के स्कूल में कम्प्यूटर	:	ज्ञान चतुर्वेदी
12. ऐनक के बहाने	:	ब्रजेश कानूनगो

**2. शकुंतिका (उपन्यास)**

लेखक - भगवानदास मोरवाल

प्रकाशक : राजकमल प्रकाशन, 1-बी. नेताजी सुभाष मार्ग, नई दिल्ली।

इकाई- विभाजन- SEMESTER-IV, PAPER II, COURSE CODE- UAHIN401

इकाई-1-व्याख्यान-08- वसीयत से बापू की विरासत निबंध तक (पाठ वाचन एवं व्याख्या)

इकाई-2-व्याख्यान-08-बंसी वाले का पुजारी से छूकर चरण भाग्य बनाते हैं निबंध तक (पाठ वाचन एवं व्याख्या)

इकाई-3-व्याख्यान-08- कन्या रत्न का दर्द से ऐनक के बहाने व्यंग्य निबंध तक (पाठ वाचन एवं व्याख्या)

इकाई-4-व्याख्यान-08- उपन्यास (पाठ वाचन एवं व्याख्या)

इकाई-5-व्याख्यान-08- उपन्यास (पाठ वाचन एवं व्याख्या)

व्याख्यान-05-पाठालोचन और प्रश्न चर्चा

**क्रेडिट- 03**



विद्यार्थियों हेतु प्रश्न पत्र का प्रारूप  
प्रश्न पत्र II, सेमेस्टर IV (चतुर्थ सत्र)

पूर्णांक- 100

समय- 03:00 घंटे

- प्रश्न-1 संदर्भ सहित व्याख्या (दोनों पुस्तकों में से विकल्प सहित)  
प्रश्न-2 दीर्घोत्तरी प्रश्न (दोनों पुस्तकों में से विकल्प सहित)  
प्रश्न-3 सामान्य प्रश्न (दोनों पुस्तकों में से किसी एक का उत्तर अपेक्षित)  
प्रश्न-4 टिप्पणियाँ (दोनों पुस्तकों से विकल्प सहित)  
प्रश्न-5 अतिलघूत्तरी वस्तुनिष्ठ (दोनों पुस्तकों में से)

अंक-20

अंक-40

अंक-20

अंक-10

अंक-10

योग = 100

संदर्भ ग्रंथ-सूची

1. स्वातंत्र्योत्तर हिन्दी व्यंग्य निबंध - डॉ. शशि मिश्र
2. आधुनिक हिन्दी साहित्य में व्यंग्य - वीरेंद्र मेहंदीरत्ता
3. हरिशंकर परसाई के व्यंग्य साहित्य में मिथकीय संरचना का अनुशीलन - डॉ. शरद सुनेरी
4. परसाई के साहित्य में समकालीन यथार्थ - डॉ. संध्या कुमारी सिंह
5. शंकर पुणतांबेकर का व्यंग्य साहित्य - डॉ. मीना सुनील सुतवणी
6. हिन्दी उपन्यास का विकास - मधुरेश
7. हिन्दी उपन्यास का इतिहास - गोपाल राय
8. उपन्यास का लोकधर्म - सं. डॉ. नैया
9. कथा का सौन्दर्य शास्त्र - प्रभाकर क्षोत्रिय
10. उपन्यासकार भगवानदास मोरवाल - सं. डॉ. मधु खराटे
11. लोकमन का सिरजनहार : भगवानदास मोरवाल - सं. डॉ. लोकेश कुमार गुप्ता



### PAPER III, SEMESTER – III

NAME OF PROGRAM	: B. A. (C.B.C.S)
NAME OF THE COURSE	: S. Y. B. A.
COURSE CODE	: UAHIN302
TOTAL LECTURES	: 45
CREDITS	: 03

---

#### अभिप्राय एवं उद्देश्य- Aims and Objectives:

1. विद्यार्थियों को प्रयोजनमूलक भाषा की जानकारी देते हुए कार्यालयीन तथा अन्य व्यवहार क्षेत्रों में हिंदी भाषा के व्यवहार एवं प्रयोग के लिए प्रशिक्षित करते हुए लेखन कौशल का विकास करना।
  2. विद्यार्थियों को प्रयोजनमूलक हिंदी तथा अंग्रेजी की पारिभाषिक शब्दावली से परिचित करवाना।
  3. विद्यार्थियों को व्यावसायिक/ कार्यालयीन पत्राचार से अवगत करवाना।
  4. विद्यार्थियों को अंग्रेजी/ मराठी भाषा से हिंदी भाषा में अनुवाद कौशल का विकास करना।
  5. विद्यार्थियों को जनसंचार माध्यमों में प्रयुक्त हिंदी भाषा की जानकारी से अवगत कराना।
  6. विद्यार्थियों को जनसंचार माध्यमों के विकास से परिचित करवाना।
- 

#### परिणाम- Outcomes:

1. विद्यार्थियों को व्यावहारिक हिन्दी भाषा-दक्षता की प्रवीणता की प्राप्ति होगी।
  2. विद्यार्थियों का व्यावसायिक रूप से आत्मनिर्भरता के योग्य बनाना।
  3. विद्यार्थियों जनसंचार माध्यमों में रोजगार के अवसर, क्षेत्रों से अवगत होंगे।
- 

#### अध्यापन प्रणालियाँ- Teaching Method:

1. व्याख्यान तथा विश्लेषण।
2. दृश्य/ श्रव्य माध्यमों और संगणक का प्रयोग।
3. राजभाषा अधिकारियों/ जनसंचार माध्यमों से संलग्न व्यक्तियों के अतिथि व्याख्यान।
4. स्वाध्याय/ परियोजना।



## S. Y. B. A. PAPER- III, SEMESTER -III

### इकाई 1. प्रयोजनमूलक हिंदी :

- प्रयोजनमूलक हिंदी : अर्थ और परिभाषा
- सामान्य हिंदी, साहित्यिक हिंदी
- प्रयोजनमूलक हिंदी : स्वरूप एवं विशेषताएँ
- प्रयोजनमूलक हिंदी : व्यवहार क्षेत्र

### इकाई 2. कार्यालयीन एवं व्यावसायिक पत्र-लेखन :

- कार्यालयीन पत्र : कार्यालय आदेश, कार्यालय ज्ञापन, परिपत्र, अनुस्मारक
- व्यावसायिक पत्र : आवेदन (रिक्त पद/अवकाश), पूछताछ, क्रयदेश
- शिकायती पत्र (सार्वजनिक)

### इकाई 3. अनुवाद :

- अनुवाद : अर्थ, परिभाषा
- अनुवाद के भेद:
  - (i) शब्दानुवाद (ii) भावानुवाद
  - (iii) अर्थानुवाद (iv) सारानुवाद
  - (v) सर्जनात्मक अनुवाद (काव्यानुवाद/कथानुवाद)
- अनुवाद : महत्त्व एवं उपयोगिता

### इकाई 4. पत्रकारिता :

- पत्रकारिता : परिभाषा, स्वरूप और महत्त्व
- हिंदी पत्रकारिता : विकासक्रम
- पत्रकारिता के विविध रूप (खेल पत्रकारिता, इलेक्ट्रॉनिक माध्यमों की पत्रकारिता, साहित्यिक-संस्कृतिक पत्रकारिता)

### इकाई 5. व्यावहारिक अनुवाद : पारिभाषिक शब्दावली

- अंग्रेजी / मराठी से हिंदी में अनुवाद
- पारिभाषिक शब्दावली : अर्थ, परिभाषा और महत्त्व
- निर्धारित पारिभाषिक शब्दों के 50 हिन्दी प्रतिशब्द

1. Accounting Year	: लेखा वर्ष
2. Approval	: अनुमोदन
3. Arrears	: बकाया राशि
4. Basic Pay	: मूलवेतन
5. Brought Forward	: आगे लाया गया
6. Concerned	: संबंधित
7. Confidential	: गोपनीय



8. Consumer	: उपभोक्ता
9. Deduction	: कटौती
10. Deficit	: घाटा
11. Delete	: हटा दीजिए
12. Enclosure	: संलग्नक
13. Excise Duty	: उत्पाद शुल्क
14. Favourable	: अनुकूल
15. Forth Coming	: आगमी
16. Forged Signature	: जाली हस्ताक्षर
17. Gazette	: राजपत्र
18. Grant	: अनुदान
19. Guideline	: दिशानिर्देश
20. Honorary	: अवैतनिक
21. Incentive	: प्रोत्साहन
22. In charge	: प्रभारी
23. Increment	: वेतनवृद्धि
24. Joint Committee	: संयुक्त समिति
25. Key Post	: मुख्य पद
26. Ledger	: बहीखाता
27. Leave	: छुट्टी
28. Maturity	: परिपक्वता
29. Minutes	: कार्यवृत्त
30. Norm	: मानक/मानदण्ड
31. Notice	: सूचना
32. Outline	: रूपरेखा
33. Renewal	: नवीकरण
34. Please Verify	: कृपया सत्यापन/जाँच करें
35. Proposal	: प्रस्ताव
36. Password	: पारण शब्द
37. Section	: अनुभाग
38. Show Cause Notice	: कारण बताओ सूचना
39. Specimen Signature	: नमूना हस्ताक्षर
40. Standard	: मानक
41. Tentative List	: अस्थायी सूची
42. Testimonial	: प्रशंसा-पत्र
43. Transfer	: स्थानांतरण
44. Unauthorized	: अनधिकृत



45. Vacancy : रिक्त पद  
46. Value Declared : घोषित मूल्य  
47. Violation : उल्लंघन  
48. Waiting list : प्रतीक्षा सूची  
49. With Reference तो : के संदर्भ में  
50. Zonal Office : आंचलिक कार्यालय

**इकाई- विभाजन- SEMESTER-IV, PAPER III, COURSE CODE- UAHIN302**

- इकाई-1-व्याख्यान 8-प्रयोजनमूलक हिंदी  
इकाई-2-व्याख्यान 8-कार्यालयीन एवं व्यावसायिक पत्र-लेखन  
इकाई-3-व्याख्यान 8-अनुवाद  
इकाई-4-व्याख्यान 8-पत्रकारिता  
इकाई-5-व्याख्यान 8-व्यावहारिक अनुवाद एवं पारिभाषिक शब्दावली  
व्याख्यान-05-पाठालोचन और प्रश्न चर्चा

### क्रेडिट- 03

#### विद्यार्थियों हेतु प्रश्न पत्र का प्रारूप

प्रश्न पत्र- II, सेमेस्टर- III (तृतीय सत्र)

पूर्णांक- 80

पूछे गए 1 से 6 प्रश्नों में से 4 प्रश्नों के उत्तर अपेक्षित हैं।

प्रश्न 7 वां अनिवार्य होगा।

अ. अनुवाद (अंग्रेजी/मराठी से हिंदी)

आ. हिंदी पारिभाषिक शब्द (10 शब्द)

समय- 3 घंटे

20x4 = 80

अंक 10

अंक 10

योग = 100

#### सन्दर्भ ग्रन्थ-सूची

1. प्रयोजनमूलक हिंदी - डॉ. विनोद गोदरे
2. प्रयोजनमूलक हिंदी - डॉ. नरेश मिश्र
3. प्रयोजनमूलक हिंदी - डॉ. रवींद्रनाथ श्रीवास्तव
4. अनुवाद सिद्धांत - भोलानाथ तिवारी
5. अनुवाद का समकाल - डॉ. मोहसिन खान
6. कार्यालय दीपिका - हरीबाबू कंसल
7. अभिनव व्यावहारिक पत्र लेखन - डॉ. अनिल सिंह
8. आधुनिक पत्रकारिता - डॉ. अर्जुन तिवारी
9. ऑनलाइन पत्रकारिता - हर्षदेव
10. बदलती पत्रकारिता गिरते मूल्य - डॉ. निशांत सिंह
11. हिंदी पत्रकारिता उद्भव और विकास - डॉ. रचना भोला 'यामिनी'
12. इलेक्ट्रॉनिक पत्रकारिता- अजय कुमार सिंह



### PAPER III, SEMESTER – III

NAME OF PROGRAM	: B. A. (C.B.C.S)
NAME OF THE COURSE	: S. Y. B. A.
COURSE CODE	: UAHIN402
TOTAL LECTURES	: 45
CREDITS	: 03

---

#### अभिप्राय एवं उद्देश्य- Aims and Objectives:

1. विद्यार्थियों को जनसंचार-भाषा की जानकारी देते हुए व्यवहार क्षेत्रों में हिंदी भाषा के व्यवहार एवं प्रयोग के लिए प्रशिक्षित करना।
  2. विद्यार्थियों को परंपरागत जनसंचार माध्यमों से परिचय कराते हुए नव्य-संचार माध्यमों में प्रयुक्त तकनीक के आंतरिक और बाह्य पक्षों का सामाजिक सरोकारों को दर्शाना।
  3. विद्यार्थियों को समाचार लेखन, संपादकीय लेखन, साक्षात्कार, फ्रीचर लेखन लेखन से अवगत करवाना।
  4. विद्यार्थियों को सोशल मीडिया, कंप्यूटर, टेलीविजन इत्यादि के भाषाई प्रयोगों का परिचय देना।
- 

#### परिणाम- Outcomes:

1. विद्यार्थियों को तकनीकी और व्यावहारिक भाषा दक्षता की प्रवीणता प्राप्ति होगी।
  2. व्यावसायिक रूप से आत्मनिर्भरता की संभावना बढ़ेगी।
  3. जनसंचार माध्यमों में रोजगार के क्षेत्रों से परिचय होगा।
- 

#### अध्यापन प्रणालियाँ- Teaching Method:

1. व्याख्यान तथा विश्लेषण।
2. दृश्य/ श्रव्य माध्यमों और संगणक का प्रयोग।
3. राजभाषा अधिकारियों/ जनसंचार माध्यमों से संलग्न व्यक्तियों के अतिथि व्याख्यान।
4. स्वाध्याय/ परियोजना।
5. शैक्षणिक भ्रमण।



**S. Y. B. A. PAPER III, SEMESTER - IV**

**इकाई 1. जनसंचार :**

- अर्थ, परिभाषा एवं स्वरूप
- जनसंचार के तत्त्व

**इकाई 2. जनसंचार माध्यम :**

- परंपरागत संचार माध्यमों का सामान्य परिचय एवं भेद (तमाशा, लावणी, कठपुतली, नोटकी, कीर्तन, लोक-संगीत)
- आधुनिक जनसंचार माध्यमों का सामान्य परिचय एवं भेद (मुद्रित एवं इलेक्ट्रॉनिक)

**इकाई 3. जनसंचार माध्यमों का विकास एवं उपयोगिता :**

- (i) समाचार पत्र (ii) रेडियो (iii) सिनेमा
- (iv) टेलीविजन (v) कंप्यूटर (vi) मोबाइल
- (vii) सोशल मीडिया

**इकाई 4. जनसंचार माध्यमोपयोगी लेखन : सामान्य परिचय**

- (i) समाचार लेखन (ii) साक्षात्कार
- (iii) फ्रीचर लेखन (iv) संपादकीय
- (v) संवाद लेखन (vi) पुस्तक एवं फिल्म समीक्षा
- (vii) विज्ञापन लेखन

**इकाई 5. माध्यमोपयोगी लेखन :**

- (i) समाचार लेखन (ii) फ्रीचर लेखन (iii) संवाद लेखन
- (iv) फिल्म समीक्षा (v) विज्ञापन लेखन

**• पाठ्यक्रम के लिए निर्धारित वस्तुनिष्ठ 50 प्रश्न**

1. संचार अंग्रेजी के किस शब्द का पर्याय है?
2. अर्थ की दृष्टि से संचार से सम्बद्ध कौन सा शब्द है ?
3. स्रोत और श्रोता के बीच कौन सी प्रक्रिया होती है?
4. किन्हीं दो संचार माध्यमों के नाम लिखिए?
5. भारतीय पत्रकारिता का जनक किसे माना जाता है?
6. भारत में रंगीन दूरदर्शन का सूत्रपात कब हुआ?
7. निरक्षर लोगों के बीच सन्देश प्रसारित करने के लिए कौन सा माध्यम उपयुक्त है?
8. रेडियो प्रसारण के क्षेत्र में विविध भारती का आरम्भ कब हुआ?
9. भारत की पहली बोलती फिल्म कौन सी है?
10. हिंदी का पहला समाचार पत्र कौन सा था?
11. भारतेंदु द्वारा प्रकाशित किसी एक पत्रिका का नाम लिखिए?
12. केसरी पत्र का सम्बन्ध किस भाषा से रहा?
13. सरस्वती पत्रिका का पहला अंक कब प्रकाशित हुआ था?
14. अंग्रेजी में अनुवाद के लिए किस शब्द का प्रयोग होता है।



15. रेडियो जनसंचार का किस प्रकार का माध्यम है?
16. दिनांक ८ जून, १९३६ को इंडियन स्टेट ब्रॉडकास्टिंग का नाम बदलकर क्या रख दिया गया?
17. भारत में पहला टेलीविजन केंद्र कहाँ स्थापित हुआ?
18. दादा साहब फाल्के को भारतीय सिनेमा किस नाम से याद करता है?
19. सन १९५७ में 'ऑल इंडिया रेडियो' का नाम बदलकर क्या रखा गया?
20. 'हवा महल' कार्यक्रम का संबंध किस संचार माध्यम से है?
21. मुंबई में दूरदर्शन का केंद्र किस वर्ष शुरू हुआ?
22. प्रसार भारती का सम्बन्ध किन संचार माध्यमों से है?
23. दूरदर्शन पर चर्चित 'हम लोग' धारावाहिक के लेखक कौन थे?
24. 'सोप ओपेरा' शब्द किस के लिए प्रयुक्त होता है?
25. सोनी टी.वी. का सम्बन्ध किस देश से है?
26. डिस्कवरी चैनल किस प्रकार का चैनल है?
27. 'दैनिक भास्कर' में कार्टून कॉलम किस नाम से प्रकाशित होता है?
28. 'कंप्यूटर' की उत्पत्ति किस शब्द से हुई है?
29. कंप्यूटर की मुख्य या प्राथमिक मेमोरी किसे कहा जाता है?
30. कंप्यूटर से सम्बद्ध शब्द 'अंडू' का क्या तात्पर्य है?
31. टी.वी. चैनलों पर कमर्शियल ब्रेक से क्या तात्पर्य है?
32. आधुनिक जनसंपर्क का जनक किसे मन जाता है?
33. कठपुतली किस प्रकार का माध्यम है?
34. राष्ट्रीय फिल्म विकास निगम की स्थापना कब हुई?
35. इंडियन जर्नलिस्ट एसोसिएशन की स्थापना किस वर्ष हुई?
36. किस देश में सबसे पहले खोजी पत्रकारिता को मान्यता मिली?
37. खोजी पत्रकारिता की कोई एक विशेषता लिखिए?
38. देविका रानी को सर्वप्रथम कौन सा पुरस्कार प्रदान किया गया?
39. आजादी से पूर्व पत्रकारिता का स्वरूप व्यावसायिक न होकर कैसा था?
40. समाचार पत्र की आय बढ़ाने में किस विभाग की भूमिका सर्वाधिक महत्वपूर्ण होती है?
41. आजादी के बाद किस वर्ष कॉपीराइट एक्ट बना?
42. सन १९७५ में किस अधिनियम के अंतर्गत सेंसरशिप लागू की गई?
43. उत्तर प्रदेश से प्रकाशित पहला हिंदी समाचार पत्र कौन सा है?
44. 'कवि वचन सुधा' पत्रिका का प्रकाशक कौन था?
45. दो प्रभावशाली सोशल मीडिया के नाम लिखिए?
46. ट्विटर की स्थापना कब हुई?
47. फेसबुक की स्थापना किसने की?
48. इन्स्टाग्राम का एक उपयोग लिखिए?
49. स्नेपचेट की शुरुवात किसने की?
50. सोशल मीडिया में टम्बलर का प्रयोग किस लिए किया जाता है?



इकाई- विभाजन- SEMESTER-IV, PAPER III, COURSE CODE- UAHIN402

- इकाई-1-व्याख्यान 8-जनसंचार-अर्थ परिभाषा स्वरूप एवं तत्त्व  
इकाई-2-व्याख्यान 8-परम्परागत एवं आधुनिक जनसंचार माध्यम  
इकाई-3- व्याख्यान 8-जनसंचार-विकास एवं उपयोगिता  
इकाई-4-व्याख्यान 8-माध्यमोपयोगी लेखन-सामान्य परिचय  
इकाई-5-व्याख्यान 8-विविध माध्यमोपयोगी लेखन का अभ्यास  
व्याख्यान-05-पाठालोचन और प्रश्न चर्चा

क्रेडिट- 03

विद्यार्थियों हेतु प्रश्न पत्र का प्रारूप  
प्रश्न पत्र II, सेमेस्टर IV(चतुर्थ सत्र)

पूर्णांक- 100

- पूछे गए 1 से 6 प्रश्नों में से 4 प्रश्नों के उत्तर अपेक्षित हैं।  
प्रश्न 7 वां अनिवार्य होगा।  
अ-पूछे गए 4 (चार) में से 2 (दो) माध्यमोपयोगी लेखन  
आ-अतिलघूत्तरी / वस्तुनिष्ठ प्रश्न

समय- 03:00 घंटे

20x4 = 80

अंक-10

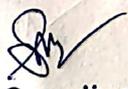
अंक-11

योग = 100

सन्दर्भ ग्रन्थ-सूची

1. जनसंचार एवं समाज - डॉ. मोनिका नागोरी
2. आधुनिक जनसंचार माध्यम और हिंदी - डॉ. हरिमोहन
3. भारतीय मीडिया - डॉ. स्मिता मिश्र
4. मीडिया की बदलती भाषा - डॉ. अजयकुमार सिंह
5. मीडिया और हिंदी - बदलती प्रवृत्तियाँ-सं. रविन्द्र जाधव/ केशव मोरे
6. संचार माध्यम लेखन - गौरी शंकर रैना
7. समाचार, फीचर लेखन एवं संपादन कला - डॉ. हरिमोहन
8. जनसंचार विविध आयाम - डॉ. बृजमोहन गुप्त
9. मीडिया लेखन, सिद्धान्त और व्यहार - डॉ. चंद्रप्रकाश मिश्र
10. संचार से जनसंचार और जनसम्पर्क तक - बलवीर कुन्दरा
11. इलेक्ट्रॉनिक मीडिया के सिद्धान्त - रूपचन्द गौतम
12. संचार सिद्धान्त की रूपरेखा - डॉ. प्रेमचंद पांतजलि
13. जनसंचार माध्यम - चुनौतियाँ और दायित्व - डॉ. त्रिभुवन राय

\*\*\*\*\*

  
IQAC - Coordinator  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
PRINCIPAL  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

18



3	<p><u>Any four</u> to be attempted from given options (based on Unit 3)</p> <p>a. Preparing a speech on a given topic b. Questions on introducing self and others c. Develop a conversation on a given situation\ d. Introducing speakers/guests in a given event e. Drafting vote of thanks at a given event</p>	20
4	<p>a. Job application with bio data b. RTI letter c. Email writing (1 out of 2)</p>	08 07 05

**Semester II: 4 questions carrying 20 marks each**

Q. No.	Question details	Marks
1	Short Notes (4 out of 6) on theory from Unit 1	20
2	<p>Unseen Passage (200-250 words) ( Unit 2)</p> <p>a. On content, synonyms and antonyms, prefixes and suffixes, collocations, making sentences of their own from the idioms or difficult words in the passage (50%)</p> <p>b. On other sub-skills (such as writing their opinions, perspectives on the passages in longer, more descriptive ways (50%)</p>	10 10
3	<p>Any Two out of Three to be attempted (based on Unit 3)</p> <p>a. Preparing a draft of presentation on a given topic b. Preparing a draft for a mock interview based on the given instructions c. Preparing a draft of a group discussion on a given topic &amp; instructions</p>	20



4	Report writing (1 out of 2)	08
	a. Personal essay/Memoir	07
	b. Story Writing/Speech	05

### Recommended Reading:

- Bellare, Nirmala. *Reading & Study Strategies*. Books. 1 and 2. Oxford University Press, 1997, 1998
- Bellare, Nirmala. *Easy Steps to Summary Writing and Note-Making*. Amazon Kindle Edition, 2020
- Comfort, Jeremy, et al. *Speaking Effectively: Developing Speaking Skills for Business English*. Cambridge University Press, 1994.
- Das, Bikram K., et. al. *An Introduction to Professional English and Soft Skills*. Cambridge University Press India Pvt. Ltd., 2010
- Das, Yadjnaseni & R. Saha (eds.) *English for Careers*. Pearson Education India, 2012.
- Devlin, Joseph. *How to Speak And Write Correctly*. New York, The Christian Herald, 1910
- Dimond-Bayir, Stephanie. *Unlock Level 2 Listening and Speaking Skills Student's Book and Online Workbook: Listening and Speaking Skills Student's Book+ Online Workbook*. Cambridge University Press, 2014.
- Doff, Adrian and Christopher Jones. *Language in Use (Intermediate and Upper Intermediate)*. CUP, 2004.
- Glendinning, Eric H. and Beverley Holmstrom. Second edition. *Study Reading: A Course in Reading Skills for Academic Purposes*. CUP, 2004
- Goodale, Malcolm. *Professional Presentations Video Pack: A Video Based Course*. Cambridge University Press, 1998.
- Grellet, F. *Developing Reading Skills*. Cambridge: Cambridge University Press, 1981

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

14

  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Raenagiri

## University of Mumbai



No. AAMS(UG)/49 of 2021-22

**CIRCULAR:-**

Attention of the Principals of the Affiliated Colleges and Directors of the Recognized Institutions in Faculty of Humanities is invited to this office circular No. UG/60 of 2018-19, dated 6<sup>th</sup> July, 2018 relating to the revised syllabus as per the (CBCS) of T.Y.B.A. in Hindi - Sem. V & VI.

They are hereby informed that the recommendations made by the Board of Studies in Hindi at its online meeting held on 12<sup>th</sup> April, 2021 vide Item No. 1 and subsequently passed by the Board of Deans at its meeting held on 11<sup>th</sup> June, 2021 vide item No. 5.1 (R) have been accepted by the Academic Council at its meeting held on 29<sup>th</sup> June, 2021 vide item No. 5.1 (R) and that in accordance therewith, the revised syllabus as per the (CBCS) of T.Y.B.A. (Hindi) - Sem V and VI has been brought into force with effect from the academic year 2021-22 accordingly. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI - 400 032  
22<sup>nd</sup> September, 2021

(Dr. B.N.Gaikwad)  
I/c REGISTRAR

To

The Principals of the Affiliated Colleges the head of the University Departments and Directors of the Recognized Institutions in Faculty of Humanities. (Circular No. UG/334 of 2017-18 dated 9<sup>th</sup> January, 2018.)

A.C/5.1(R)/29/06/2021

\*\*\*\*\*

No. AAMS(UG)/49 -A of 2021-22

MUMBAI-400-032

22<sup>nd</sup> September, 2021

Copy forwarded with Compliments for information to:-

- 1) The Dean, Faculty of Humanities.
- 2) The Chairman, Board of Studies in Hindi,
- 3) The Director, Board of Examinations and Evaluation.
- 4) The Director, Board of Students Development,
- 5) The Co-ordinator, University Computerization Centre.

(Dr. B.N.Gaikwad)  
I/c REGISTRAR



# UNIVERSITY OF MUMBAI



**Revised Syllabus for the T.Y.B.A. (Hindi)**

**Semester: Sem V and VI**

(As per the Choice Based Credit System with effect from the academic year  
2021-22)



2. विद्यार्थियों में साहित्य के माध्यम से कलात्मक गुणों की अभिवृद्धि होगी, कला की साहित्यिक विधाओं के प्रति अभिरुचि जागृत होगी तथा रचनात्मक-कौशल को बढ़ावा मिलेगा, साहित्य के समकालीन परिवेश से जुड़ सकेंगे, सामाजिक समस्याओं, पक्षों से अवगत होते हुए समाधान की ओर बढ़ सकेंगे।
3. विद्यार्थी जनसंचार, सूचना प्रौद्योगिकी, सोशल मीडिया के अधुनातन माध्यमों में प्रयुक्त हिन्दी-देवनागरी लिपि के अध्ययन, प्रयोग से मीडिया, कोश निर्माण आदि क्षेत्रों में रोजगार के अवसर प्राप्त कर सकेंगे।
4. विद्यार्थी भारतीय काव्यशास्त्र की व्यापक जानकारी प्राप्त होने के साथ काव्यशास्त्रीय मानदंडों का ज्ञान प्राप्त होगा जिसके माध्यम से विद्यार्थी स्वयं साहित्य-रचना की प्रवृत्ति की ओर प्रेरित हो सकेगा।
5. विद्यार्थी भाषा के विविध रूप तथा भाषा परिवर्तन के कारणों का ज्ञान प्राप्त कर सकेंगे। भाषा विज्ञान के विभिन्न अंगों से परिचित होते हुए उसकी उपयोगिता का ज्ञान प्राप्त कर सकेंगे। विद्यार्थी हिन्दी-ध्वनियों के उच्चारण संबंधी तथा देवनागरी लिपि का वैज्ञानिक ज्ञान को प्राप्त कर सकेंगे।
6. विद्यार्थियों में मानवीय संवेदनाओं के विकास के साथ नवीन सामाजिक, सांस्कृतिक बोध और जीवन मूल्यों का विकास होगा, जिससे विद्यार्थी अधिक उदार, चेतना-सम्पन्न तथा जिम्मेदार नागरिक बनेंगे।
7. विद्यार्थियों में नये वैश्विक-मूल्यों के प्रति सजगता को बढ़ावा मिलेगा एवं पर्यावरणीय चेतना के प्रति दायित्व-बोध उत्पन्न होगा।

### अध्यापन प्रणालियाँ- TEACHING METHOD

1. व्याख्यान तथा विश्लेषण।
2. दृश्य/ श्रव्य माध्यमों और संगणक का प्रयोग।
3. राजभाषा अधिकारियों/ जनसंचार माध्यमों से संलग्न व्यक्तियों के अतिथि

व्याख्यान।

4. स्वाध्याय/ परियोजना।
5. शैक्षणिक भ्रमण।

NAME OF PROGRAM	T. Y. B. A. (C.B.C.S.) IV
NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	V
PAPER NAME	HISTORY OF HINDI LITERATURE हिंदी साहित्य का इतिहास
PAPER NO.	IV



COURSE CODE	UAHIN-501
LACTURE	60
CREDITS & MARKS	CREDITS - 4 & MARKS-100

## प्राचीन एवं मध्यकालीन हिंदी साहित्य का इतिहास

इकाई- I हिंदी साहित्य का इतिहास-

- हिंदी साहित्य का काल-विभाजन
- हिंदी साहित्य का नामकरण

इकाई- II आदिकाल-

- आदिकालीन हिंदी साहित्य की पृष्ठभूमि
- सिद्ध, ताथ, जैन एवं रासो साहित्य की प्रमुख विशेषताएँ

इकाई- III भक्तिकाल-

- भक्तिकालीन हिंदी साहित्य की पृष्ठभूमि
- संत काव्य, सूफी काव्य, रामभक्ति काव्य, कृष्णभक्ति काव्य की सामान्य विशेषताएँ

इकाई- IV रीतिकाल-

- रीतिकालीन हिंदी साहित्य की पृष्ठभूमि
- रीतिबद्ध, रीतिसिद्ध एवं रीतिमुक्त काव्य की प्रमुख प्रवृत्तियाँ

निर्धारित वस्तुनिष्ठ प्रश्नों की सूची-

1. हिंदी साहित्य के इतिहास का काल-विभाजन सर्वप्रथम किसने किया?

i) आचार्य चिंतामणि  
iii) केशव

ii) कवि ग्वाल  
iv) कृपाराम



NAME OF PROGRAM	T. Y. B. A. (C.B.C.S.) IV
NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	VI
PAPER NAME	HISTORY OF MODERN HINDI LITERATURE आधुनिक हिंदी साहित्य का इतिहास
PAPER NO.	IV
COURSE CODE	UAHIN-601
LACTURE	60
CREDITS & MARKS	4 & 100

### आधुनिक हिंदी साहित्य का इतिहास

इकाई- I (क) आधुनिक हिंदी कविता का विकास-



● आधुनिक काल - हिंदी साहित्य की पृष्ठभूमि एवं प्रवृत्तियों का सामान्य परिचय

- भारतेन्दु युग
- द्विवेदी युग
- छायावाद

इकाई- II

- प्रगतिवाद
- प्रयोगवाद
- नई कविता
- समकालीन कविता

इकाई- III (ख) आधुनिक हिंदी साहित्य की गद्य विधाओं का विकास-

- उपन्यास
- कहानी
- आलोचना

इकाई- IV

- आत्मकथा
- जीवनी
- संस्मरण

निर्धारित वस्तुनिष्ठ प्रश्नों की सूची-

1. 'कविवचन सुधा' मासिक पत्रिका के संपादक कौन थे?
2. भारतेन्दु युग को 'पुनर्जागरण काल' की संज्ञा किसने दी है?
3. "पपीहा जब पूछिहे पीव कहाँ" काव्य पंक्ति किस कवि की है?
4. 'सुकवि' की उपाधि भारतेन्दु युग के किस कवि को प्राप्त हुई थी?
5. सन् 1903 में 'सरस्वती' पत्रिका के संपादक कौन बने?
6. 'यशोधरा' प्रबंध काव्य के रचनाकार कौन है?
7. आधुनिक काल में लिखा गया खड़ी बोली का प्रथम महाकाव्य कौन-सा है?



NAME OF PROGRAM	T.Y.B.A. (C.B.C.S.) V
NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	V
PAPER NAME	POST INDEPENDENCE HINDI LITERATURE स्वातंत्र्योत्तर हिंदी साहित्य
PAPER NO.	V
COURSE CODE	UAHIN-502
LACTURE	60
CREDITS & MARKS	4 & 100

### स्वातंत्र्योत्तर हिंदी साहित्य

इकाई- I

- नाटक : अर्थ, परिभाषा, स्वरूप एवं विकास
- नाटक के तत्व एवं प्रकार

इकाई- II

- एकांकी : अर्थ, परिभाषा, स्वरूप, तत्व, एवं विकास
- नाटक और एकांकी में साम्य-वैषम्य

इकाई- III निर्धारित पाठ्य पुस्तक-

- काला पत्थर - (नाटक) लेखक : डॉ. सुरेश शुक्ल 'चन्द्रे  
अमन प्रकाशन, कानपुर

इकाई- IV निर्धारित पाठ्य पुस्तक-

- एकांकी-सुमन (एकांकी-संग्रह) संपादन : हिंदी अध्ययन  
मंडल, मुंबई  
विश्वविद्यालय, मुंबई,  
प्रकाशन, नई दिल्ली।

पाठ्यक्रम के लिए निर्धारित एकांकियाँ-

- दीपदान - रामकुमार वर्मा
- और वह जा न सकी - विष्णु 'प्रभाकर'
- बहू की विदा - विनोद रस्तोगी
- रात के राही - ब्रज भूषण
- जान से प्यारे - ममता कालिया

- अन्वेषक – प्रताप सहगल
- नो एडमिशन – संजीव निगम



### संदर्भ ग्रंथ सूची-

1. हिंदी नाटक के पांच दशक – कुसुम खेमानी, राधाकृष्ण प्रकाशन, दिल्ली, 2015
2. हिंदी नाटक कल और आज – केदार सिंह, मोतीलाल बनारसीदास पब्लिशर्स, दिल्ली, 2005
3. आधुनिक हिंदी नाटक – गिरीश रस्तोगी, ग्रंथम प्रकाशन, कानपुर, 1968
4. हिंदी नाटक और रंगमंच: नई दिशाएं, नए प्रश्न, – गिरीश रस्तोगी, अभिव्यक्ति प्रकाशन, इलाहाबाद।
5. आधुनिक भारतीय नाट्य विमर्श – जयदेव तनेजा, राधाकृष्ण प्रकाशन, दिल्ली, 2015
6. हिंदी नाटककार – जयनाथ नलिन, आत्माराम एंड संस, दिल्ली, 1961
7. नाट्य निबंध – दशरथ ओझा, नेशनल पब्लिशिंग हाउस, दिल्ली, 1972
8. हिंदी नाटक बदलते आयाम – नरेंद्रनाथ त्रिपाठी, विक्रम प्रकाशन, दिल्ली, 1987
9. आधुनिक हिंदी नाटककारों के नाटक सिद्धांत – निर्मला हेमंत, अक्षर प्रकाशन प्रा. लि., दिल्ली।
10. रंगदर्शन – नेमीचंद्र जैन, राधाकृष्ण प्रकाशन, दिल्ली, 1982
11. हिंदी नाटक – बच्चन सिंह, राधाकृष्ण प्रकाश, दिल्ली, 2008
12. आधुनिक हिंदी नाटक – बनवीर प्रसाद शर्मा, अनग प्रकाशन, दिल्ली, 2001
13. नाटक : विवेचना और दृष्टि – डॉ. मोहसिन खान – अमन प्रकाशन, कानपुर 2021



ग) डॉ. कोशिक का आविष्कार। घ) नो एडमिशन की संक्षेप कथा।

NAME OF PROGRAM	T. Y. B. A. (C.B.C.S.) VI
NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	VI
PAPER NAME	POST INDEPENDENCE HINDI LITERATURE स्वातंत्र्योत्तर हिंदी साहित्य
PAPER NO.	V
COURSE CODE	UAHIN-602
LACTURE	60
CREDITS & MARKS	4 & 100

### स्वातंत्र्योत्तर हिंदी साहित्य

इकाई- I

- कविता : अर्थ, परिभाषा; एवं स्वरूप
- स्वातंत्र्योत्तर कविता : भाव, संवेदना और शिल्प

इकाई- II

- निबंध : अर्थ, परिभाषा और तत्त्व,
- निबंध : प्रकार तथा स्वातंत्र्योत्तर हिन्दी निबंध साहित्य का विकास

इकाई- III निर्धारित पाठ्य पुस्तक-

- काव्य-सौरभ (कविता-संग्रह)- संपादन : हिन्दी अध्ययन मंडल, मुंबई विश्वविद्यालय, मुंबई, प्रकाशन, नई दिल्ली।

पाठ्यक्रम के लिए निर्धारित कविताएँ-

- यात्री - सच्चिदानंद हीरानंद वात्स्यायन 'अज्ञेय'
- उनको प्रणाम - नागार्जुन
- नया कवि - गिरिजाकुमार माथुर
- प्रमथ्युं गाथा - धर्मवीर भारती
- इस तरह तो - बालस्वरूप 'राही'
- पानी में धिरे हुए लोग - केदारनाथ सिंह



- थोड़े-से बच्चे और बाकी बच्चे – चंद्रकांत देवताले
- सिलसिला – सुदामा पाण्डेय 'धूमिल'
- रात किसी का घर नहीं – राजेश जोशी
- चुप्पी टूटेगी – ओमप्रकाश वाल्मीकि
- बाज़ारे-नुमाइश में – दीक्षित दनकौरी
- बूढ़ी पृथ्वी का दुख – निर्मला पुतुल

इकाई- IV निर्धारित पाठ्य पुस्तक-

- निबंध-विविधा (निबंध-संग्रह)- संपादन : हिन्दी अध्ययन मंडल, मुंबई
- विश्वविद्यालय, मुंबई, प्रकाशन प्रकाशन,  
नई दिल्ली।

पाठ्यक्रम के लिए निर्धारित निबंध-

- बाज़ार-दर्शन – जैनेन्द्र कुमार
- पाप के चार हथियार – कन्हैयालाल मिश्र 'प्रभाकर'
- मनुष्य की सर्वोत्तम कृति-साहित्य – हजारीप्रसाद द्विवेदी
- हिम्मत और जिंदगी – रामधारी सिंह 'दिनकर'
- अगर मुल्क में अखबार न हो – नामवर सिंह
- रसायन और हमारा पर्यावरण – डॉ. एन. एल. रामनाथन
- आँगन का पंछी – विद्यानिवास मिश्र
- पाँत का आखिरी आदमी – कुबेरनाथ राय
- मनुष्य और ठग – प्रेम जमेजय
- ओ वसंत तुम्हें मनुहारता कचनार – श्रीराम परिहार

संदर्भ ग्रंथ सूची-

1. काव्यशास्त्र – भगीरथ मिश्र, विश्वविद्यालय प्रकाशन, वाराणसी।
2. साहित्यिक निबंध – गणपतिचन्द्र गुप्त, लोकभारती प्रकाशन, इलाहाबाद।



NAME OF PROGRAM	T. Y. B. A. (C.R.C.S.) VI
NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	V
PAPER NAME	INFORMATION TECHNOLOGY IN HINDI हिन्दी में सूचना प्रौद्योगिकी
PAPER NO.	VI
COURSE CODE	UAHIN-503
LACTURE	45
CREDITS & MARKS	4 & 80

### हिन्दी में सूचना प्रौद्योगिकी

#### इकाई- I

- सूचना प्रौद्योगिकी : अर्थ, परिभाषा, स्वरूप और विकास
- सूचना प्रौद्योगिकी : उपयोगिता और महत्व

- सूचना प्रौद्योगिकी समस्याएँ, सीमाएँ और चुनौतियाँ

#### इकाई- II

- सूचना प्रौद्योगिकी का व्यवहार क्षेत्र : सामान्य परिचय
- सूचना प्रौद्योगिकी का जनसंचार के क्षेत्र में योगदान और महत्व

महत्व

(हिन्दी पत्रकारिता प्रिंट मीडिया, इलेक्ट्रॉनिक मीडिया के संदर्भ में)

- सूचना प्रौद्योगिकी : शिक्षा के क्षेत्र में योगदान और

उपादेयता

#### इकाई-III

- सूचना प्रौद्योगिकी हिन्दी भाषा, देवनागरी लिपि का वैश्विक प्रसार और प्रयोग
- सूचना प्रौद्योगिकी : हिन्दी सॉफ्टवेयर परिचय, विकास यात्रा और महत्व
- हिन्दी भाषा और देवनागरी लिपि के प्रसार क्षेत्र में विविध संस्थानों की भूमिका/योगदान (राजभाषा

विभाग, केन्द्रीय हिन्दी संस्थान दिल्ली, सी-डैक पुणे,  
आई. टी., निजी कंपनियाँ)  
इकाई- IV

आई



• इन्टरनेट : हिन्दी और देवनागरी लिपि (यूनिकोड फॉण्ट, फॉण्ट परिवर्तक, देवनागरी लिपि टाइपिंग टूल, हिन्दी में ईमेल, नेट पर हिन्दी विज्ञापन, हिन्दी की साहित्यिक ई-पत्रिकाएँ, हिन्दी ब्लॉग, विविध हिन्दी एप्प)

• सूचना प्रौद्योगिकी और भारत में डिजिटलाइजेशन का विकास, कठिनाइयाँ, उपयोगिता और महत्व

• हिन्दी में सूचना प्रौद्योगिकी विविध क्षेत्रों में रोज़गार की संभावनाएँ

सूचना: प्रकल्प -20 अंक

(पाठ्यक्रम से संबंधित किसी भी विषय पर 15 से 20 पृष्ठों का प्रकल्प तैयार करना अपेक्षित है।)

संदर्भ ग्रंथ सूची-

1. आधुनिक जनसंचार और हिन्दी - हरिमोहन, तक्षशिला प्रकाशन, दिल्ली।
2. कंप्यूटर के भाषिक अनुप्रयोग - विजय कुमार मल्होत्रा, वाणी प्रकाशन, दिल्ली।
3. कंप्यूटर और हिन्दी - हरिमोहन, तक्षशिला प्रकाशन, दिल्ली।
4. पत्रकारिता से मीडिया तक - मनोज कुमार, वैभव प्रकाशन, रायपुर
5. जनसंचार परिदृश्य - डॉ. नीलम राठी, रजनी राठी, उत्कर्ष प्रकाशन, दिल्ली।
6. प्रयोजनमूलक हिन्दी - डॉ. पी. लता, लोकभारती प्रकाशन, इलाहाबाद।
7. प्रयोजनमूलक हिन्दी - रमेश जैन, नेशनल पब्लिशिंग हाउस, दिल्ली।
8. जनसंचार और हिन्दी पत्रकारिता - डॉ. अर्जुन तिवारी, वाणी प्रकाशन, दिल्ली।
9. प्रयोजनमूलक हिन्दी - डॉ. विनोद गोदरे, वाणी प्रकाशन, दिल्ली।



10. वर्चुअल रियलिटी और इन्टरनेट – जगदीश्वर चतुर्वेदी, अनामिका पब्लिशर्स, दिल्ली।
11. मीडिया भूमंडलीकरण और समाज – संपादक : संजय द्विवेदी, यश पब्लिकेशन, दिल्ली।
12. जनसंचार और मीडिया लेखन – डॉ. दत्तात्रय मुरुमकर, प्रकाशन संस्थान, दिल्ली।
13. अनुवाद का समकाल – डॉ. मोहसिन खान, लोकभारती प्रकाशन, इलाहाबाद।
14. हिन्दी पत्रकारिता और साहित्य – रामअवतार शर्मा, नमन प्रकाशन, दिल्ली।
15. हिन्दी ब्लॉगिंग स्वरूप, व्याप्ति और संभावनाएं – सं. डॉ. मनीष कुमार मिश्रा
16. इंटरनेट पत्रकारिता – सुरेश कुमार, तक्ष शिला प्रकाशन, दिल्ली
17. इलेक्ट्रॉनिक मीडिया के सिद्धांत – रूपचन्द गौतम, नटराज प्रकाशन, दिल्ली

IQAC - Coordinator  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

PRINCIPAL  
SHRI M. H. KHAPANE  
COLLEGE OF  
Arts & Commerce, Pachal, Raypatan, Dist- Raebareilly



हिन्दी में सूचना प्रौद्योगिकी विविध क्षेत्रों में रोज़गार की  
संभावनाओं को स्पष्ट करें।

प्रश्न 5 किन्हीं दो पर टिप्पणियाँ लिखिए। 20

- क) सूचना प्रौद्योगिकी की समस्याएँ।
- ख) इलेक्ट्रॉनिक मीडिया।
- ग) हिन्दी सॉफ़्टवेयर परिचय।
- घ) देवनागरी लिपि टाइपिंग टूल।

NAME OF PROGRAM	T. Y. B. A. (C.B.C.S.) VI
NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	VI
PAPER NAME	SOCIAL MEDIA सोशल मीडिया
PAPER NO.	VI
COURSE CODE	UAHIN-603
LACTURE	45
CREDITS & MARKS	4 & 80

सोशल मीडिया

इकाई- I

- सोशल मीडिया का अर्थ, स्वरूप, प्रकार और विकास
- सोशल मीडिया की उपलब्धियाँ, उपयोगिता और महत्व
- सोशल मीडिया : समस्याएँ, चुनौतियाँ, सीमाएँ और

संभावनाएँ

इकाई- II

- सोशल मीडिया में हिन्दी एवं देवनागरी लिपि का प्रयोग और प्रसार, हिन्दी का बदलता रूप (फ़ेसबुक, व्हाट्सअप, ट्विटर, मैसेन्जर, इन्स्टाग्राम, एफ.एम.रेडियो, यूट्यूब)



● सोशल मीडिया की शिक्षा के क्षेत्र में उपादेयता और संभावनाएँ

● सोशल मीडिया : हिन्दी का प्रयोग और रोज़गार की संभावनाएँ

इकाई- III

● सोशल मीडिया के प्रभाव (राजनीतिक, सामाजिक, धार्मिक-सांस्कृतिक, आर्थिक)

● सोशल मीडिया और बदलता हुआ भारतीय परिवेश (बाल, युवाओं, महिलाओं और वृद्धों के संदर्भ में)

● सोशल मीडिया और बदलते जीवन मूल्य

इकाई- IV

● सोशल मीडिया और क़ानून

● सोशल मीडिया : भाषा, मुक्त अभिव्यक्ति, दायित्वबोध, सीमाएँ और चुनौतियाँ

● सोशल मीडिया और वैश्विक परिवर्तन के विविधायम

सूचना: प्रकल्प - 20 अंक

(पाठ्यक्रम से संबंधित किसी भी विषय पर 15 से 20 पृष्ठों का प्रकल्प तैयार करना अपेक्षित है।)

संदर्भ ग्रंथ सूची-

1. सोशल नेटवर्किंग : नए समय का संवाद - संपादक: संजय द्विवेदी, यश पब्लिकेशन्स, दिल्ली।
2. नए ज़माने की पत्रकारिता - सौरभ शुक्ला, विस्डम विलेज पब्लिकेशन्स, गुडगांव एवं दिल्ली।
4. उत्तरआधुनिक मीडिया तकनीक - हर्षदेव, वाणी प्रकाशन, नई दिल्ली।
5. नयी संचार प्रौद्योगिकी पत्रकारिता - कृष्ण कुमार रतू, हरियाणा ग्रंथ अकादेमी।
6. कम्प्युटरी सूचना प्रणाली का विकास - राम बंसल, वाणी प्रकाशन, नई दिल्ली।



- क) सोशल मीडिया का महत्वा.  
ख) एफ.एम.रेडियो और हिन्दी।  
ग) सोशल मीडिया और राजनीतिक प्रभाव।  
घ) सोशल मीडिया और वैश्विक परिवर्तन।

NAME OF PROGRAM	T. Y. B. A. (C.B.C.S.) VII
NAME OF THE COURSE	T. Y. B. A. HINDI
SEMESTER	V
PAPER NAME	LITERARY CRITICISM : PROSODY & RHETORICS, साहित्य समीक्षा : छंद एवं अलंकार
PAPER NO.	VII
COURSE CODE	UAHIN-504
LACTURE	60
CREDITS & MARKS	CREDITS - 4 & MARKS -100

साहित्य समीक्षा : स्वरूप एवं सामान्य परिचय  
इकाई- I समीक्षा-

- साहित्य : स्वरूप और परिभाषा (भारतीय एवं पाश्चात्य)
- साहित्य के तत्व
- साहित्य के हेतु

• साहित्य के प्रयोजन (भारतीय एवं पाश्चात्य)

इकाई- II कला-

- स्वरूप और परिभाषा
- कलाओं का वर्गीकरण
- काव्य कला की श्रेष्ठता
- कला और साहित्य का संबंध

इकाई- III काव्य के रूप-



## घ) देवनागरी लिपि का महत्वा



NAME OF PROGRAM	T. Y. B. A. (C.B.C.S.) XI
NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	V
PAPER NAME	IDEOLOGICAL BACKGROUND OF MODERN HINDI LITERATURE आधुनिक हिन्दी साहित्य की वैचारिक पृष्ठभूमि
PAPER NO.	IX
COURSE CODE	UAHIN-606
LACTURE	45
CREDITS & MARKS	CREDITS - 4 & MARKS - 80

### आधुनिक हिंदी साहित्य की वैचारिक पृष्ठभूमि

इकाई- I

भारतीय नवजागरण आंदोलन और हिंदी साहित्य पर उसका प्रभाव

(सामाजिक दृष्टि से होने वाले वैचारिक एवं व्यावहारिक बदलाव के विशेष संदर्भ में)

#### ● भारतीय नवजागरण आंदोलन

(ब्रह्म समाज, प्रार्थना समाज, रामकृष्ण मिशन, थियोसोफिकल सोसाइटी, सत्यशोधक समाज का सामान्य परिचय एवं मान्यताएँ)

● आर्य समाज के सामाजिक दार्शनिक सिद्धांतों का हिंदी कविता एवं उपन्यास

पर प्रभाव

इकाई- II

- गांधीवाद : सामान्य परिचय एवं प्रमुख सिद्धान्त
- गांधीवादी चिंतन का हिंदी कविता और उपन्यास पर

प्रभाव

इकाई- III

- मार्क्सवाद : सामान्य परिचय एवं प्रमुख सिद्धान्त
- मार्क्सवाद : हिंदी कविता और हिंदी कथा साहित्य पर

प्रभाव

- मनोविश्लेषणवाद और हिन्दी कथा साहित्य

इकाई- IV

- राष्ट्रीय चेतना का विकास और हिंदी पत्र-पत्रिकाएँ-  
(कविवचन सुधा, हरिश्चंद्र चन्द्रिका, भारतमित्र, आनंद  
कादंबिनी, सरस्वती,  
प्रभा, चांद, माधुरी और मतवाला के विशेष संदर्भ  
में)

सूचना: प्रकल्प - 20 अंक

( पाठ्यक्रम से संबंधित किसी भी विषय पर 15 से 20 पृष्ठों का प्रकल्प तैयार करना अपेक्षित है।)

नमूना प्रश्न पत्र

Semester - V

Course - IX

अवधि : 02:30 घंटे

: 80

पूर्णांक

- सूचना : 1. अंतिम प्रश्न अनिवार्य हैं।  
2. शेष 4 प्रश्नों में से किन्हीं 3 प्रश्नों के उत्तर लिखें।  
3. सभी प्रश्नों के लिए समान अंक हैं।

प्रश्न 1. ब्रह्म समाज तथा प्रार्थना समाज का सामान्य परिचय देते हुए उनकी मान्यताओं पर प्रकाश डालिए। 20



NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	VI
PAPER NAME	IDEOLOGICAL BACKGROUND OF MODERN HINDI LITERATURE आधुनिक हिन्दी साहित्य की वैचारिक पृष्ठभूमि
PAPER NO.	IX
COURSE CODE	UAHIN-606
LACTURE	45
CREDITS & MARKS	CREDITS - 4 & MARKS - 80

### आधुनिक हिन्दी साहित्य की वैचारिक पृष्ठभूमि

इकाई- I

- स्त्री विमर्श : स्वरूप एवं प्रमुख सिद्धान्त
- स्त्री चेतना का हिन्दी कविता पर प्रभाव
- स्त्री चेतना का हिन्दी कथा साहित्य पर प्रभाव

- इकाई- II
- दलित विमर्श : स्वरूप एवं प्रमुख सिद्धान्त
  - दलित चेतना का हिन्दी कविता पर प्रभाव
  - दलित चेतना का हिन्दी कथा साहित्य पर प्रभाव

इकाई- III

- आदिवासी विमर्श : हिन्दी कविता एवं कथा-साहित्य पर प्रभाव
- पर्यावरण विमर्श : हिन्दी कविता पर प्रभाव
- किन्नर विमर्श और हिन्दी कथा साहित्य

इकाई- IV

- स्वातंत्र्योत्तर पत्र-पत्रिकाएँ, विकास और वैविध्यता-  
नवभारत, नईदुनिया, साप्ताहिक हिन्दुस्तान, चन्दासामा,  
हंस, सारिका,

प्रश्न 4. 'हंस' में स्वातंत्र्योत्तर जन-चेतना को किस प्रकार वाणी मिली है, स्पष्ट कीजिए। 20

अथवा

'समालोचन' (ई-पत्रिका) तथा 'साहित्य कुंज'(ई-पत्रिका) ने स्वातंत्र्योत्तर जन-चेतना को अभिव्यक्त करने में अपनी महत्वपूर्ण भूमिका निभाई है, स्पष्ट कीजिए।

प्रश्न 5. किन्हीं दो विषयों पर टिप्पणियाँ लिखिए। 20

- क) स्त्री विमर्श के सिद्धान्त।
- ख) दलित चेतना का स्वरूप।
- ग) पर्यावरण विमर्श और हिन्दी कविता।
- घ) नवभारत।



NAME OF PROGRAM	T. Y. B. A. (C.B.C.S.) IX
NAME OF THE COURSE	T.Y.B.A. HINDI
SEMESTER	V
PAPER NAME	MASS MEDIA, संचार माध्यम
PAPER NO.	IX
COURSE CODE	UAHIN-506
LACTURE	45
CREDITS & MARKS	4 & 80

### संचार माध्यम

इकाई- I जनसंचार माध्यम-

- जनसंचार : अर्थ, परिभाषा, अवधारणा एवं स्वरूप
- जनसंचार : तत्त्व एवं विशेषताएँ
- जनसंचार : प्रक्रिया, उपयोगिता, महत्व एवं बदलता

स्वरूप

**IQAC - Coordinator**  
Shri- M. H. Khapane College  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri





AC 24/06/2016  
Item no.4.21

# UNIVERSITY OF MUMBAI



**Revised syllabus for Sem I and II**

**Program: B. A.**

**Course: History & Archaeology**

(Choice Based Credit System with effect from the Academic  
year 2016-17)



**F.Y.B.A. (History)**  
**History of Modern India (1857-1947)**  
**Semester - I**

**Objectives:-**

The course is designed to make the student aware about the making of modern India and the struggle for independence.

**Module I: Growth of Political Awakening**

- (a) Revolt of 1857 – Causes and Consequences
- (b) Contribution of the Provincial Associations
- (c) Foundation of Indian National Congress.

**Module II: Trends in Indian Nationalism**

- (a) Moderates
- (b) Extremists
- (c) Revolutionary Nationalists

**Module III: Gandhian Movements**

- (a) Non Co-operation Movement
- (b) Civil Disobedience Movement
- (c) Quit India Movement

**Module IV: Towards Independence and Partition**

- (a) The Indian Act of 1935
- (b) Attempts to Resolve the Constitutional Deadlock -The Cripps Mission, The Cabinet Mission and the Mountbatten Plan
- (c) Indian Independence Act and Partition



**Semester –II**  
**History of Modern India: Society and Economy.**

**Module I: Socio Religious Reform Movements: Reforms and Revival**

- (a) Brahma Samaj, Arya Samaj and Ramakrishna Mission
- (b) Satyashodhak Samaj, Aligarh movement and Singh Sabha Movement.
- (c) Impact of Reform Movements

**Module II: Education, Press and Transport**

- (a) Introduction of Western Education and its Impact
- (b) Development of Press
- (c) Transport and Communications

**Module III: Impact of the British Rule on Indian Economy.**

- (a) Revenue Settlements, Commercialisation of Agriculture
- (b) Drain Theory
- (c) Deindustrialisation and Growth of Large Scale Industry

**Module IV: Nationalism and Social Groups: interfaces.**

- (a) Women
- (b) Dalits
- (c) Peasants and Tribals



**B.A.  
HISTORY**

**Question Paper Pattern For F.Y.B.A. History  
Semester I & II**

**As per University rules and guidelines.**

**IQAC - Coordinator**  
Shri- M. H. K. College of  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**UNIVERSITY OF MUMBAI**

No. UG/189 of 2017-18

**CIRCULAR:-**

A reference is invited to the syllabi relating to the Bachelor of Arts (B.A.) Programme vide this office Circular No.UG/50 of 2012-13, dated 28<sup>th</sup> June, 2012 and the Principals of the affiliated Colleges in Arts are hereby informed that the recommendations made by the Board of Studies in History & Archaeology at its meeting held on 23rd February, 2017 has been accepted by the Academic Council at its meeting held on 11<sup>th</sup> May, 2017 vide item No.4.66 and that in accordance therewith, the revised syllabus as per the (CBCS) of S.Y.B.A. History (History & Archaeology) (Sem III & IV), which is available on the University's website ([www.mu.ac.in](http://www.mu.ac.in)) and that the same has been brought into force with effect from the academic year 2017-18, accordingly.

MUMBAI - 400 032

9<sup>th</sup> August, 2017

To

The Principals of the affiliated Colleges in Arts.

A.C/4.66/11/05/2017

\*\*\*\*\*

No. UG/189 -A of 2017

MUMBAI-400 032

9<sup>th</sup> August, 2017

Copy forwarded with Compliments for information to:-

- 1) The Co-ordinator, Faculty of Arts and Humanities,
- 2) The Chairman, Board of Studies in History & Archaeology,
- 3) The Offg. Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Professor-cum-Director, Institute of Distance and Open Learning (IDOL),
- 6) The Co-Ordinator, University Computerization Centre,

(Dr.M.A.Khan)  
REGISTRAR

....PTO



AC / /2017  
Item no.

# UNIVERSITY OF MUMBAI



**Revised Syllabus for Sem III and Sem IV**

**Program: B. A.**

**Course: History and Archaeology**

(Choice Based Credit System with effect from the Academic  
year 2017-2018)



**SYBA – History Paper-II**  
**Landmarks in World History, 1300 A.D.-1945 A.D.**

**SEMESTER-III**

**Objectives:** To enable the students to comprehend the transition of Europe from medieval to modern times and its impact on the world. To provide accurate knowledge of the most significant events and personalities of the period under study and encourage understanding of the making of the modern world

**Module I: The Modern Age**

- (a) Renaissance
- (b) Geographical Discoveries
- (c) Reformation

**Module II: Age of Revolutions**

- (a) American Revolution
- (b) French Revolution
- (c) Industrial Revolution

**Module III: Nationalism and Imperialism**

- (a) Formation of Nation-States in Europe
- (b) Nationalist Movements in Italy and Germany
- (c) Imperialist Expansion in Asia

**Module IV: World in Transition (1914-1919)**

- (a) World War I
- (b) Russian Revolution
- (c) League of Nations





## SEMESTER-IV

### Module I: Inter War Period

- (a) Kemal Pasha and Modernization of Turkey
- (b) Reza Shah and Reforms in Iran
- (c) Birth of Israel

### Module II: Rise of Dictatorships

- (a) Fascism
- (b) Nazism
- (c) Militarism in Japan

### Module III: World War II and Efforts for Peace

- (a) World War II
- (b) The Atlantic Charter
- (c) United Nations Organization.

### Module IV: Nationalist Movements in Asia

- (a) Dr. Sun-Yat-Sen and China
- (b) Mahatma Gandhi and India
- (c) Dr. Sukarno and Indonesia



**SYBA History- Paper- III**  
**Ancient India from Earliest Times to 1000 A.D.**

**SEMESTER-III**

**Objectives:** To acquaint the students with different sources of Ancient Indian History. To enable the students to understand the political, socio-economic and cultural developments in the period under study and appreciate the rich cultural heritage in India

**Module I: Sources of Ancient India and their Importance**

- (a) Archaeological
- (b) Literary
- (c) Foreign Travellers

**Module II: Indus Valley Civilization**

- (a) Social and Economic Life
- (b) Religious Life
- (c) Town Planning and Decline of the Civilization

**Module III: Vedic Age**

- (a) Janapada
- (b) Social and Economic Life
- (c) Religion

**Module IV: India after 6<sup>th</sup> Century B.C.**

- (a) Administration of Mahajanapadas
- (b) Jainism and Buddhism
- (c) Persian and Greek Invasions



## SEMESTER-IV

### **Module I: Mauryan and Post- Mauryan Period (322 B.C. to 320 A.D.)**

- (a) Chandragupta and Ashoka
- (b) Mauryan Administration
- (c) Post Mauryan Dynasties- Sungas, Kushanas and Satavahanas

### **Module II: Gupta Age (320 A.D. to 600 A.D.)**

- (a) Imperial Expansion: Chandragupta I, Samudragupta and Chandragupta II
- (b) Administration
- (c) Classical Age

### **Module III: Post Gupta Period (600A.D. to 1000A.D.)**

- (a) The Age of Harshavardhan
- (b) The Rise of Rajputs
- (c) Arab Invasion of Sind

### **Module IV: Major Dynasties of Deccan and South India**

- (a) Chalukyas of Badami and Rashtrakutas
- (b) Pallavas and Cholas
- (c) Spread of Indian Culture in South-East Asia



**B.A. HISTORY**

**Question Paper Pattern for S.Y.B.A. History**

**Semester III and Semester IV**

**As per University rules and guidelines**

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



## UNIVERSITY OF MUMBAI

No. UG/74 of 2018-19

CIRCULAR:-

Attention of the Principals of the Affiliated Colleges and Directors of the recognized Institutions in Humanities Faculty is invited to this office circular No. UG/17 of 2005, dated 13<sup>th</sup> January, 2005 relating to syllabus of Bachelor of Arts.

They are hereby informed that the recommendations made by the Board of Studies in History and Archaeology at its meeting held on 25<sup>th</sup> May, 2018 have been accepted by the Academic Council at its meeting held on 14<sup>th</sup> June, 2018 vide item No. 4.1 and that in accordance therewith, the revised syllabus as per the (CBCS) for the T.Y.B.A. in History & Archaeology - Sem V & VI has been brought into force with effect from the academic year 2018-19, accordingly. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI - 400 032

6<sup>th</sup> June, 2018  
To July

(Dr. Dinesh Kamble)

I/c REGISTRAR

The Principals of the affiliated Colleges and Directors of the recognized Institutions in Humanities Faculty. (Circular No. UG/334 of 2017-18 dated 9<sup>th</sup> January, 2018.)

A.C./4.1/14/06/2018

\*\*\*\*\*

No. UG/74 -A of 2018

MUMBAI-400 032

6<sup>th</sup> June, 2018  
July

Copy forwarded with Compliments for information to:-

- 1) The I/c Dean, Faculty of Humanities,
- 2) The Chairman, Board of Studies in History & Archaeology,
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Professor-cum-Director, Institute of Distance and Open Learning (IDOL),
- 6) The Co-Ordinator, University Computerization Centre,

(Dr. Dinesh Kamble)

I/c REGISTRAR



AC / /2018  
Item no.

# UNIVERSITY OF MUMBAI



**Revised Syllabus for Sem V and Sem VI**

**Program: B. A.**

**Course: History and Archaeology**

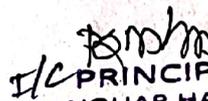
**(Choice Based Credit System with effect from the  
Academic year 2018-2019)**



- each and will send the marks to the University of Mumbai as per University of Mumbai guidelines.
3. The total marks of the Elective Course VI and Elective Course IX will be 100 marks each that is 80 marks for Theory Examination conducted by University of Mumbai and 20 marks for Project evaluated by the concerned college Faculty in the subject.
  4. In Sem V and Sem VI, the student will have to submit a Project for Elective Course VI and Elective Course IX in the College before appearing for the University Examination. The last date of submission of the Project will be officially declared by the College.
  5. In Sem V and Sem VI, the Project topic will be based on the Syllabus of the respective Elective Courses that is Elective Course VI and Elective Course IX. The students will be given the choice of choosing the topic of the project in consultation with the Faculty Member teaching the respective Elective Course. The list of students along with the topics chosen by the students will be displayed by the College in the beginning of the Semester.
  6. The Project work will be carried out by the student with the guidance of the concerned Faculty Member who will be allotted to the student as the Guide for the Project.
  7. In Sem V and Sem VI, for Elective Courses VI and IX, the student will have to secure a minimum of 40% marks in aggregate and a minimum of 40% in each component of assessment i.e. 08 out of 20 marks in Internal Evaluation of Project in Elective Course VI and Elective Course IX and 32 out of 80 marks in University Examination of Elective Course VI and Elective Course IX.

Note: All other rules regarding Standard of Passing, ATKY, etc., will be as per those decided by the Faculty of Humanities passed by the Academic Council from time to time.

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



Faculty of Humanities  
TYBA  
(Choice Based Credit System, CBCS)  
Semester V and Semester VI  
Question Paper Pattern for T.Y.B.A (CBCS)  
for Elective Courses VI and IX  
As per University rules and guidelines  
With Effect From 2018-2019

(Time: 2 & 1/2 Hours)

(Total = 80 marks)

- Note: 1. Attempt all questions  
2. All questions carry equal marks

Q.1 (Based on Module I)

a.

or

b.

(20 marks)

Q.2 (Based on Module II)

a.

or

b.

(20 marks)

Q.3 (Based on Module III)

a.

or

b.

(20 marks)

Q.4 (Based on Module IV)

a.

or

b.

(20 marks)

[The Question paper Pattern for the Revised Syallbus for Semester V and Semester VI, Programme: B.A; Course: History and Archaeology (Choice Based Credit System with effect from the Academic year 2018-2019) will be as per University rules and guidelines for the Faculty of Humanaities].

  
IQAC - Coordinator  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal

  
PRINCIPAL  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri





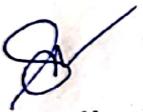
## SYLLABUS

SEMESTER - V		
Course	Title of the Course	Credits
Core Course IV	History of Medieval India (1000 CE – 1526 CE)	4 Credits
Core Course V	History of Modern Maharashtra (1818 CE-1960 CE)	4 Credits
Elective Course VI, A (With Project)	Introduction to Archaeology	4 Credits
Elective Course VI B (With Project)	Media and Communication	4 Credits
Core Course VII	History of the Marathas (1630 CE -1707 CE)	4 Credits
Core Course VIII	History of Contemporary World (1945 CE -2000 CE)	4 Credits
Elective Course IX A (With Project)	Research Methodology and Sources of History	4 Credits
Elective Course IX B (With Project)	Introduction to Heritage Tourism	4 Credits
		Total 24 Credits



### SEMESTER - VI

Course	Title of the Course	Credits
Core Course IV	History of Medieval India (1526 CE - 1707 CE)	4 Credits
Core Course V	History of Contemporary India (1947 CE- 2000 CE)	4 Credits
Elective Course VI A (With Project)	Introduction to Museology and Archival Science	4 Credits
Elective Course VI B (With Project)	Media and Communication	4 Credits
Core Course VII	History of the Marathas (1707 CE - 1818 CE)	4 Credits
Core Course VIII	History of Asia (1945 CE -2000 CE)	4 Credits
Elective Course IX A (With Project)	Research Methodology and Sources of History	4 Credits
Elective Course IX B (With Project)	Heritage Tourism in Maharashtra	4 Credits
		Total 24 Credits

  
IQAC - Coordinator  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
PRINCIPAL  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



## T.Y.B.A. History

### SEMESTER -V

#### Core Course IV- History of Medieval India (1000 CE-1526CE)

##### Objectives:

1. To acquaint the students with the history of early Medieval India that laid the foundation of the Sultanate in India.
2. To study the contribution of Vijayanagar and Bahamani kingdoms to Medieval Indian History.
3. To examine the administrative, socio-economic and cultural aspects of Medieval India.

##### Module I: Foundation, Expansion and Decline of Delhi Sultanate

- (a) Socio-economic and political conditions on the eve of the Turkish Invasion
- (b) Rise and Decline of Slave dynasty, Khilji Dynasty
- (c) Tughlaq, Sayyid and Lodi Dynasty

##### Module II: Administrative Structure of the Sultanate

- (a) Central Administration and Iqta system
- (b) Administrative and Military Reforms of Ala-ud-din Khilji
- (c) Reforms of Firozshah Tughlaq and Mohammed bin Tughlaq

##### Module III: Emergence of Vijaynagar and Bahamani Kingdoms

- (a) Rise, Growth and Decline of Vijaynagar and Bahamani Kingdoms
- (b) Administration, Socio-Economic and Cultural conditions of Vijayanagar Empire
- (c) Administration, Socio-Economic and Cultural conditions of Bahamani Kingdom

##### Module IV: Society, Economy, Religion and Culture of Delhi Sultanate

- (a) Socio-economic and religious life
- (b) Education and Literature
- (c) Art and Architecture



Sardesai G. S., *Musalmani Riyasat*, Bhag 1 Ani 2, Popular Prakashan, Mumbai 1993.  
Sarkar Jadunath, *Mughal Samrajyacha Rhas*, Bhag 3, Maharashtra Rajya Sanskritik Mandal,  
Mumbai, 1982.

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

**I/C PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P. Raypatan, Tal- Rajapur, Dist- Ratnagiri





## T.Y.B.A. History

### SEMESTER -V

#### Core Course V- History of Modern Maharashtra (1818 CE-1960 CE)

##### Objectives:

1. To acquaint students with regional history.
2. To understand political and socio-economic developments during the 19<sup>th</sup> and 20<sup>th</sup> centuries.
3. To create understanding of the movement that led to the formation of Maharashtra.

##### Module I: Beginning of the British Rule

- (a) Socio-Economic conditions of Maharashtra in 19<sup>th</sup> Century
- (b) Administration and Judiciary
- (c) Tribal and Peasant Uprisings

##### Module II: Socio- Economic Awakening

- (a) Mahatma Jotirao Phule - Satya Shodhak Samaj and Universal Humanism
- (b) Prarthana Samaj
- (c) Contribution of thinkers of Maharashtra to Economic Nationalism

##### Module III: Political Developments in Maharashtra (1885-1960)

- (a) Moderates, Extremists and Revolutionaries in Maharashtra
- (b) Response to Gandhian Movements in Maharashtra
- (c) Samyukta Maharashtra Movement

##### Module IV: Emergence of New Forces

- (a) Contribution of Reformers in Education
- (b) Contribution of Reformers towards Emancipation of Women
- (c) Contribution of Reformers towards Upliftment of Depressed Classes: V. R. Shinde, Rajarshi Shahu Maharaj and Dr. B.R. Ambedkar



## T.Y.B.A. History

### SEMESTER - VI

#### Core Course VII: History of the Marathas (1707 CE – 1818 CE)

##### Objectives:

1. To enable the students to understand the processes that led to the expansion of the Maratha Power.
2. To appreciate the contribution of the Marathas in the national politics of the 18<sup>th</sup> century.
3. To develop an understanding of the society and culture in Maharashtra in the 18<sup>th</sup> century.

##### Module I: Expansion of the Maratha Power

- (a) Rise of the Peshwas: Balaji Vishwanath
- (b) Peshwa Bajirao I
- (c) Maratha Confederacy

##### Module II: Consolidation of the Maratha Power

- (a) Peshwa Balaji Bajirao (Nanasaheb)
- (b) Third Battle of Panipat: causes and consequences
- (c) Defeat of the Marathas and significance of the Third Battle of Panipat

##### Module III: Post Panipat Revival and Downfall

- (a) Peshwa Madhavrao I
- (b) Barbhai Council
- (c) Downfall of the Maratha Power

##### Module IV: Administrative and Socio-Cultural Developments

- (a) Peshwa Administration: Civil, Revenue and Military
- (b) Society under the Peshwas – Religion, Caste and Position of Women
- (c) Cultural Developments: Literature, Art and Architecture



### References:

- Arunachalan B, *Maharashtra - A study in Physical and Regional Setting and Resource Development*, A. R. Seth and Co. Mumbai, 1967
- Buck C H, *Faiths, Fairs and Festivals of India*, Winsome Books India, Delhi, 2005
- Dehejia Vidya, *Early Buddhist Rock Temples: A Chronological Study*, Thames and Hudson, 1972
- Dhavalikar M K, *Cultural Heritage of Mumbai*, Chhatrapati Shivaji Maharaj Vastu Sangrahalaya, Mumbai, 2016
- Dwivedi S and Mehrotra, R. *Bombay: The Cities Within*, India Book House, Bombay 1995.
- Feldhaus Ann, *Connected Places: Region, Pilgrimage, and Geographical Imagination in India*, Palgrave Macmillan, New York, 2003
- Flanagan Wendy, *Careers in Tourism*, Heinemann Publishers, Johannesburg, 2002
- Gunaji Milind, *Offbeat Tracks in Maharashtra*, Popular Prakashan, Mumbai, 2003
- Jamkhedkar A P, *Ajanta*, Oxford University Press, 2009
- Michell George, *Buddhist Rock Cut Monasteries of Western Ghats*, Jaico Publishing House, Delhi, 2018
- Michell George, *Elephanta*, Jaico, Delhi, 2014
- Naravane M S, *Forts of Maharashtra*, APH Publishing Corporation, New Delhi, 1995
- Pande Pratibha, *National Parks and Sanctuaries in Maharashtra: A State Profile*, Bombay Natural History Society, 2005
- Pandit Suraj, *Stories in Stone: Historic Caves of Mumbai*, INSTUCEN Trust, Mumbai, 2013
- Rohatgi Pauline and Godrej Pheroja, Mehrotra Rahul, *Bombay to Mumbai*, Marg Publications, Mumbai, 1997.
- Tomar Y P S, *Development of Primitive Tribes in Maharashtra: Status, Continuity, and Change*, Tribal Research and Training Institute, 2004

### Marathi Books

- Awalskar S.V., *Raigadachi Jeevankatha*, Maharashtra Rajya Sahitya aani Sanskruti Mandal, 1995 (Third Edition)
- Dalvi Dawood, *Leni Maharashtrachi*, GranthaliPrakashan, Mumbai, 2004
- Deshpande D. G., *Maharashtratil Kille*, Diamond Publication, Pune, 2009
- Degalurkar G. B., *Verul Darshan*, SnehalPrakashan, Pune, 2008
- Degalurkar G. B., *Gharapuri Darshan*, SnehalPrakashan, Pune, 2013
- Deglurkar G B, Paithan: *Sanskrutik Darshan*, Bhartiya Itihas Sankalan Samiti, Pune, 2005
- Ghanekar P K, *Atha to Durgjidyasa*, Snehal Prakashan, Pune, 1999 (second edition)
- Gunaji Milind, *Mazi Mulukhgiri*, Rajhans Prakashan, Pune, 2001 (Fifth Edition)
- Pandit Suraj, *Maharashtratil Bauddha Leni*, Aparant, Pune, 2018
- Paradkar Milind, *Prachin Bharatiya Durgashastra Aani Hindavi Swarajyachya Don Rajdhanya-Ek Tulanatmak Abhyas*, Neelchampa Prakashan, 2011.

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



## University of Mumbai



No. UG/37 of 2021-22

**CIRCULAR:-**

Attention of the Principals of the Affiliated Colleges and Directors of the recognized Institutions in Humanities Faculty is invited to this office circular No.UG/163 of 2016-17, dated 16<sup>th</sup> November, 2016 relating to the revised syllabus as per the (CBCS) for F.Y.B.A.- in English (Introduction to Literature) (Sem. I & II).

They are hereby informed that the recommendations made by the Board of Studies in English at its online meeting held on 21<sup>st</sup> December, 2020 vide item No. 4 and subsequently made by the Board of Deans at its meeting held on 27<sup>th</sup> January, 2021 vide item No. 5.4 (R) have been accepted by the Academic Council at its meeting held on 23<sup>rd</sup> February, 2021 vide item No. 5.4 (R) and that in accordance therewith, that existing nomenclature of the paper Introduction to Literature Paper I & II for Sem I & 2 respectively is changed as Introduction to Prose and Fiction Paper I & II for Sem. I & 2 and to revised the syllabus as per the (CBCS) of F.Y.B.A. Optional English Paper I Introduction to Prose and Fiction - Sem. I & II has been brought into force with effect from the academic year 2021 -22 accordingly. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI - 400 032  
August, 2021

(Dr. B.N.Gaikwad)  
I/c REGISTRAR

To  
The Principals of the Affiliated Colleges and Directors of the Recognized Institutions in Humanities Faculty. (Circular No. UG/334 of 2017-18 dated 9<sup>th</sup> January, 2018.)

A.C/5.4/23/02/2021

\*\*\*\*\*

No. UG/37 -A of 2021-22

MUMBAI-400 032

17<sup>th</sup> August, 2021

Copy forwarded with Compliments for information to:-

- 1) The Dean, Faculty of Humanities,
- 2) The Chairman, Board of Studies in English
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Co-ordinator, University Computerization Centre,

(Dr. B.N.Gaikwad)  
I/c REGISTRAR

Cover Page

AC- 23/02/2021

Item No. – 5.3(R)

**UNIVERSITY OF MUMBAI**



**Syllabus for Approval**

Sr. No.	Heading	Particulars
1	Title of the Course	FYBA : Communication Skills in English
2	Eligibility for Admission	10+2
3	Passing Marks	40
4	Ordinances / Regulations (if any)	
5	No. of Years / Semesters	1 Year (semester I and II)
6	Level	<del>P.G. / U.G. / Diploma / Certificate</del> (Strike out which is not applicable)
7	Pattern	<del>Yearly / Semester</del> (Strike out which is not applicable)
8	Status	<del>New / Revised</del> (Strike out which is not applicable)
9	To be implemented from Academic Year	From Academic Year 2021 -2022

Date: 21/12/2020

Signature :

Name of BOS Chairperson / ~~Dean~~ :

  
Dr. Sudhir Nikam

## b. Listening Skills

1. Listening for main ideas/Gist
2. Listening for detail
3. Listening for text organization features
4. Listening for tone, accent, style and register
5. Predicting content and guessing meaning
6. Making inferences from the audio-visual text
7. Listening for opinion/argument/counter-arguments etc.
8. Taking notes

*A variety of relevant audio/visual texts as samples may be drawn from various sources. Listening skills in English should be developed through various activities along with the practice done while teaching in the class.*

## Unit 3: Speaking Skills in English

No of lectures: 15

### a. Public Speaking in English

1. Introduction
2. Characteristics of an effective speech
3. Analysis of model speeches
4. Drafting and presenting a speech in formal and informal gatherings

### b. Conversation in English

1. Opening a conversation
2. Introducing oneself in various contexts
3. Introducing others formally and informally
4. Building a conversation
5. Leaving and closing a conversation
6. Conversation in group in various situations

### c. Speaking at an Event

1. Anchoring/compering an event
2. Introducing guests/ speakers/dignitaries
3. Proposing a vote of thanks



Weightage of questions on texts -

- a. On vocabulary, synonyms and antonyms, prefixes and suffixes, collocations, making sentences of their own from the idioms or difficult words in the extract (50%)
- b. On writing their opinions, perspectives on the passages in longer, more descriptive ways (50%)

### Unit 3: Advanced Oral Communication Skills

No. of lectures: 15

#### A. Presentation skills: (Formal presentations and skits)

1. Planning and structuring
2. Opening and closing a presentation
3. Use of body language
4. Use of technology in making a presentation
5. Drafting a skit (Not to be tested in theory exam)
6. Reading of a skit
7. Presenting a skit

*Students are advised to prepare their own presentation scripts. Teachers should help them in drafting, reading and presenting those scripts in the class.*

#### B. Group Discussion

##### 1. Formal and informal discussion

##### 2. Elements of group discussion

##### 3. Using appropriate language: Initiating, seeking and giving opinions, suggesting, responding to a suggestion, agreeing, disagreeing, interrupting, requesting, clarifying, summing up

##### 4. Types of discussion:

Giving and sharing opinions of a given topic, making decisions, problem solving (case study)



### C. Interview Skills

#### 1. Interviewing others

- Researching the interviewee (writer, social worker, entrepreneur, actor etc.)
- Preparing questions
- Conducting interview

#### 2. Attending an Interview (Job/Entrance)

- Researching the organization
- Reviewing job-profile and your bio-data/CV
- Preparing for standard questions
- Responding to questions
- Preparing your questions to ask to the interviewer/s

#### 3. Analyzing Interviews

Students can be tested on forming actual interview frameworks including questions. Teachers must form the groups and conduct actual interviews involving full strength of students.

No. of lectures: 10

### Unit 4: Advanced Writing Skills

#### A. Report Writing

1. News report
2. Activity/Event report

#### B. Creative Writing

1. Personal Essay
2. Memoir
3. Short Speech on the given occasion/ event
4. Story writing

#### Tutorial Activities:

1. Dialogue-writing exercises
2. Writing skits and presenting them
3. Giving speeches
4. Group discussions
5. Mock Interviews



6. Development of stories, passages from hints given, in about 200-250 words
7. Report writing tasks
8. Statement of Purpose

**Evaluation Pattern:**

**A. Internal Evaluation (20 Marks)**

		Marks	Remarks
1	Performance in Tutorial activities	10	<b>Sem I --</b> Learners may be asked to make presentations, hold conversation in class, which will be assessed <b>Sem II --</b> Learners may be asked to participate in group discussions or mock interviews in class, which will be assessed
2	Participation in classes (lectures and tutorials)	05	Learners' response to teaching, timely submission of tasks will be assessed
3.	Overall attendance (lectures and tutorials)	05	Percentage of learners' attendance in class to be considered

**B. Written Examination: (80 marks)**

**Semester I:** 4 questions carrying 20 marks each

Q. No.	Question details	Marks
1	Short Notes (4 out of 6) from Unit 1	20
2	Unseen Passage (200-250 words) ( Unit 2) a. On content, the use of tenses, articles, prepositions, direct-indirect speech and concord, voice, word meanings - (50%) b. On reading sub-skills (pointing out main ideas and supporting details, making inferences) (50%)	10 10

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

12

  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

**UNIVERSITY OF MUMBAI****Syllabus for Approval**

Sr. No.	Heading	Particulars
1	Title of the Course	FYBA Optional English: 'Introduction to Prose and Fiction'
2	Eligibility for Admission	10+2
3	Passing Marks	40
4	Ordinances / Regulations (if any)	
5	No. of Years / Semesters	1 Year (Semester I and II)
6	Level	P.G. / U.G./ Diploma / Certificate (Strike out which is not applicable)
7	Pattern	Yearly / Semester (Strike out which is not applicable)
8	Status	New / Revised (Strike out which is not applicable)
9	To be implemented from Academic Year	From Academic Year 2021-2022

Date: 21/12/2020

Signature :

Name of BOS Chairperson / ~~Dean~~ :**Dr. Sudhir Nikam**



## Semester I

### Optional English: Introduction to Prose and Fiction Paper I

#### Course Content

##### Unit 1:

No. of lectures: 15

Development of Short Story, Elements of Short Story: Plot, Character, Setting, Narrative, Development of Essay, Features of Prose writing, Types of Prose, Autobiography

##### Unit 2:

No. of lectures: 15

- O' Henry : "The Cop and the Anthem"
- Ray Bradbury : "A Sound of Thunder"
- Rabindranath Tagore : "The Kabuliwala"
- Bernard Malamud : "The Jewbird"
- Baburao Bagul : "Mother"
- Ken Liu : "The Paper Menagerie"

##### Unit 3:

No. of lectures: 15

- Sir Francis Bacon : "Of Marriage and Single Life" and "Of Revenge"
- Charles Lamb : "The Two Races Of Men "
- Ralph Waldo Emerson : "Self - Reliance"
- W.E.B. du Bois : "Strivings of the Negro People"
- Shobha De : From "Speedpost": "Dear Arundhati" Aug'99 and "Dear Aditya" June'99
- Subroto Bagchi : From *Go kiss the world*: "Learning to Listen" (p. 145-150) and "Who Is a Good Leader?" (p. 150-155)



## Semester II

### Optional English: Introduction to Prose and Fiction Paper II

#### Course Content

##### Unit 1:

No. of lectures: 15

Novella, Aspects of Novel, Children's Fiction, Adventure Novel, Mystery novel, Science Fiction, Social Novel, Philosophical Novel, Historical Novel

##### Unit 2:

No. of lectures: 15

- John Steinbeck: *The Pearl*  
OR
- Ruskin Bond: *The Blue Umbrella*

##### Unit 3:

No. of lectures: 15

- R.K. Narayan: *The Financial Expert*  
OR
- Isaac Asimov: *Fantastic Voyage*

#### Evaluation: Second Semester End Examination Pattern 100 Marks: 3 Hours

Question 1	:	Short Notes on Unit 1 (4 out of 6)	:	20 Marks
Question 2	:	Essay on Unit 2 (1 out of 2)	:	20 Marks
Question 3	:	Essay on Unit 3 (1 out of 2)	:	20 Marks
Question 4	:	Short Notes on Unit 2 (2 out of 4)	:	20 Marks
Question 5	:	Short Notes on Unit 3 (2 out of 4)	:	20 Marks



### References:

- Abrams, M.H. *Glossary of Literary Terms*. India, Macmillan Publishers, 2000.
- Albert, E. *History of English Literature*, India, Oxford University Press, 2009.
- Athenian Society. *Drama, Its History*, England, Nabu Press, 2012.
- Auger, Peter. *The Anthem Glossary of Literary Terms and Theory*, India, Anthem Press, 2011.
- Baldick Chris, *Oxford Dictionary of Literary Terms*. Cambridge University Press, 2008.
- Bennett, Andrew and Nicholas Royle. *Introduction to Literature Criticism and Theory*. Great Britain: Pearson Education Limited, 2004.
- Brooks, Cleanth and Warren, Robert Penn. *Understanding Fiction*, Printice Hall.
- Cavanagh, Dermot Alan Gillis, Michelle Keown, James Loxley and Randall Stevenson (Ed). *The Edinburgh Introduction to Studying Literature*. Edinburgh: Edinburgh University Press, 2010.
- Chakrabarti, Piyas. *Anthem Dictionary of Literary Terms and Theory*. Delhi: Anthem Press, 2006.
- Edmond Gore and Alexander Holmes. *What is Poetry?* England, Nabu Press, 2010.
- Ford, Boris. *The Pelican Guide to English Literature*, Volume I to X
- Forster, E.M. *Aspects of the Novel*, (1954) London: Rosetta Books, 2002.
- Fowler, Roger. (Ed.). *A Dictionary of Modern Critical Terms*. (Rev.Ed.) London: Routledge & Kegan Paul, 1987.
- Gibson Arthur. *What is Literature*, Peter Lang Pub Inc, 2007.
- Hudson, W.H., 2011, *An Outline History of English Literature*, India, G K Publishers Pvt. Ltd
- McKeon, Michael. *Theory of the Novel: A Historical Approach*. Baltimore : John Hopkins University Press, 2000.
- Prasad, B. . *Background of the Study of English Literature*, Chennai, Macmillan, 1999.
- Rees, R.J. *English Literature : An Introduction to Foreign Readers*, New Delhi: Macmillan, 1982.
- Turco, Lewis. *The Book of Literary Terms*, UK, University Press of New England, 1999.
- Widdowson, Peter. *The Palgrave Guide to English Literature and its Contexts 1500-2000*, Hampshire: Palgrave, Macmillan, 2004

**IQAC - Coordinator**  
Sri- M. H. Khapane College of  
Arts & Commerce, Pachal.

9

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



## University of Mumbai



No. AAMS(UG)/37 of 2022-23

## CIRCULAR:-

Attention of the Principals of the Affiliated Colleges and Directors of the Recognized Institutions in Faculty of Humanities is invited to this office circular No.UG/191 of 2017-18 dated 9<sup>th</sup> August, 2017 relating to revised syllabus as per the (CBCS) of Bachelor of Arts in S.Y.B.A. (English) (Ancillary) and (Applied Component) (Sem III & IV).

They are hereby informed that the recommendations made by the Board of Studies in English at its meeting held on 25<sup>th</sup> October, 2021 and subsequently passed in the faculty and then by the Board of Deans at its meeting held on 23<sup>rd</sup> February, 2022 vide item No. (R) have been accepted by the Academic Council at its meeting held on 17<sup>th</sup> May, 2022 vide item No. 5.1(R) and that in accordance therewith, the revised syllabus of **S.Y.B.A. (English) (Ancillary) and (Applied Component) - Sem III & IV (CBCS)** has been brought into force with effect from the academic year 2022-23. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI - 400 032

27<sup>th</sup> June, 2022

To

The Principals of the Affiliated Colleges and Directors of the Recognized Institutions in Faculty of Humanities.

A.C/5.1(R)/17/05/2022

\*\*\*\*\*

No. AAMS(UG)/37 -A of 2022-23

Copy forwarded with Compliments for information to:-

- 1) The Dean, Faculty of Humanities,
- 2) The Chairman, Board of Studies English,
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Director, Department of Information & Communication Technology,
- 6) The Co-ordinator, MKCL.

(Dr. Vinod Patil)

I/c English

27<sup>th</sup> June, 2022

(Dr. Vinod Patil)

I/c Registrar

AC – 17/05/2022  
Item No. – 5.1(R)

# **UNIVERSITY OF MUMBAI**



**Revised Syllabus for S.Y.B.A. (English) (Ancillary) and  
(Applied Component)  
Semester - Sem III and IV  
(Choice Based Credit System)**

**(With effect from the academic year 2022-23)**



**University of Mumbai**  
**Revised Syllabus for S.Y.B.A. (English)**  
**(Ancillary) & (Applied Component)**

**Semester- III / IV**

(Choice Based Credit System)

With effect from the academic year 2022-23

*Board of Studies in English*

**Dr. Sudhir Nikam (Chairperson)**

Dr. Rajesh Karankal (Member)

Dr. Santosh Rathod (Member)

Dr. Bhagyashree Varma (Member)

Dr. Deepa Mishra (Member)

Dr. B. N. Gaikwad (Member)

Dr. Dattaguru Joshi (Member)

Dr. Satyawan Hanegave (Member)

Dr. Deepa Murdeshwar-Katre (Member)



**1. Syllabus as per Choice Based Credit System (CBCS):**

- i) Name of the Program** : S.Y.B.A. English (Ancillary)
- ii) Course Code** : Semester III UAENG301  
& Semester IV UAENG401
- iii) Course Title** : **Optional English: Introduction to Drama  
Paper II**
- iv) Semester wise Course Contents** : Enclosed the copy of the syllabus
- v) References and Additional References:** Enclosed in the Syllabus
- vi) Credit Structure** 03
- vii) No. of lectures per Unit** 15
- viii) No. of lectures per week** 03
- 2. Scheme of Examination** : 5 Questions of 20 marks each
- 3. Special notes, if any** : No
- 4. Eligibility, if any** : No
- 5. Fee Structure** : As per University Structure
- 6. Special Ordinances / Resolutions if any:** No.



**University of Mumbai**

**Syllabus for S.Y.B.A. (English) (Ancillary)**

**Program: B.A.**

**Course: Optional English: Introduction to Drama**

**Paper II**

**(Choice Based Credit System with effect from the Academic Year 2022- 2023)**



SYBA English (Ancillary) Course Title  
Optional English: Introduction to Drama

Paper II

(100 Marks Examination Pattern)

**Objectives of the Course:**

- To create interest and develop passion amongst learners towards drama (and theatre)
- To familiarize learners with the salient elements and characteristics of drama
- To introduce learners to different forms and types of drama
- To introduce learners to the trends and characteristics of significant dramatic movements through representative dramas
- To equip the learners with the tools and techniques to critically appreciate drama
- To inculcate and propagate human values reflected in the plays among learners
- To demonstrate that drama is reflection / representation of life
- To Develop analytical skills and critical thinking through close reading of drama

**Course Outcomes:**

By the end of the course, a learner will:

- develop interest and passion for drama (and theatre).
- be familiarized with the salient elements and characteristics of drama.
- be able to identify the different forms and types of drama.
- be capable to identify the various trends and characteristics of significant dramatic movements through the representative dramas.
- be equipped with the tools and techniques to critically appreciate drama.
- imbibe human values reflected in the selected plays.
- justify that drama is reflection / representation of life.
- develop analytical skills and critical thinking through close reading of the representative dramas.



**Semester III: Paper II Total Credits: 03**  
**Course Title: Optional English: Introduction to Drama**  
**Total Lectures: 45**

### Course Content

#### Unit 1:

No. of lectures: 15

Definition, Concept and Significance of Drama

Origin and Development of Drama

Terms and Concepts associated with Drama:

Plot (Main Plot, Sub-plot, Simple, Complex, Peripeteia and Anagnorisis, Exposition, Complication, Resolution, Denouement, Climax, Anti-climax)

Character (Hero, Villain, Confidante, Foil)

Act and Scene,

Soliloquy and Aside,

Music, Chorus Lights, Masks, Proscenium Arch, Play within Play, Subtext, Catharsis, Hamartia, Comic relief, Unity of action, time and place, Narrator and Sutradhar, etc.

#### Unit 2:

No. of lectures: 15

Sophocles : *Oedipus Rex / Oedipus, The King*

OR

John Galsworthy : *Strife*

#### Unit 3:

No. of lectures: 15

Girish Karnad : *Flowers*

OR

Mohan Rakesh : *Half-way House (Adhe Adhure)*

### Evaluation: First Semester End Examination Pattern 100 Marks: 3 Hours

Question 1	:	Short Notes on Unit 1 (4 out of 6)	:	20 Marks
Question 2	:	Essay on Unit 2 (1 out of 2)	:	20 Marks
Question 3	:	Essay on Unit 3 (1 out of 2)	:	20 Marks
Question 4	:	Short Notes on Unit 2 (2 out of 4)	:	20 Marks
Question 5	:	Short Notes on Unit 3 (2 out of 4)	:	20 Marks



Semester IV:

Paper II

Course Title: Optional English: Introduction to Drama

Total Credits: 03

Total Lectures: 45

### Course Content

No. of lectures: 15

#### Unit 1:

Types of Drama (based on form, content, function, theme, style, etc.):

Interlude, Chronicle Plays, Mystery Plays, Miracle Plays, Morality Plays, Romantic Comedy, Comedy of Humours, Restoration Comedy of Manners, Sentimental Comedy, Senecan Plays or Revenge Plays, History Plays, Heroic Drama, Blank Verse Drama, Poetic Drama / Verse Drama, Drama of Ideas / Problem Play, Expressionist Plays, Epic Theatre, Absurd Plays, Plays by Angry Young Men, Kitchen Sink Drama, Theatre of Cruelty, Comedy of Menace, etc.

#### Unit 2:

Eugene O'Neil : *The Hairy Ape*

OR

Lorraine Hansberry : *A Raisin in the Sun*

No. of lectures: 15

#### Unit 3:

Wole Soyinka : *The Lion and the Jewel*

OR

David Williamson : *The Removalists*

No. of lectures: 15

### Evaluation: Second Semester End Examination Pattern 100 Marks: 3 Hours

Question 1	:	Short Notes on Unit 1 (4 out of 6)	:	20 Marks
Question 2	:	Essay on Unit 2 (1 out of 2)	:	20 Marks
Question 3	:	Essay on Unit 3 (1 out of 2)	:	20 Marks
Question 4	:	Short Notes on Unit 2 (2 out of 4)	:	20 Marks
Question 5	:	Short Notes on Unit 3 (2 out of 4)	:	20 Marks

#### References:

Abrams, M. H. and Harpham, Geoffrey Galt. *A Glossary of Literary Terms*. Cengage Learning, 2015.

Ackerman, Alan Louis, editor. *Reading Modern Drama*. University of Toronto Press, 2012.

Albert, Edward. *History of English Literature*. Oxford UP, 2009.

Andermahr, Sonya. et al. *A Glossary of Feminist Theory*. Arnold, 2000.

Athenian Society. *Drama, Its History*. Nabu Press, 2012.

Auger, Peter. *The Anthem Glossary of Literary Terms and Theory*. India, Anthem Press, 2011.

Baldick, Chris. *Oxford Dictionary of Literary Terms*. Cambridge UP, 2008.



8. <http://notedesk.blogspot.com/2017/05/allied-i-background-to-study-of-english.html>  
Elements of Drama
9. <http://notedesk.blogspot.com/2017/05/allied-paper-ii-background-to-study-of.html>  
Drama
10. [https://web.archive.org/web/20051107010423/http://www.hccy.cg.catholic.edu.au/home/pamela\\_cohen\\_removalists/removalistindex.htm](https://web.archive.org/web/20051107010423/http://www.hccy.cg.catholic.edu.au/home/pamela_cohen_removalists/removalistindex.htm)  
The Removalists: A Study Guide

### Syllabus Drafting Committee

Dr. Satyawan Hanegave (Convener), HoD, Department of English, K J Somaiya College of Arts and Commerce, Vidyavihar, Mumbai -400077

Dr. Panchshiela Mahale: Assistant Professor, Department of English, Sathaye College, Mumbai.

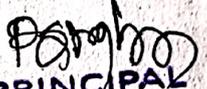
Dr. Anil Sonawane: Assistant Professor, Head Department of English, St. Gonsalo Garcia College of Arts and Commerce, Near Chimaji Appa Ground, Vasai Gaon, Vasai West, District Palghar, Marashtra-401201.

Dr. Shitalkumar G. Gaikawad: Assistant Professor, Department of English, Elphinstone College Mumbai, 156, M.G.Road, Fort, Mumbai 3

Shankar Pandurang Khobare: Assistant Professor, Department of English, S. K. Patil Sindhurg Mahavidyalaya, Malvan, Dist. Sindhurg, - 416606.

Surendra Athawale: Assistant Professor, Department of English, Vikas College Of Arts, Science & Commerce, Vikas High School Marg, Kannamwar Nagar-2, Vikhroli (East), Mumbai - 400083.

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
**I/PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

**Revised Syllabus of Courses of B.Com. Programme at Semester III  
with Effect from the Academic Year 2017-2018**

**2 Ability Enhancement Courses (AEC)  
2B \* Skill Enhancement Courses (SEC) Group B**



**7. Business Law - I**

**Course Objective:**

- To provide a conceptual study about the framework of Indian Business Laws.
- To orient students about the legal aspects of business
- To familiarize the students with case law studies related to Business Laws of Semester III and IV.

Sr. No.	Modules	No. of Lectures
1	Indian Contract Act – 1872 Part -I	12
2	Indian Contract Act – 1872 Part -II	12
3	Special Contracts	12
4	The Sale Of Goods Act - 1930	12
5	The Negotiable Instruments (Ammended) Act 2015	12
	<b>Total</b>	<b>60</b>



Sr. No.	Modules
1	<p><b>Indian Contract Act – 1872 Part –I</b></p> <ul style="list-style-type: none"><li>• Contract – Definition of Contract and Agreement, Essentials of Valid Contract, Classification of Contracts.</li><li>• Offer and Acceptance – Rules of valid offer and acceptance, Counter offer, standing or open offer, distinguish between offer and invitation to offer. Concept of Communication and Revocation of offer and acceptance (sec. 3,5)</li><li>• Capacity to Contract (S. 10-12) – Minor, Unsound Mind, Disqualified Persons.</li><li>• Consideration (S. 2 &amp; 25) – Concept and Importance of consideration, Legal rules of Consideration, Exceptions to the Rule, 'No Consideration No Contract'(Ss. 25) Unlawful Consideration (S 23)</li></ul>
2	<p><b>Indian Contract Act – 1872 Part –II</b></p> <ul style="list-style-type: none"><li>• Consent (Ss.13, 14-18, 39.53, 55, 66)-Agreements in which consent is not free - Coercion, Undue Influence, Misrepresentation Fraud, Mistake.</li><li>• Void Agreements (S. 24-30) – Concept, Void Agreements under Indian Contract Act.</li><li>• Contingent Contract (S. 31), Quasi Contract (S.68-72), Concept of E-Contract &amp; Legal Issues in formation and discharge of E-Contract. Concept of Performance of Contract (S 37)</li><li>• Modes of Discharge of Contract, Remedies on breach of Contract.(73-75)</li></ul>
3	<p><b>Special Contracts</b></p> <ul style="list-style-type: none"><li>• Law of Indemnity &amp; Guarantee (Ss. 124-125, Ss. 176-129, 132-147) – Concept, Essentials elements of Indemnity and Guarantee, Contract of Indemnity vs. Guarantee, Modes of Discharge of Surety.</li><li>• Law of Bailment (S. 148, 152-154, 162, 172, 178, 178A, 179) – Concept, Essentials of Bailment, Kinds of Bailment, Rights and Duties of Bailor and Bailee</li><li>• Law of Pledge – Concept, Essentials of valid Pledge, Lien - concept, Difference between Pledge and Lien, Rights of Pawnor &amp; Pawnee.( Ss.173, 174, 177)</li><li>• Law of Agency (Ss. 182-185, 201-209) – Concept, Modes of creation of Agency, Modes of termination of Agency, Rights &amp; Duties of Principal and Agent.</li></ul>



4	<b>The Sale Of Goods Act - 1930</b> <ul style="list-style-type: none"><li>• Contract of Sale (S.2) – Concept, Essentials elements of contract of sale, Distinction between Sale and Agreement to sell (S.4) Distinguish between Sale and Hire Purchase Agreement, Types of Goods. Effects of destruction of Goods (Ss. 6,7,8),</li><li>• Conditions &amp; Warranties (Ss. 11-25 &amp; 62, 63) – Concept, Distinguish between Conditions and Warranties, Implied Conditions &amp; Warranties, Concept of Doctrine of Caveat Emptor –Exceptions.</li><li>• Property – Concept , Rules of transfer of property (Ss. 18-26)</li><li>• Unpaid Seller (Ss. 45-54, 55 &amp; 56)- Concept, Rights of an unpaid seller, Remedies for Breach of contract of Sale (Ss. 55-61),Auction sale – Concept, Legal Provisions. (S. 64)</li></ul>
5	<b>The Negotiable Instruments (Ammended) Act 2015</b> <ul style="list-style-type: none"><li>• Negotiable Instruments – Concept (S13), Characteristics, Classification of Negotiable Instruments (Ss. 11, 12, 17-20, 42, 43, 104,134,135) Maturity of Instruments.</li><li>• Promissory Note and Bill of Exchange (Ss. 4,5, 108-116)- Concept, Essentials of Promissory Note, Bill of Exchange (Ss. 4,5), Essential features of promissory note and Bill of exchange, Kinds Promissory note and Bill of exchange, Cheque (S.6)– Concept, Types &amp; Crossing of Cheque, Distinguish between Bill of Exchange &amp; Cheque, Dishonour of Cheque – Concept &amp; Penalties (Ss. 138, 139,142)</li><li>• Miscellaneous Provisions (S. 8-10, 22, 99-102, 118-122, 134-137) –Parties to Negotiable instruments Holder, Holder in due course, Rights &amp; Privileges of Holder in due course, Payment in due course, Noting &amp; Protest (99-104A)</li></ul>



**PAPER PATTERN**

**S.Y.B.COM**

**SEMESTER III & IV**

**BUSINESS LAW PAPER I & II**

**(100 Marks Paper Per Semester)**

- 1. Question paper to have Five Questions  
(One from Each Module) 20 Marks Each**
- 2. All Questions to be Compulsory.**
- 3. Each Question to have Four Sub Questions of Ten Marks Each  
(Students to answer any Two out of Four)**



5-y.B.Com - II & III  
B.L.

**Revised Syllabus of Courses of B.Com. Programme at Semester IV  
with Effect from the Academic Year 2017-2018**



**Core Courses (CC)**

**7. Business Law II**

Sr. No.	Modules	No. of Lectures
1	Indian Companies Act – 2013 Par T –I	12
2	Indian Companies Act – 2013, Par T –II	12
3	Indian Partnership Act – 1932	12
4	Consumer Protection Act, 1986 & Competition Act 2002	12
5	Intellectual Property Rights	12
<b>Total</b>		<b>60</b>



Modules

**Indian Companies Act – 2013 Par T –I**

- Company –Concept, Features, Role of Promoters (S. 2(69) S. 92), Duties and liabilities of the Promoter Effects of Pre-Incorporation contracts, Consequences of non-registration, and Lifting of Corporate Veil.
- Classification of Companies Distinction between Private Company and Public Company, Advantages and disadvantages of Private company and Public Company. –Common Procedure for Incorporation of Company,
- Memorandum of Association (MOA) & Article of Association(AOA) – Concept , Clauses of MOA, AOA- Contents, Doctrine of constructive notice, Doctrine of Ultra Vires, Doctrine of Indoor Management.
- Prospectus – Concept, Kinds, Contents, Private Placement

2

**Indian Companies Act – 2013, Par T –II**

- Member of a Company –Concept, Who can become a member, Modes of acquiring membership, Cessation of membership, Right & Liabilities of Members.
- Director – Qualifications & Disqualification, Classification, Director Identification Number (DIN), Legal Position of Directors.
- Meetings – Types, Legal Provisions of Statutory Meeting, Annual General Meeting, Extra-Ordinary Meeting, Board Meeting.

3

**Indian Partnership Act – 1932**

- Partnership – Concept, Essentials, True Test of Partnership, Partnership Deed, Types of Partnership, Rights and Duties of Partners, Distinguish between Partnership & Hindu Undivided Family (HUF).
- Dissolution – Concept, Modes of Dissolution, Consequences of Dissolution.
- Limited Liability Partnership (LLP) 2008 – Concept, Characteristics, Advantages & Disadvantages, Procedure for Incorporation.
- Extent of L.L.P.- Conversion of LLP, Mutual rights & duties of partners, Winding up of LLP, Distinction between LLP and Partnership.

4

**Consumer Protection Act, 1986 & Competition Act 2002**

- Consumer Protection Act – Concept , Objects, Reasons for enacting the Consumer Protection Act, Definition of Consumer, Consumer Dispute, Complaint, Complainant, Defect, Deficiency, Consumer Dispute, Unfair Trade Practices, Goods and Services.
- Consumer Protection Councils & Redressal Agencies – District, State & National.
- Competition Act 2002 – Concept, Salient Features, Objectives & Advantages.
- Abuse of Dominant Position, Competition Commission of India, Anti-Competition Agreements,



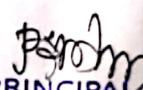


Sr. No.	Modules
5	<b>INTELLECTUAL PROPERTY RIGHTS</b> 12
	<ul style="list-style-type: none"><li>• Intellectual Property Right (IPR) – Concept, Nature, Introduction &amp; background of IPR in India.</li><li>• IPR relating to Patents – Concepts of Invention and discovery, Comparison (S2 (j)), Concept of Patents, General principles applicable to working of patented inventions, Term of Patent. Infringement of Patent Rights &amp; Remedies. (Ss. 104-115)</li><li>• IPR relating to Copyrights- Concept of Copyright (Ss. 14, 16, 54,) Concept of author and authorised acts, (S.2) Ownership of Copy right (S.17) Duration or term of Copy right. (S. 22-27), Original work and fair use, Rights of Copyright holder, Infringement of Copyrights &amp; Remedies. (Ss. 51, 52)</li><li>• IPR relating to Trademarks –Concept, Functions of Trade Mark, types, trademarks that cannot be registered, Registration of Trade Marks and rights of the proprietor of Trade Marks. Procedure for registration of Trade Marks., Infringement of Trademarks &amp; Remedies.</li></ul>

  
IQAC - Coordinator

Shri- M. H. Khapane College of  
Arts & Commerce, Parel

Faculty of Commerce, University of Mumbai

  
PRINCIPAL

SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PAREL  
A/P Raypatan, Tal- Rajapur, Dist- Raigad



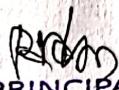


## SEMESTER – IV REFERENCE BOOKS:

### REFERENCES

1. Guide to the Companies Act, 2013 by A Ramaiya , Lexis Nexis.
2. Company Law by G.K.Kapoor.
3. Company Law by N.D.Kapoor.
4. Company Law by P.C. Tulsian.
5. Law and practice of Intellectual Property in India by Dr.Vikas Vashishth, Bharat Law House.
6. Law of Partnership along with Limited Liability Partnership by Avatar Singh , Eastern Book Company.
7. Laws Relating to Intellectual Property, Universal Law Publishing Co. Dr. B.L.Wadhera
8. Consumer Protection Law and Practice by Dr.V.K.Agarwal, Bharat Law House.
9. Competition Law by Avatar Singh, Eastern Book Company
10. Competition Law in India by T. Ramappa, Oxford University Press.
11. Intellectual Property Rights by Narayan.
12. Laws Relating to Intellectual Property, Universal Law Publishing Co. Dr. B.L.Wadhera

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



# University of Mumbai



**Revised Syllabus  
and  
Question Paper Pattern  
of Courses of  
B.Com. Programme  
First Year  
Semester I and II**

**Under Choice Based Credit, Grading  
and Semester System**

*(To be implemented from Academic Year- 2016-2017)*

***Faculty of Commerce***



**Revised Syllabus of Courses of B.Com. Programme at Semester I  
with Effect from the Academic Year 2016-2017**

**Elective Courses (EC)-  
Discipline Related Elective (DRE) Courses**

**2.Commerce I**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Business	12
2	Business Environment	11
3	Project Planning	12
4	Entrepreneurship	10
	<b>Total</b>	<b>45</b>



Sr. No.	Modules / Units
1	<b>Business</b> <b>Introduction:</b> Concept, Functions, Scope and Significance of business. Traditional and Modern Concept of business. <b>Objectives of Business:</b> Steps in setting business objectives, classification of business objectives, Reconciliation of Economic and Social Objectives. <b>New Trends in Business:</b> Impact of Liberalization, Privatization and Globalization, Strategy alternatives in the changing scenario, Restructuring and turnaround strategies
2	<b>Business Environment</b> <b>Introduction:</b> Concept and Importance of business environment, Inter-relationship between Business and Environment <b>Constituents of Business Environment:</b> Internal and External Environment, Educational Environment and its impact, International Environment – Current Trends in the World, International Trading Environment – WTO and Trading Blocs and their impact on Indian Business.
3	<b>Project Planning</b> <b>Introduction:</b> Business Planning Process; Concept and importance of Project Planning; Project Report; feasibility Study types and its importance <b>Business Unit Promotion:</b> Concept and Stages of Business Unit Promotion, Location – Factors determining location, and Role of Government in Promotion. <b>Statutory Requirements in Promoting Business Unit:</b> Licensing and Registration procedure, Filing returns and other documents, Other important legal provisions
4	<b>Entrepreneurship</b> <b>Introduction:</b> Concept and importance of entrepreneurship, factors Contributing to Growth of Entrepreneurship, Entrepreneur and Manager, Entrepreneur and Intrapreneur <b>The Entrepreneurs:</b> Types of Entrepreneurs, Competencies of an Entrepreneur, Entrepreneurship Training and Development centers in India. Incentives to Entrepreneurs in India. <b>Women Entrepreneurs:</b> Problems and Promotion.

**Revised Syllabus of Courses of B.Com. Programme at Semester II  
with Effect from the Academic Year 2016-2017**



**Elective Courses (EC)-  
Discipline Related Elective(DRE) Courses**

**2. Commerce II**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Concept of Services	12
2	Retailing	12
3	Recent Trends in Service Sector	10
4	E-Commerce	11
	<b>Total</b>	<b>45</b>



No.	Modules / Units
1	<b>Concept of Services</b> <b>Introduction:</b> Meaning, Characteristics, Scope and Classification of Services – Importance of service sector in the Indian <b>Marketing Mix Services:</b> Consumer expectations, Services Mix, - Product, Place, Price, Promotion, Process of Services delivery, Physical evidence and people <b>Service Strategies:</b> Market research and Service development cycle, Managing demand and capacity, opportunities and challenges in service sector.
2	<b>Retailing</b> <b>Introduction:</b> Concept of organized and unorganized retailing , Trends in retailing, growth of organized retailing in India, Survival strategies for unorganized Retailers <b>Retail Format:</b> Store format, Non – Store format, Store Planning, design and layout <b>Retail Scenario:</b> Retail Scenario in India and Global context – Prospects and Challenges in India. Mall Management – Retail Franchising. FDI in Retailing, Careers in Retailing
3	<b>Recent Trends in Service Sector</b> <b>ITES Sector:</b> Concept and scope of BPO, KPO, LPO and ERP. <b>Banking and Insurance Sector:</b> ATM, Debit & Credit Cards, Internet Banking – Opening of Insurance sector for private players, FDI and its impact on Banking and Insurance Sector in India <b>Logistics:</b> Net working – Importance – Challenges
4	<b>E-Commerce</b> <b>Introduction:</b> Meaning, Features, Functions and Scope of E-Commerce-Importance and Limitations of E-Commerce <b>Types of E-Commerce:</b> Basic ideas and Major activities of B2C, B2B, C2C. <b>Present status of E-Commerce in India:</b> Transition to E-Commerce in India, E-Transition Challenges for Indian Corporates; on-line Marketing Research.



**PAPER PATTERN**  
**COMMERCE PAPER I & II**  
**SEMESTER - I & II**  
**W.E.F. 2017-2018**

**Q.1 Multiple Choice Questions**

(A) Select the most appropriate answer from the option given below

10

(Any Ten out of Twelve)

(B) State whether the following statements are True or False

10

(Any Ten out of Twelve)

**Q.2 Answer Any Two of the following Out of Three questions - Module - I**

15

a.

b.

c.

**Q.3 Answer Any Two of the following Out of Three questions - Module - II**

15

a.

b.

c.

**Q.4 Answer Any Two of the following Out of Three questions - Module - III**

15

a.

b.

c.

**Q.5 Answer Any Two of the following Out of Three questions - Module - IV**

15

a.

b.

c.

**Q.6 Write notes on Any Four out of Six**

20

**IQAC - Coordinator**

Shri- M. H. Khapane College  
Arts & Commerce, Pach.

**I/C PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PAC  
A/P Raypatan, Tal- Rajapur, Dist- Ratn



**UNIVERSITY OF MUMBAI**  
No. UG/85 of 2016-17

**CIRCULAR:-**

A reference is invited to the Syllabi relating to the F.Y. B.Com degree course vide this office Circular No. UG/23 of 2012-13 dated 11<sup>th</sup> May, 2012 and the Principals of affiliated Colleges in Commerce are hereby informed that the recommendation made by Board Studies Business Economics at its meeting held on 27<sup>th</sup> May, 2016 has been accepted by the Academic Council at its meeting held on 24<sup>th</sup> June, 2016 vide item No. 4.17 and that in accordance therewith, the revised syllabus as per Choice Based Credit System in the course of Business Economics for F.Y.B.Com, for (Sem. I & II), which is available on the University's web site ([www.mu.ac.in](http://www.mu.ac.in)) and that the same has been brought into force with effect from the academic year 2016-17.

MUMBAI - 400 032  
25<sup>th</sup> October, 2016

*(Signature)*  
(Dr.M.A. Khan)  
REGISTRAR

To,  
The Principals of affiliated Colleges in Commerce.

A.C/4.17 /24/06/2016

\*\*\*\*\*

No. UG/85 -A of 2016-17 MUMBAI-400 032 25<sup>th</sup> October, 2016

Copy forwarded with compliments for information to:-

- 1) The Dean, Faculty of Commerce,
- 2) The Director, Board of College and University Development,
- 3) The Controller of Examinations,
- 4) The Professor-cum- Director, Institute of Distance and Open Learning (IDOL),
- 5) The Co-Ordinator, University Computerization Centre.

*(Signature)*  
(Dr.M.A. Khan)  
REGISTRAR

PTO..



**UNIVERSITY OF MUMBAI**



**Syllabus for First Year B.Com**  
**(Semester I and Semester II)**

**Programme**

**Business Economics Paper I & II**

(Choice Based Credit System with effect from the  
Academic year 2016-17)

# First Year B.Com Semester I

## Business Economics Paper I



### Preamble

This paper provides an overall introduction to economics as dealing with the problems of allocation of scarce resources in optimum manner. It aims to build a familiarity with the basic tools of consumer and producer theory, the operation of markets and optimisation in an economic context. In order to explain economic issues and solutions in a practical manner, the concepts are to be discussed with case studies and numerical problems wherever applicable.

### Unit I: Introduction

(10 lectures)

**Scope and Importance of Business Economics** - basic tools- Opportunity Cost principle- Incremental and Marginal Concepts. Basic economic relations - functional relations: equations- Total, Average and Marginal relations- Use of Marginal analysis in decision making.

The basics of market demand, market supply and equilibrium price- shifts in the demand and supply curves and equilibrium

### Unit II: Demand Analysis (15 lectures)

**Demand Function** - nature of demand curve under different markets  
Meaning, significance, types and measurement of elasticity of demand (Price, income cross and promotional) - relationship between price elasticity of demand and revenue concepts

**Demand Estimation and forecasting:** Meaning and significance - methods of demand estimation- survey and statistical methods (numerical examples on trend analysis and simple linear regression)

### Unit III: Supply and Production Decisions:

(10 lectures)

**Production function:** short run analysis with Law of Variable Proportions- Production function with two variable inputs- isoquants, ridge lines and least cost combination of inputs- Long run production function and Laws of Returns to Scale - expansion path - Economies and diseconomies of Scale and economies of scope

### Unit IV: Cost of Production:

(10 lectures)

**Cost concepts:** accounting cost and economic cost, implicit and explicit cost, social and private cost, historical cost and replacement cost, sunk cost and incremental cost -fixed and variable cost - total, average and marginal cost - Cost Output Relationship in the Short Run and Long Run- (hypothetical numerical problems to be discussed)

**Extension of cost analysis:** Cost reduction through experience- LAC and Learning curve and Break Even Analysis (with business application)

### References:

- 1) Mehta, P.L.: *Managerial Economics – Analysis, Problem and Cases* (S. Chand & Sons, N. Delhi, 2000)
- 2) Hirchey .M., *Managerial Economics, Thomson South western* (2003)
- 3) Salvatore, D.: *Managerial Economics in a global economy* (Thomson South Western Singapore, 2001)
- 4) Frank.R.H, Bernanke.B.S., *Principles of Economics* (Tata McGraw Hill (ed.3)
- 5) Gregory Mankiw., *Principles of Economics, Thomson South western* (2002 )





- 6) Samuelson & Nordhas.: Economics (Tata McGraw Hills, New Delhi, 2002)
- 7) Pal Sumitra, Managerial Economics cases and concepts (Macmillan, New Delhi, 2004)

## F.Y B.Com Semester II

### Business Economics Paper II

#### Unit I: Market Structure: Perfect Competition and Monopoly (10 lectures)

Perfect competition and Monopoly models as two extreme cases - profit maximisation and the competitive firm's supply curve - Short run and long run equilibrium of a firm and of industry - Monopoly - Sources of monopoly power - short run and long run equilibrium of a firm under Monopoly

#### Unit II: Pricing and Output Decisions under Imperfect Competition (15 lectures)

**Monopolistic competition:** Competitive and Monopolistic elements of monopolistic competition- equilibrium of firm under monopolistic competitions, monopolistic verses perfect competition, excess capacity and inefficiency, debate over role of advertising, (topics to be taught using case studies from real life examples)

**Oligopolistic Market:** Key attributes of oligopoly- Collusive and non-collusive oligopoly market, Price rigidity, Cartels and price leadership models (with practical examples)

#### Unit III: Pricing practices

(10 lectures)

Cost oriented pricing methods: cost -plus (full cost)/mark-up pricing, marginal cost pricing, Mark up pricing, discriminating pricing, multiple - product pricing - transfer pricing (case studies on how pricing methods are used in business world)

#### Unit IV: Evaluating capital projects

(10 lectures)

Meaning and importance of capital budgeting- steps in capital budgeting- Techniques of Investment appraisal: payback period method, net present value method, and internal rate of return method (with numerical examples)

#### References:

- 1) Mehta, P.L.: Managerial Economics - Analysis, Problem and Cases (S. Chand & Sons, N. Delhi, 2000)
- 2) Hirchey .M., Managerial Economics, Thomson South western (2003)
- 3) Salvatore, D.: Managerial Economics in a global economy (Thomson South Western Singapore, 2001)
- 4) Frank Robert.H, Bernanke. Ben S., Principles of Economics (Tata McGraw Hill (ed.3)
- 5) Gregory Mankiw., Principles of Economics, Thomson South western (2002 reprint)
- 6) Samuelson & Nordhas.: Economics (Tata McGraw Hills, New Delhi, 2002)
- 7) Pal Sumitra, Managerial Economics cases and concepts (Macmillan, New Delhi, 2004)

  
IQAC - Coordinator

Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
PRINCIPAL  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri





# University of Mumbai



NAAC ACCREDITED

**BACHELOR OF COMMERCE (B.COM)**

**SEMESTER - III & IV**

DISCIPLINE RELATED ELECTIVE (DRE) COURSES

**COMMERCE PAPER III & IV**

Choice Based Credit System

To be implemented from AY 2017 - 2018



Revised Syllabus of courses of S. Y. B.Com Programme  
with effect from the Academic Year 2017-2018

COMMERCE -III (MANAGEMENT: FUNCTIONS AND CHALLENGES)  
SEMESTER - III

Course Objectives:

- To make the learners aware about conceptual knowledge and evolution of Management.
- To familiarize the learners with the functions in Management.

Sr. No.	Modules	No. of Lectures
1	Introduction To Management	11
2	Planning & Decision Making	10
3	Organising	12
4	Directing And Controlling	12
<b>Total</b>		<b>45</b>



Sr. No.	Modules
1	<b>Introduction To Management (11)</b> <ul style="list-style-type: none"><li>• <b>Management-</b> Concept, Nature, Functions, Managerial Skills &amp; Competencies</li><li>• <b>Evolution of Management Thoughts</b> Classical Approach: Scientific Management – F.W.Taylor’s Contribution Classical Organisation Theory: HenriFayol’s Principles Neo Classical: Human Relations Approach – EltonMayo’sHawthorne experiments</li><li>• <b>Modern Management Approach-</b>PeterDrucker’s Dimensions of Management, Indian Management Thoughts: Origin &amp; Significance of Indian Ethos to Management.</li></ul>
2	<b>Planning &amp; Decision Making (10)</b> <ul style="list-style-type: none"><li>• <b>Planning</b> - Steps, Importance, Components, Coordination – Importance</li><li>• <b>M.B.O</b> -Process, Advantages, Management By Exception- Advantages; Management Information System- Concept, Components</li><li>• <b>Decision Making</b> - Techniques, Essentials of a Sound Decision Making, Impact of Technology on Decision Making.</li></ul>
3	<b>Organising (12)</b> <ul style="list-style-type: none"><li>• <b>Organising-</b>Steps, Organisation Structures – Features ofLine &amp; Staff Organisation, Matrix Organisation , Virtual Organisation, Formalv/s Informal Organisation.</li><li>• <b>Departmentation</b> -Meaning -Bases,Span of Management- Factors Influencing Span of Management, Tall and Flat Organisation.</li><li>• <b>Delegation of Authority-</b> Process, Barriers to Delegation, Principles of Effective Delegation. Decentralisation:Factors Influencing Decentralisation, Centralization v/s Decentralisation</li></ul>
4	<b>Directing And Controlling (12)</b> <ul style="list-style-type: none"><li>• <b>Motivation</b> – Concept, Importance, Influencing factors. Importance of Communication, Barriers to effective Communication</li><li>• <b>Leadership-</b> Concept,Functions, Styles, Qualities of a good leader.</li><li>• <b>Controlling</b> – Concept, Steps, Essentials of good control system, Techniques of Controlling -PERT, CPM, Budgetary Control, Management Audit.</li></ul>

Revised Syllabus of courses of S. Y. B.Com Programme  
with effect from the Academic Year 2017-2018



SEMESTER-IV

Commerce – IV (Management: Production & Finance)

Course Objectives: -

1. To acquaint the learners with the basic concepts of Production Management, Inventory Management & Quality Management.
2. To provide basic knowledge about Indian Financial Systems.
3. To update the learners with the recent trends in Finance.

Sr. No.	Modules	No. of Lectures
1	Production & Inventory Management	11
2	Quality Management	10
3	Indian Financial System	12
4	Recent Trends In Finance	12
Total		45



Sr. No.	Modules
1	<b>PRODUCTION &amp; INVENTORY MANAGEMENT (11)</b> <ul style="list-style-type: none"><li>• <b>Production Management:</b> Objectives, Scope</li><li>• <b>Production Planning &amp; Control :</b> Steps, Importance</li><li>• <b>Production Systems:</b> Concept, Types - Continuous and Intermittent.</li><li>• <b>Productivity:</b> Concept, Factors Influencing Productivity, Measures for improving Productivity.</li><li>• <b>Inventory Management-</b> Objectives, Inventory Control- Techniques. Scientific Inventory Control System - Importance</li></ul>
2	<b>QUALITY MANAGEMENT (10)</b> <ul style="list-style-type: none"><li>• <b>Introduction to Quality:</b> Dimensions of Quality, Cost of Quality: Types – Internal Failure Cost, External Failure Cost, Appraisal Cost, Prevention Cost, Quality Circle: Features.</li><li>• <b>Quality Management Tools:</b> TQM – Importance, Six Sigma – Process, ISO 9000 – Certification Procedure, Kaizen – Process</li><li>• <b>Service Quality Management:</b> Importance, SERVQUAL Model, Measures to improve service quality. (12)</li></ul>
3	<b>INDIAN FINANCIAL SYSTEM (12)</b> <ul style="list-style-type: none"><li>• <b>Indian Financial Market:</b> Structure, Primary Market – IPO Procedure</li><li>• <b>Dematerialisation:</b> Process, Role of Depositories : NSDL and CDSL</li><li>• <b>SEBI:</b> Functions of SEBI, Investors protection measures of SEBI</li><li>• <b>Stock Exchange –</b> Functions, Speculators.</li><li>• <b>Credit Rating:</b> Advantages, Credit Rating Agencies in India - CRISIL, CARE, and ICRA. (12)</li></ul>
4	<b>RECENT TRENDS IN FINANCE (12)</b> <ul style="list-style-type: none"><li>• <b>Mutual Funds-</b> Advantages and Limitations, Types, Factors responsible for growth of mutual funds – Systematic Investment Plan.</li><li>• <b>Commodity Market:</b> Categories,</li><li>• <b>Derivatives Market:</b> Types, Participants, Types of Derivative Instruments.</li><li>• <b>Start-up Ventures –</b> Concept, Sources of Funding,</li><li>• <b>Micro Finance –</b> Importance, Role of Self Help Groups. (12)</li></ul>

**SEMESTER – IV REFERENCE BOOKS:**



**REFERENCES**

1. Production and Operations Management –Prof.L.C.Jhamb, Event Publishing House.
2. Production Planning & Control- Prof.L.C.Jhamb, Event Publishing House
3. Production & Operation Management (Text & Cases)- K.Ashwathappa&G.Sudeshana Reddy, Himalaya Publication.
4. Launching New Ventures : An EnterpreneurialApproach-KathleenR.Allen, Cengage Learning
5. Essentials of Inventory Management-MaxMuller,Amacon Publishes
6. Indian Financial System—BharathiPathiak, Pearson Publication
7. Financial Institutions and Markets : Structure Growth& Innovations – L.M.Bhole , Jitendra Mahakad, Tata McGraw Hill.
- 8.The IndianFinancial System and Financial Market Operator-VasantDesai, Himalaya Publishing
9. Indian Financial System – M.Y.Khan, Tata McGraw –Hill
- 10.Production and Operations Management –Anandkumar Sharma, Anmol Publication
11. Mutual Funds in India: Emerging Issues-NaliniPravaTripathy, Excel Books New Delhi.
12. Start up Stand up: A step by stepguide to Growing your Business,NandiniVaidyanathan, Jaico Publishing House,Mumbai
13. A Trades Guide to Indian Commodities Market-Vijay L. Bhambwani, Network 18 Publication Ltd.



**PAPER PATTERN**  
**COMMERCE PAPER III & IV**  
**SEMESTER - III & IV**  
**W.E.F. 2017-2018**

Q.1 Multiple Choice Questions	
(A) Select the most appropriate answer from the option given below (Any Ten out of Twelve)	10
(B) State whether the following statements are True or False (Any Ten out of Twelve)	10
Q.2 Answer Any Two of the following Out of Three questions - Module - I	15
a.	
b.	
c.	
Q.3 Answer Any Two of the following Out of Three questions - Module - II	15
a.	
b.	
c.	
Q.4 Answer Any Two of the following Out of Three questions - Module - III	15
a.	
b.	
c.	
Q.5 Answer Any Two of the following Out of Three questions - Module - IV	15
a.	
b.	
c.	
Q.6 Write notes on Any Four out of Six	20

*[Signature]*

Board of Studies in Commerce, University of Mumbai Page 8 of 8

**IQAC Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachai

*[Signature]*  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAI  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**UNIVERSITY OF MUMBAI**  
No. UG/136 of 2018-19

**CIRCULAR:-**

Attention of the Principals of the Affiliated Colleges and Directors of the recognized Institutions in Commerce & Management Faculty.

They are hereby informed that the recommendations made by the Board of Studies in Geography at its meeting held on 20<sup>th</sup> April, 2018 and that in accordance therewith, the question paper pattern of **F.Y.B.Com. in Environmental Studies (Sem I and Sem II) from the academic year 2018-19**, has been accepted by the Hon'ble Vice Chancellor as per the power confirmed upon him under Section 12(7) of the Maharashtra Public Universities Act, 2016. (The same is available on the University's website [www.mu.ac.in](http://www.mu.ac.in)).

MUMBAI - 400 032  
18<sup>th</sup> December, 2018

  
(Prof. Sunil Bhirud)  
I/c REGISTRAR

To

The Principals of the affiliated Colleges and Directors of the recognized Institutions in Commerce & Management Faculty. (Circular No. UG/334 of 2017-18 dated 9<sup>th</sup> January, 2018.)

No. UG/136 -A of 2018

\*\*\*\*\*

MUMBAI-400 032

18<sup>th</sup> December, 2018

Copy forwarded with Compliments for information to :-

- 1) The I/c Dean, Faculty of Commerce & Management,
- 2) The Chairman, Board of Studies in Geography,
- 3) The Director, Board of Examinations and Evaluation,
- 4) The Director, Board of Students Development,
- 5) The Co-ordinator, University Computerization Centre,

  
(Prof. Sunil Bhirud)  
I/c REGISTRAR



3. Any other matter with the permission of the chair :-

It was resolved that it is suggested by the members of Board of Studies to modify the question paper pattern of F.Y.B.A. Geography paper-I Semester-I and Semester-II and F.Y.B.Com Environmental Studies Semester-I Semester-II.

Board of Studies in Geography has modified question paper pattern of F.Y.B.Com Environmental Studies Semester I and II w.e.f. 2018-19.

I F.Y.B.Com Environmental Studies : 100 marks paper

- Instructions:-
- 1) All questions are compulsory and carry equal marks
  - 2) Use of map stencils and simple calculator is allowed.
  - 3) Attach the given maps along with your answer book.

- Question 1. (a) Map work ( 10 marks )  
(b) Map work ( 10 marks )

Unit 1:- Question 2:- Attempt any two from the following:- (20marks)

- A)
- B)
- C)

Unit 2:- Question 3:- Attempt any two from the following:- (20marks)

- A)
- B)
- C)

Unit 3:- Question 4:- Attempt any two from the following:- (20marks)

- A)
- B)
- C)

Unit 4:- Question 5:- Attempt any two from the following:- (20marks)

- A)
- B)
- C)

Approved

Dr. B. B. Sonule  
(Convener)

Yogini Ghare  
Deputy Registrar  
(Academic Authorities Unit)

Mumbai-400 032,  
2<sup>nd</sup> April, 2018.  
may



Sr. No.	Modules / Units
1	<b>Business</b>
	<p><b>Introduction:</b> Concept, Functions, Scope and Significance of business. Traditional and Modern Concept of business.</p> <p><b>Objectives of Business:</b> Steps in setting business objectives, classification of business objectives, Reconciliation of Economic and Social Objectives.</p> <p><b>New Trends in Business:</b> Impact of Liberalization, Privatization and Globalization, Strategy alternatives in the changing scenario, Restructuring and turnaround strategies</p>
2	<b>Business Environment</b>
	<p><b>Introduction:</b> Concept and Importance of business environment, Inter-relationship between Business and Environment</p> <p><b>Constituents of Business Environment:</b> Internal and External Environment, Educational Environment and its impact, International Environment – Current Trends in the World, International Trading Environment – WTO and Trading Blocs and their impact on Indian Business.</p>
3	<b>Project Planning</b>
	<p><b>Introduction:</b> Business Planning Process; Concept and importance of Project Planning; Project Report; feasibility Study types and its importance</p> <p><b>Business Unit Promotion:</b> Concept and Stages of Business Unit Promotion, Location – Factors determining location, and Role of Government in Promotion.</p> <p><b>Statutory Requirements in Promoting Business Unit:</b> Licensing and Registration procedure, Filing returns and other documents, Other important legal provisions</p>
4	<b>Entrepreneurship</b>
	<p><b>Introduction:</b> Concept and importance of entrepreneurship, factors Contributing to Growth of Entrepreneurship, Entrepreneur and Manager, Entrepreneur and Intrapreneur</p> <p><b>The Entrepreneurs:</b> Types of Entrepreneurs, Competencies of an Entrepreneur, Entrepreneurship Training and Development centers in India. Incentives to Entrepreneurs in India.</p> <p><b>Women Entrepreneurs:</b> Problems and Promotion.</p>

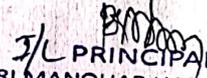


**PAPER PATTERN**  
**COMMERCE PAPER I & II**  
**SEMESTER - I & II**  
**W.E.F. 2017-2018**

- Q.1 Multiple Choice Questions**
- (A) Select the most appropriate answer from the option given below 10  
(Any Ten out of Twelve)
- (B) State whether the following statements are True or False 10  
(Any Ten out of Twelve)
- Q.2 Answer Any Two of the following Out of Three questions - Module - I** 15
- a.  
b.  
c.
- Q.3 Answer Any Two of the following Out of Three questions - Module - II** 15
- a.  
b.  
c.
- Q.4 Answer Any Two of the following Out of Three questions - Module - III** 15
- a.  
b.  
c.
- Q.5 Answer Any Two of the following Out of Three questions - Module - IV** 15
- a.  
b.  
c.
- Q.6 Write notes on Any Four out of Six** 20



**IQAC - Coordinator**  
Shri. M. H. Khapane College of  
Arts & Commerce, Pachal.

  
**J/L PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Satnagar



**Revised Syllabus and  
Question Paper Pattern of Courses of  
B.Com. (Accounting and Finance)  
Programme  
at  
Semester II**

Course No.	Title of the Course
1.2.1	Financial Accounting - Special Accounting Areas - Paper II
1.2.2	Auditing - Introduction and Planning - Paper I
1.2.3	Financial Management - Introduction to Financial Management - Paper I
1.2.4	Taxation - Indirect Taxes - Paper I
1.2.5	Business Law - Business Regulatory Framework - Paper I
1.2.6	Quantitative Methods for Business - Paper I
1.2.7	Business Communication - Applications in Business - Paper II



**Revised Syllabus and Question Paper Pattern of Courses of B.Com.  
(Accounting and Finance) Programme at Semester II  
with Effect from the Academic Year 2013-2014**

**1.2.1 Financial Accounting -  
Special Accounting Areas - Paper II**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Departmental Accountants	14
2	Branch Accounts	12
3	Accounting for Hire Purchase	12
4	Consignment Accounts	12
<b>Total</b>		<b>50</b>

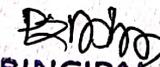
  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
**I/C PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

Sr. No.	Modules / Units
1	<b>Departmental Accountants</b> Meaning Basis of Allocation of Expenses and Incomes / Receipts Inter Departmental Transfer: At Cost Price and Invoice Price Stock Reserve Departmental Trading and Profit and Loss Account and Balance Sheet
2	<b>Branch Accounts</b> Meaning / Classification of Branches Accounting for Dependent Branch Not Maintaining Full Books Debtors Method Stock and Debtors Method
3	<b>Accounting for Hire Purchase</b> Meaning Calculation of Interest Accounting for Hire Purchase Transactions by Asset Purchase Method Based on Full Cash Price Journal Entries, Ledger Accounts and Disclosure in Balance Sheet for Hirer and Vendor (Excluding Default, Repossession and Calculation of Cash Price)
4	<b>Consignment Accounts</b> Accounting for Consignment Transactions Valuation of Stock Invoicing of Goods at Higher Price (Excluding Overriding Commission, Normal / Abnormal Losses)

  
**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
**PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHAL  
 A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

## Question Paper Pattern

Maximum Marks: 60

Questions to be Set: 04

Duration: 2 Hrs.

All Questions are Compulsory Carrying 15 Marks each.

Q-1	Full Length Practical Question OR	15 Marks
Q-1	Full Length Practical Question	15 Marks
Q-2	Full Length Practical Question OR	15 Marks
Q-2	Full Length Practical Question	15 Marks
Q-3	Full Length Practical Question OR	15 Marks
Q-3	Full Length Practical Question	15 Marks
Q-4	Objective Questions* (*Multiple Choice / True or False / Match the Columns / Fill in the Blanks) OR	15 Marks
Q-4	Theory Questions* (*Short Notes / Short Questions)	15 Marks

Note: Full Length Question of 15 Marks may be Divided into Two Sub Questions of 08 and 07 Marks.

### Reference Books

- Introduction to Accountancy by T.S. Grewal, S. Chand and Company (P) Ltd., New Delhi
- Advance Accounts by Shukla and Grewal, S. Chand and Company (P) Ltd., New Delhi
- Advanced Accountancy by R.L Gupta and M. Radhaswamy, S. Chand and Company (P) Ltd., New Delhi
- Modern Accountancy by Mukherjee and Hanif, Tata Mc. Grow Hill and Co. Ltd., Mumbai
- Financial Accounting by Lesile Chandwichk, Pentice Hall of India Adin Bakley (P) Ltd., New Delhi
- Financial Accounting for Management by Dr. Dinesh Harsalekar, Multi-Tech. Publishing Co. Ltd., Mumbai
- Financial Accounting by P.C. Tulsian, Pearson Publications, New Delhi
- Accounting Principles by R.N. Anthony and J.S. Reece, Richard Irwin, Inc
- Financial Accounting by Monga, J.R. Ahuja, Girish Ahuja and Ashok Shehgal, Mayur Paper Back, Noida
- Financial Accounting by Williams, Tata Mc. Grow Hill and Co. Ltd., Mumbai
- Financial Accounting by V. Rajasekaran, Pearson Publications, New Delhi
- Introduction to Financial Accounting by Horngren, Pearson Publications, New Delhi
- Financial Accounting by M. Mukherjee and M. Hanif, Tata McGraw Hill Education Pvt. Ltd., New Delhi
- Financial Accounting a Managerial Perspective, Varadraj B. Bapat, Mehul Raithatha, Tata McGraw Hill Education Pvt. Ltd., New Delhi

30

  
IQAC - Coordinator  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.



  
PRINCIPAL  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri





# University of Mumbai



**Revised Syllabus and  
Question Paper Pattern of Courses of  
B.Com. (Accounting and Finance)  
Programme  
at  
Semester I and II**

**Under Credit, Grading and Semester System  
With Effect from Academic Year 2013-2014**

*Board of Studies-in-Accountancy, University of Mumbai*



**Revised Syllabus and  
Question Paper Pattern of Courses of  
B.Com. (Accounting and Finance)  
Programme  
at  
Semester I**

<b>Course No.</b>	<b>Title of the Course</b>
1.1.1	Financial Accounting - Elements of Financial Accounting - Paper I
1.1.2	Cost Accounting - Introduction and Element of Cost - Paper I
1.1.3	Economics - Micro Economics - Paper I
1.1.4	Commerce - Business Environment - Paper I
1.1.5	Accounting with Use of Accounting Softwares - Introduction and Applications - Paper I
1.1.6	Business Communication - Paper I
1.1.7	Foundation Course - Commercial Environment - Paper I



**Revised Syllabus and Question Paper Pattern of Courses of B.Com.  
(Accounting and Finance) Programme at Semester I  
with Effect from the Academic Year 2013-2014**

**1.1.1 Financial Accounting -  
Elements of Financial Accounting - Paper I**

**Modules at a Glance**

<b>Sr. No.</b>	<b>Modules</b>	<b>No. of Lectures</b>
1	Accounting Standards Issued by ICAI and Inventory Valuation	12
2	Final Accounts	12
3	Accounting from Incomplete Records	14
4	Fire Insurance Claims	12
<b>Total</b>		<b>50</b>

Sr. No.	Modules / Units
<b>1</b>	<b>Accounting Standards Issued by ICAI and Inventory Valuation</b>
1.1	<b>Accounting Standards:</b> Concepts, Benefits, Procedures for Issue of Accounting Standards Various AS: <b>AS – 1: Disclosure of Accounting Policies</b> (a) Purpose (b) Areas of Policies (c) Disclosure of Policies (d) Disclosure of Change in Policies (e) Illustrations <b>AS – 2: Valuation of Inventories (Stock)</b> (a) Meaning, Definition (b) Applicability (c) Measurement of Inventory (d) Disclosure in Final Account (e) Explanation with Illustrations <b>AS – 9: Revenue Recognition</b> (a) Meaning and Scope (b) Transactions Excluded (c) Sale of Goods (d) Rendering of Services (e) Effects of Uncertainties (f) Disclosure (g) Illustrations
1.2	<b>Inventory Valuation</b> Meaning of Inventories Cost for Inventory Valuation Inventory Systems : Periodic Inventory System and Perpetual Inventory System Valuation: Meaning and Importance Methods of Stock Valuation as per AS – 2: FIFO and Weighted Average Method Computation of Valuation of Inventory as on Balance Sheet Date: If Inventory is taken on a Date After the Balance Sheet or Before the Balance Sheet
<b>2</b>	<b>Final Accounts</b>
2.1	<b>Expenditure</b> a) Capital (b) Revenue <b>Receipts</b> a) Capital (b) Revenue
2.2	<b>Adjustments and Closing Entries</b>
2.3	<b>Final Accounts of Manufacturing Concerns (Proprietary Firm)</b>
<b>3</b>	<b>Accounting from Incomplete Records</b>
	<b>Introduction</b> <b>Problems on Preparation of Final Accounts of Proprietary Trading Concern (Conversion Method)</b>
<b>4</b>	<b>Fire Insurance Claims</b>
	<b>Computation of Loss of Stock by Fire</b> <b>Ascertainment of Claim as per the Insurance Policy</b> <b>Exclude: Loss of Profit and Consequential Loss</b>



## Question Paper Pattern

Maximum Marks: 60  
 Questions to be Set: 04  
 Duration: 2 Hrs.

All Questions are Compulsory Carrying 15 Marks each.

Q-1	Full Length Practical Question OR	15 Marks
Q-1	Full Length Practical Question	15 Marks
Q-2	Full Length Practical Question OR	15 Marks
Q-2	Full Length Practical Question	15 Marks
Q-3	Full Length Practical Question OR	15 Marks
Q-3	Full Length Practical Question	15 Marks
Q-4	Objective Questions* (*Multiple Choice / True or False / Match the Columns / Fill in the Blanks) OR	15 Marks
Q-4	Theory Questions* (*Short Notes / Short Questions)	15 Marks

Note: Full Length Question of 15 Marks may be Divided into Two Sub Questions of 08 and 07 Marks.

### Reference Books

- Introduction to Accountancy by T.S. Grewal, S. Chand and Company (P) Ltd., New Delhi
- Advance Accounts by Shukla and Grewal, S. Chand and Company (P) Ltd., New Delhi
- Advanced Accountancy by R.L Gupta and M. Radhaswamy, S. Chand and Company (P) Ltd., New Delhi
- Modern Accountancy by Mukherjee and Hanif, Tata Mc. Grow Hill and Co. Ltd., Mumbai
- Financial Accounting by Leslie Chandwichk, Pentice Hall of India Adin Bakley (P) Ltd., New Delhi
- Financial Accounting for Management by Dr. Dinesh Harsalekar, Multi-Tech. Publishing Co. Ltd., Mumbai
- Accounting Principles by R.N. Anthony and J.S. Reece, Richard Irwin, Inc
- Financial Accounting by Monga, J.R. Ahuja, Girish Ahuja and Ashok Shehgal, Mayur Paper Back, Noida
- Compendium of Statement and Standard of Accounting, ICAI
- Indian Accounting Standards, Ashish Bhattacharya, Tata Mc. Grow Hill and Co. Ltd., Mumbai
- Financial Accounting by Williams, Tata Mc. Grow Hill and Co. Ltd., Mumbai
- Company Accounting Standards by Shrinivasan Anand, Taxman, New Delhi
- Financial Accounting by V. Rajasekaran, Pearson Publications, New Delhi
- Introduction to Financial Accounting by Horngren, Pearson Publications, New Delhi
- Financial Accounting by M. Mukherjee and M. Hanif, Tata McGraw Hill Education Pvt. Ltd., New Delhi
- Financial Accounting a Managerial Perspective, Varadraj B. Bapat, Mehul Raithatha, Tata McGraw Hill Education Pvt. Ltd., New Delhi

6

  
**IQAC - Coordinator**  
 Sri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
**PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHAL  
 A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**Revised Syllabus of Courses of B.Com. Programme at Semester VI  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 B. Discipline Related Elective (DRE) Courses**

**4. Business Economics-VI  
International Economics**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
01	Introduction to International Trade	10
02	Commercial Policy	10
03	Balance of payments and International Economic Organization	15
04	Foreign Exchange market	10
	<b>Total</b>	<b>45</b>



Sr. No.	Modules / Units
1	<b>Introduction to International Trade</b> <ul style="list-style-type: none"> <li>Theories of International Trade - Ricardo's Theory of Comparative Costs and the Heckscher- Ohlin Theory.</li> <li>Terms of Trade - Types and Limitations.</li> <li>Gains from International trade - Offer Curves and Reciprocal Demand.</li> </ul>
2	<b>Commercial Policy</b> <ul style="list-style-type: none"> <li>Commercial Trade Policy –Free Trade and Protection – Pros and Cons.</li> <li>Tariff And Non Tariff Barriers: Meaning, Types and Effects</li> <li>International Economic Integration – Types and Objectives:-EU and Brexit, ASAEN</li> </ul>
3	<b>Balance of payments and International Economic Organization</b> <ul style="list-style-type: none"> <li>Balance of Payment: Meaning, Structure, Types of Disequilibrium.</li> <li>Causes and measures to correct the disequilibrium in Balance of Payments</li> <li>WTO- Recent Developments in TRIPS, TRIMS and GATS.</li> </ul>
4	<b>Foreign Exchange market</b> <ul style="list-style-type: none"> <li>Foreign Exchange Market: Meaning, Functions, Determination of Equilibrium Rate of Exchange.</li> <li>Purchasing Power Parity Theory, Spot and Forward Exchange Rates, Arbitrage.</li> <li>Role of Central Bank in foreign exchange rate management, Managed flexible exchange rate system of India.</li> </ul>

  
**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
 I/c **PRINCIPAL**  
**SHRI MANOHAR HARI KHAPANE**  
**COLLEGE OF ARTS & COM. PACHAL**  
 A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**Revised Syllabus of Courses of B.Com. Programme at Semester V  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**2. Ability Enhancement Courses (AEC)**

**13. Insurance Paper - I**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Risk Management	11
2	Insurance	11
3	Insurance Market	11
4	Insurance Regulation	12
	Total	45



Sr. No.	Modules / Units
1	<p><b>Risk Management</b></p> <p>a. Risk - Concept, different types of risks - actual and consequential losses</p> <p>b. Risk Management- Management of risks – Concept and Methods, loss minimization techniques</p> <p>c. Insurance Terminology: Common terms used in insurance - terms common to both life and non-life insurance - terms as specific to life and non-life insurance</p>
2	<p><b>Insurance</b></p> <p>a. Insurance – Concept, Nature of insurance, evolution of insurance, Different Types of insurance –importance of insurance, Insurance contract – Concept and Terms of an insurance contract</p> <p>b. Fundamental principles of insurance contract – principle of insurable interest, principle of indemnity, principle of subrogation, principle of contribution, principle of disclosure of all relevant information, principle of utmost good faith. Relevance of proximate cause</p> <p>c. <b>Policy documents:</b> Importance of a policy document, Format of a policy document</p>
3	<p><b>Insurance Market</b></p> <p>a. Insurance Market- Various Constituents of Insurance Market, operations of insurance companies - operations of intermediaries – specialist insurance companies – insurance specialists</p> <p>b. Insurance customers – different customer needs -importance of understanding customers – customer mind-sets’ - customer satisfaction - customer behaviour at purchase point - customer behaviour at the time of claim.</p> <p>c. Ethics in Insurance – concept and importance of ethical behaviour</p>
4	<p><b>Insurance Regulation</b></p> <p>a. Role of regulators – IRDA – Role, functions and importance</p> <p>b. Management of risk by individuals – management of risk by insurers – fixing of premiums, how insurance takes care of unexpected eventualities.</p> <p>c. Reinsurance – Concept and its importance for insurers - role of insurance in Economic development and social security - contribution of insurance to the society. Double Insurance</p>

  
**IQAC - Coordinator**  
 Shri-M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
**IIC PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHAL  
 A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**Revised Syllabus of Courses of B.Com. Programme at Semester VI  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**2. Ability Enhancement Courses (AEC)**

**13. Insurance Paper - II**

**Modules at a Glance**

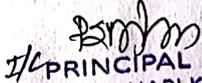
Sr. No.	Modules	No. of Lectures
1	Life Insurance Products	11
2	General Insurance	11
3	Miscellaneous Coverage's	11
4	Insurance Business Environment in India	12
<b>Total</b>		<b>45</b>



Sr. No.	Modules / Units
1	<p><b>Life Insurance Products</b></p> <p>a. Different products offered by life insurers – term plans, pure endowment plans, combinations of plans, traditional products</p> <p>b. Market linked policies, of Annuities and group policies.</p> <p>c. Procedure for obtaining life insurance policy, procedure for settlement of Claims.</p>
2	<p><b>General Insurance</b></p> <p>a. Fire Insurance- Risks faced by the owner of assets – exposure to perils – features of products covering fire and allied perils, Procedure for obtaining fire insurance policy</p> <p>b. Marine Insurance- Products covering marine and transit risks -products covering financial losses due to accidents, Procedure for obtaining marine insurance policy</p> <p>c. Health insurance - Products covering financial losses due to hospitalization - products covering miscellaneous risks. Procedure for obtaining health/ Medi-claim insurance policy</p>
3	<p><b>Miscellaneous Coverages</b></p> <p>a. Motor insurance – Liability only policy – Package policy –Personal Accident insurance</p> <p>b. Burglary insurance – Baggage insurance – Legal Liability insurance – Public &amp; Product Liability insurances – Professional Indemnity insurance</p> <p>c. Workmen's Compensation insurance – Fidelity Guarantee insurance – Banker's Indemnity insurance – Carrier's Legal Liability insurance – Jeweller's Block insurance -Aviation insurance – Engineering insurance – Rural insurances – Micro insurance</p>
4	<p><b>Insurance Business Environment in India</b></p> <p>a. Specialised Insurances: Industrial All Risks insurance – Advance Loss of Profits insurance – Oil &amp; Energy Risks insurance – Satellite insurance</p> <p>b. Challenges in Insurance Industry, LIC v/s Private Insurance Companies in India</p> <p>c. Recent trends in Insurance, Growth of Insurance Business, Actuarial Role, Reasons for attraction of Foreign Insurance Companies in India.</p>

  
**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
**PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHAL  
 A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**Revised Syllabus of Courses of B.Com. Programme at Semester V  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**2. Ability Enhancement Courses (AEC)**

**4. Marketing Research Paper - I**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Introduction to Marketing Research	12
2	Planning Research	11
3	Data Collection	11
4	Data Processing, Analysis, Reporting	11
<b>Total</b>		<b>45</b>



Sr. No.	Modules / Units
1	<b>Introduction to Marketing Research</b>
	<ul style="list-style-type: none"> <li>a. Marketing Research- Definition, features, functions, significance of Marketing Research in marketing decision making, limitations of Marketing Research</li> <li>b. Steps in Marketing Research, Ethics in Marketing Research, Career options in Marketing Research, Qualities of a good Marketing Research professional</li> <li>c. Marketing Information System- Definition, components, essentials of a good MIS, Concept of Decision Support System- Components , importance Data Mining- concept, importance</li> </ul>
2	<b>Planning Research</b>
	<ul style="list-style-type: none"> <li>a. Research Design- concept, importance, types Hypothesis- concept, types, importance</li> <li>b. Questionnaire- concept, types of questions, steps in the preparation of questionnaire, essentials of a good questionnaire</li> <li>c. Sampling- concept, terms in sampling, techniques of sampling, essentials of good sampling</li> </ul>
3	<b>Data Collection</b>
	<ul style="list-style-type: none"> <li>a. Primary data-concept, merits, demerits, methods</li> <li>b. Secondary data- concept, merits, demerits, sources</li> <li>c. Qualitative and Quantitative research- concept, features, Qualitative v/s Quantitative research Integrating technology in data collection, methods- (online surveys, hand held devices, text messages, social networking), importance</li> </ul>
4	<b>Data Processing, Analysis, Reporting</b>
	<ul style="list-style-type: none"> <li>a. Stages in Data processing Editing- meaning, objectives, types Coding- meaning, guidelines Classification- meaning, methods Tabulation- meaning, methods</li> <li>b. Data Analysis &amp; Interpretation Data Analysis- meaning, steps, use of statistical tools (SPSS, SAS, MS EXCEL, MINITAB) Data Interpretation- meaning, importance, stages</li> <li>c. Report Writing- concept, types, contents, essentials, use of visual aids in research report</li> </ul>

  
**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
**PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHAL  
 A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

**Revised Syllabus of Courses of B.Com. Programme at Semester VI  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**2. Ability Enhancement Courses (AEC)**

**4. Marketing Research Paper - II**

**Modules at a Glance**

<b>Sr. No.</b>	<b>Modules</b>	<b>No. of Lectures</b>
1	Applications of Marketing Research-I	12
2	Applications of Marketing Research-II	11
3	Applications of Marketing Research-III	11
4	Managing Marketing Research	11
<b>Total</b>		<b>45</b>



Modules / Units	
	<b>Applications of Marketing Research-I</b>
	a. Product Research- concept, areas, steps in new product development Product Testing & Test Marketing- concept, methods b. Brand Research- concept, components of a Brand, importance of brand research Packaging Research- concept, importance c. Price Research- concept, factors influencing pricing, importance of price research, methods of price research
2	<b>Applications of Marketing Research-II</b>
	a. Physical Distribution research- concept, types of distribution channels, Supply Chain Management- concept, components of supply chain management, importance of physical distribution research b. Promotion Research- concept, elements of promotion, importance of promotion research Advertising Research- concept, scope, pre & post testing methods of advertising effectiveness c. Consumer Research- concept, objectives, methods Motivation Research- concept, importance
3	<b>Applications of Marketing Research-III</b>
	a. Sales Research- concept, significance, scope/areas b. Rural Marketing Research- concept, features of Indian rural market, sources of data, research tools, do's and don'ts in rural Marketing Research c. Global Marketing Research- concept, factors affecting Global Marketing, need and scope of Global Marketing Research
4	<b>Managing Marketing Research</b>
	a. Organizing Marketing Research activity- factors involved in organizing Marketing Research activity, methods of organizing Marketing Research activity, In house marketing department,--structure, merits, demerits b. Professional Marketing Research agencies- structure, merits, demerits, professional standards c. Prominent Marketing Research agencies- HTA, ORG, IMRB, NCAER, Nielson

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**Revised Syllabus of Courses of B.Com. Programme at Semester V  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 B. Discipline Related Elective (DRE) Courses**

**4. Business Economics - V**

**Macro Economic Aspects of India**

**Modules at a Glance**

Sl. No.	Modules	No. of Lectures
1	Macro Economic overview of India	15
2	Agriculture During Post Reform Period	10
3	The Industry And Service Sector During Post Reform Period	10
4	Banking and Financial Market	10
	<b>Total</b>	<b>45</b>

Sr. No.	Modules / Units
1	<p><b>Macro Economic overview of India</b></p> <ul style="list-style-type: none"> <li>• <b>Overview of New Economic Policy-1991, - Role of Social Infrastructure with reference to education, health and family welfare.</b></li> <li>• <b>Sustainable Development Goals and Policy measures: Make in India, Invest in India, and Skill Development and Training Programmes.</b></li> <li>• <b>Foreign Investment Policy Measures in India – Foreign Investment Promotion Board, FDI- MNCs and their role.</b></li> </ul>
2	<p><b>Agriculture During Post Reform Period</b></p> <ul style="list-style-type: none"> <li>• <b>National Agricultural Policy 2000: Objectives, Features and Implications</b></li> <li>• <b>Agricultural pricing and agricultural finance</b></li> <li>• <b>Agricultural Marketing Development-Agricultural Market infrastructure - Market information- Marketing training- Enabling environments-Recent developments</b></li> </ul>
3	<p><b>The Industry And Service Sector During Post Reform Period</b></p> <ul style="list-style-type: none"> <li>• <b>Policy Measures- Competition Act 2003, Disinvestment Policy, Micro, Small and Medium Enterprises [MSME sector] since 2007.</b></li> <li>• <b>Industrial Pollution in India: Meaning, Types, Effects and Control.</b></li> <li>• <b>Service Sector: Recent trends, role and growth in Healthcare and Tourism Industry</b></li> </ul>
4	<p><b>Banking and Financial Market</b></p> <ul style="list-style-type: none"> <li>• <b>Banking Sector- Recent trends, issues and challenges in Banking and Insurance Industry</b></li> <li>• <b>Money Market – Structure, Limitations and Reforms.</b></li> <li>• <b>Capital Market – Structure, Growth and Reforms.</b></li> </ul>

*Signature*

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.



*Signature*  
**PRINCIPAL**

SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P. Raypatan, Tal- Rajapur, Dist- Ratnagiri.

**Faculty of Commerce, University of Mumbai**

27 | Page



F.Y.B.Com  
B.C.



AC-19-3-2012  
Item No. 4.35

# UNIVERSITY OF MUMBAI



**Revised Syllabus for the F.Y.B.Com**

**Programme : B.Com**

**Course : Business Communication**

**Semester I & II**

(As per Credit Based Semester and Grading System with effect  
from the academic year 2012–2013)



**I. Syllabus as per Credit Based Semester and Grading System:**

- i) Name of the Programme : F.Y. B.Com
- ii) Course Code :
- iii) Course Title : Business Communication  
Papers I & II
  
- iv) Semester wise Course Contents : Enclosed the copy of syllabus
- v) References and Additional References: Enclosed in the Syllabus
- vi) Credit Structure : No. of Credits per Semester – 04
- vii) No. of lectures per Unit : --
- viii) No. of lectures per week : 04
  
- 2. Scheme of Examination : 4 Questions of 15 marks each
  
- 3. Special notes , if any : No
  
- 4. Eligibility , if any : No
  
- 5. Fee Structure : As per University Structure
  
- 6. Special Ordinances / Resolutions if any : No



## Revised Syllabus for Business Communication: F.Y. B. Com

- Course Objectives: 1. To develop awareness of the complexity of the communication process
2. To develop effective listening skills in students so as to enable them to comprehend instructions and become a critical listener
3. To develop effective oral skills so as to enable students to speak confidently interpersonally as well as in large groups
4. To develop effective writing skills so as enable students to write in a clear, concise, persuasive and audience centered manner
5. To develop ability to communicate effectively with the help of electronic media

Course Code- Semester I – Business Communication Paper I 4 Credits

- 1. Concept of Communication – Unit 1: Theory of Communication** 3
- Meaning, Definition, Process, Need, Feedback  
Emergence of Communication as a key concept in the Corporate and Global world  
Impact of technological advancements on Communication
- 2. Channels and Objectives of Communication –** 2
- Channels–**  
Formal and Informal—Vertical, Horizontal, Diagonal, Grapevine  
**Objectives of Communication –** 2  
Information, Advice, Order and Instruction, Persuasion, Motivation, Education, Warning, and Boosting the Morale of Employees  
(A brief introduction to these objectives to be given)
- 3. Methods and Modes of Communication –** 3
- Methods: Verbal and Nonverbal**  
Characteristics of Verbal Communication  
Characteristics of Non-verbal Communication  
Business Etiquette  
**Modes: Telephone and SMS Communication**  
(General introduction to Telegram to be given)  
Facsimile Communication [Fax]  
Computers and E- communication  
Video and Satellite Conferencing
- 4. Problems in Communication /Barriers to Communication –** 3
- Physical/ Semantic/Language / Socio-Cultural / Psychological / Barriers  
Ways to Overcome these Barriers
- 5. Listening –** 2
- Importance of Listening Skills  
Cultivating good Listening Skills



## 6. Introduction to Business Ethics

2

- Concept and Interpretation
- Importance of Business Ethics
- Personal Integrity at the workplace
- Business Ethics and media
- Computer Ethics
- Corporate Social Responsibility

Teachers can adopt a case study approach and address issues such as the following so as to orient and sensitize the student community to actual business practices:

- Surrogate Advertising
- Patents and Intellectual Property Rights
- Dumping of Medical/E-waste
- Human Rights Violations and Discrimination on the basis of gender, race, caste, religion, appearance and sexual orientation at the workplace
- Piracy
- Insurance
- Child Labour

### Unit 2: Business Correspondence

- |   |    |
|---|----|
| 1. Theory of Business Letter Writing –  | 2  |
| Parts, Structure, Layouts—Full Block, Modified Block, Semi - Block  |    |
| Principles of Effective Letter Writing  |    |
| Principles of effective Email Writing   |    |
| 2. Personnel Correspondence –   | 10 |
| Statement of Purpose  |    |
| Job Application Letter and Resume   |    |
| Letter of Acceptance of Job Offer, Letter of Resignation  |    |
| [Letter of Appointment, Promotion and Termination, Letter of Recommendation (to be taught but not to be tested in the examination)] |    |

### Unit 3: Language and Writing Skills

- |  |   |
|--|---|
| 1. Commercial Terms used in Business Communication   |   |
| 2. Paragraph Writing --  | 8 |
| Developing an idea, using appropriate linking devices, etc   |   |
| Cohesion and Coherence, self-editing, etc [Interpretation of technical data, Composition on a given situation, a short informal report etc.] |   |

#### Activities

1. Listening Comprehension
2. Remedial Teaching
3. Speaking Skills: Presenting a News Item, Dialogue and Speeches
4. Paragraph Writing: Preparation of the first draft, Revision and Self – Editing, Rules of spelling.
5. Reading Comprehension: Analysis of texts from the fields of Commerce and Management



**Second Term**

<b>1. Presentations -</b>	<b>Unit 1: Presentation Skills</b> (to be tested in tutorials only) Principles of Effective Presentation Effective use of OHP Effective use of Transparencies How to make a Power-Point Presentation	4
<b>1. Interviews -</b>	<b>Unit 2: Group Communication</b> Group Discussion Preparing for an Interview Types of Interviews – Selection, Appraisal, Grievance, Exit	5
<b>2. Meetings -</b>	Need and Importance of Meetings, Conduct of Meeting and Group Dynamics Role of the Chairperson, Role of the Participants Drafting of Notice, Agenda and Resolutions	4
<b>3. Conference -</b>	Meaning and Importance of Conference Organizing a Conference Modern Methods: Video and Tele – Conferencing	3
<b>4. Public Relations -</b>	Meaning Functions of PR Department External and Internal Measures of PR	3
<b>Unit 3: Business Correspondence</b>		
<b>1. Trade Letters -</b>	Order, Credit and Status Enquiry, Collection (just a brief introduction to be given)	10
<b>Only following to be taught in detail:-</b>		
Letters of Inquiry		
Letters of Complaints, Claims, Adjustments		
Sales Letters, promotional leaflets and fliers		
Consumer Grievance Letters		
Letters under Right to Information (RTI) Act		
[Teachers must provide the students with theoretical constructs wherever necessary in order to create awareness. However students should not be tested on the theory.]		
<b>Unit 4: Language and Writing Skills</b>		
<b>1. Reports -</b>	Parts, Types Feasibility Reports, Investigative Reports	4
<b>2. Summarisation -</b>	Identification of main and supporting/sub points Presenting these in a cohesive manner	4



**Tutorial Activities:**

1. Presentations
2. Group Discussion
3. Mock Interviews
4. Mock Meetings / Conferences
5. Book Reviews/Summarization
6. Reading Comprehension: Analysis of texts from the field of Literature

[Suggested Books for Book Reviews: Books from the fields of Management, Finance, and Literature Like – Sun Tzu :The Art of War, Eliyahu M. Goldratt : The Goal , Eliyahu M. Goldratt: It's Not Luck , Spencer Johnson: Who Moved My Cheese, Stephen Lundin, Ph.D, Harry Paul, John Christen: Fish, Chetan Bhagat One Night At A Call Center, Chetan Bhagat My Three Mistakes , Arindam Choudhary: Count Your Chickens Before They Hatch ,Stephen Covey :Seven Habits of Successful People, George Orwell: Animal Farm, Dr. Abdul Kalam: Wings of Fire ]  
 [N.B.: The above list is only indicative and not prescriptive.]

**Paper Pattern for Examinations**  
**F. Y. B. Com**

<b>Semester I Examination</b>		<b>Marks 60</b>
Question 1	Short Notes (based on Chs. 1,2 and 3 from Unit 1) [3 out of 5]	15
Question 2	Essay Type / Detailed Answer Q (based on Chs. 4,5 and 6 from Unit 1) [2 out of 3]	15
Question 3	A) Job Application Letter and Resume B) Personnel Letters (2 out of 3) (Statement of Purpose Letter of Acceptance of Job Offer Letter of Resignation)	8 7
Question 4	A) Writing a paragraph (on 1 out of 2 topics) B) Editing a given paragraph (for better organization) C) Remedial Grammar	5 5 5
<b>Semester II Examination:</b>		<b>Marks 60</b>
Question 1	Short Notes (based on Chs. 1 & 2 from Unit 2) [3 out of 5]	15
Question 2	Essay Type (based on Chs. 3 & 4 from Unit 2) [2 out of 3]	15
Question 3	Letters [3 out of 5]  (i) Letter of Inquiry (ii) Complaint/Claims/Adjustment Letter (iii) Sales Letter (iv) Consumer Grievance Letter	15



31. Gupta, Anand Das (2010) Ethics, Business and Society: Managing Responsibility Response Books
32. Gupta, Dipankar (2006) Ethics Incorporated: Top Priority and Bottom Line Response Books
33. Krevolin, Nathan (1983) Communication Systems and Procedures for Modern Office, Prentice Hall, New Jersey.
34. Lesikar, Raymond V and Petit, John D. (1994) Business Communication: Theory and Application, Richard D. Irwin Inc. Illinois.
35. Ludlow, Ron. (1995) The Essence of Effective Communication, Prentice, New Delhi.
36. M. Ashraf, Rizvi (2006) Effective Technical Communication Tata McGraw Hill
37. Martson, John E. 1963) The Nature of Public Relations, McGraw Hill, New Delhi.
38. Majumdar, P.K. (1992) Commentary on the Consumer protection Act, Prentice, New Delhi.
39. McQuail, Denis (1975), Communication, Longman.
40. Merrihue, William (1960) Managing by Communication, McGraw Hill, New York.
41. Mishra Rajiv K (2006) Code of Conduct for Managers Rupa Company
42. Monippalli, M.M. (1997), The Craft of Business Letter Writing, T.M.H. New Delhi.
43. Montagu, A and Matson, Floyd (1979) The Human Connection, McGraw Hill, New York.
44. Murphy, Herta and Hilde Brandt, Herbert W (1984) Effective Business Communication, McGraw Hill, New York.
45. Parry, John (1968) The Psychology of Human Communication.
46. Parson, C.J. and Hughes (1970) Written Communication for Business Students, Great Britain.
47. Peterson, Robert A and Ferrell, O.C (2005) Business Ethics: New Challenges for Business Schools and Corporate Leaders Prentice Hall of India Pvt., Ltd
48. Phillip, Louis V. (1975) Organisational Communication- The Effective Management, Columbus Grid Inc.
49. Ross, Robert D. (1977) The Management of Public Relations, John Wiley and Sons, U.S.A.
50. Sadri Sorab, Sinha Arun and Bonnerjee peter (1998) Business Ethics: Concepts and Cases Tata McGraw Hill Public Company Limited
51. Shekhar, R.C (1997) Ethical Choices in Business Response Books
52. Stephenson, James (1988) Principles and Practice of Commercial Correspondence, Pilman and Sons Ltd. London.
53. Shurter, Robert L. (1971) Written Communication in Business, McGraw Hill, Tokyo.

**This syllabus was put together by following professors:**

**Dr. Marie Fernandes , Convener**

**Dr. Hemangi Bhagwat**

**Dr. Kamala Gopalan**

**Prof. Beena Pant**

**Prof. Susan Lobo**

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PAC  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**Revised Syllabus of Courses of B.Com. Programme at Semester III  
with Effect from the Academic Year 2017-2018**



**Elective Courses (EC)-  
1B Discipline Related Elective (DRE) Courses**

**4. Business Economics III**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Overview of Macroeconomics	10
2	Basic concepts of Keynesian Economics	10
3	Post Keynesian developments in Macro economics	10
4	Money, prices and Inflation	15
	<b>Total</b>	<b>45</b>



Sr. No.	Modules / Units
1	<b>INTRODUCTION</b> <ul style="list-style-type: none"><li>• <b>Macroeconomics:</b> Meaning, Scope and Importance.</li><li>• <b>Circular flow of aggregate income and expenditure</b> and its Importance- closed and open economy models</li><li>• <b>The Measurement of National Product:</b> Meaning and Importance of National Income Accounting- conventional and Green GNP and NNP concepts -National Income and Economic Welfare.</li><li>• <b>Trade Cycles:</b> Features and Phases</li><li>• <b>Classical Macro economics : Say's law of Markets</b> - Features, Implications and Criticism</li></ul>
2	<b>BASIC CONCEPTS OF KEYNESIAN ECONOMICS</b> <ul style="list-style-type: none"><li>• <b>The Principle of Effective Demand:</b> Aggregate Demand and Aggregate Supply</li><li>• <b>Consumption Function:</b> Properties, Assumptions and Implications</li><li>• <b>Investment function and Marginal Efficiency of capital</b></li><li>• <b>Investment Multiplier effect on Income and Output:</b> Assumptions, Working, Leakages, Criticism and Importance - paradox of thrift</li><li>• <b>Relevance of Keynesian theory tools to the developing countries</b></li></ul> <b>Liquidity Preference Theory of Interest</b>
3	<b>POST KEYNESIAN DEVELOPMENTS IN MACRO ECONOMICS</b> <ul style="list-style-type: none"><li>• <b>The IS-LM model of integration of commodity and money markets</b></li><li>• <b>Inflation and unemployment : Philips curve</b></li><li>• <b>Stagflation : meaning, causes, and consequences</b></li><li>• <b>Supply side economics</b></li></ul>
4	<b>MONEY, PRICES AND INFLATION</b> <ul style="list-style-type: none"><li>• <b>Money Supply:</b> Determinants of Money Supply - Factors influencing Velocity of Circulation of Money</li><li>• <b>Demand for Money :</b> Classical and Keynesian approaches and Keynes' liquidity preference theory of interest - Friedman's restatement of Demand for money</li><li>• <b>Money and prices :</b> Quantity theory of money - Fisher's equation of exchange - Cambridge cash balance approach</li><li>• <b>Inflation :</b> Demand Pull Inflation and Cost Push Inflation - Effects of Inflation- Nature of inflation in a developing economy - policy measures to curb inflation- monetary policy and inflation targeting</li></ul>





## QUESTION PAPER PATTERN

### Business Economics Semester III

**Maximum Marks:** 100 Marks

**Time:** 3 Hours

**Note:** 1) Attempt all Questions

2) All Questions carry equal marks

3) Attempt any two questions out of three in each of question 2, 3, 4 & 5

Question No	Particulars	Marks
Q-1	<b>Objective Questions:</b> A) Conceptual questions (Any Five out of Eight) (Two from each module) B) Multiple Choice Questions ( 10 questions at least two from each Module)	20Marks 10 Marks 10 Marks
Q-2 (from Module I )	A) Full Length Question B) Full Length Question C) Full Length Question	20Marks
Q-3 (from Module II )	A) Full Length Question B) Full Length Question C) Full Length Question	20Marks
Q-4 (from Module III)	A) Full Length Question B) Full Length Question C) Full Length Question	20Marks
Q-5 (from Module IV )	A) Full Length Question B) Full Length Question C) Full Length Question	20Marks

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal

**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal. Pachal Dist. Ratnagiri

**Faculty of Commerce, University of Mumbai**

**Revised Syllabus of Courses of B.Com. Programme at Semester IV  
with Effect from the Academic Year 2017-2018**



**Elective Courses (EC)-  
1B Discipline Related Elective (DRE) Courses**

**4. Business Economics IV  
Foundation of Public Finance**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Introduction to Public Finance	10
2	Public revenue	10
3	Public Expenditure and Debt	10
4	Fiscal Management and Financial Administration	15
<b>Total</b>		<b>45</b>



Sr. no	Modules / Units
1	<b>The Role Of Government In An Economy</b> <ul style="list-style-type: none"><li>• <b>Meaning and Scope of Public finance.</b></li><li>• <b>Major fiscal functions :</b> allocation function, distribution function &amp; stabilization function</li><li>• <b>Principle of Maximum Social Advantage:</b> Dalton and Musgrave Views - the Principle in Practice, Limitations.</li><li>• <b>Relation between Efficiency, Markets and Governments</b></li><li>• <b>The concept of Public Goods and the role of Government</b></li></ul>
2	<b>Public Revenue</b> <ul style="list-style-type: none"><li>• <b>Sources of Public Revenue :</b> tax and non-tax revenues</li><li>• <b>Objectives of taxation - Canons of taxation - Types of taxes :</b> direct and indirect - Tax Base and Rates of taxation : proportional, progressive and regressive taxation</li><li>• <b>Shifting of tax burden:</b> Impact and incidence of taxation - Processes- factors influencing incidence of taxation</li><li>• <b>Economic Effects of taxation:</b> on Income and Wealth, Consumption, Savings, Investments and Production.</li><li>• <b>Redistributive and Anti – Inflationary nature of taxation and their implications</b></li></ul>
3	<b>Public Expenditure And Public Debt</b> <ul style="list-style-type: none"><li>• <b>Public Expenditure:</b> Canons - classification - economic effects of public spending - on production, consumption, distribution, employment and stabilization - Theories of Public Expenditure: Wagner's Hypothesis and Wiseman Peacock Hypothesis - Causes for Public Expenditure Growth.</li><li>• <b>Significance of Public Expenditure:</b> Social security contributions- Low Income Support and Social Insurance Programmes.</li><li>• <b>Public Debt :</b> Classification - Burden of Debt Finance : Internal and External- Public Debt and Fiscal Solvency</li></ul>
4	<b>Fiscal Management and Financial Administration</b> <ul style="list-style-type: none"><li>• <b>Fiscal Policy:</b> Meaning, Objectives, constituents and Limitations.</li><li>• <b>Contra cyclical Fiscal Policy and Discretionary Fiscal Policy :</b> Principles of Sound and Functional Finance</li><li>• <b>Budget-</b> Meaning objectives and types - Structure of Union budget - Deficit concepts-Fiscal Responsibility and Budget Management Act.</li><li>• <b>Intergovernmental Fiscal Relations:</b> fiscal federalism and fiscal decentralization - central-state financial relations - 14th Finance Commission recommendations</li></ul>



Reference Books	
Ahuja H.L. : Modern Economics, 19th edition, 2015, S.Chand&co Pvt Ltd, New Delhi	
Bhatia H.L.: Public Finance. Vikas Publishing House Pvt. Ltd.	
David N. Hyman : Public Finance A Contemporary Application of theory of policy, Krishna Offset, Delhi	
Hoiughton E.W.(1998) : Public Finance, Penguin, Baltimore	
Hajela T.N: Public Finance – Ane Books Pvt.Ltd	
Jha, R (1998) : Modern Public Economics, Route Ledge, London	
Musgrave, R.A and P.B. Musgrave (1976) : Public Finance in Theory and Practice, Tata McGraw Hill, Kogakusha, Tokyo	
Mithani, D.M (1998) : Modern Public Finance, Himalaya Publishing House, Mumbai	

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagir

**Revised Syllabus of Courses of B.Com. Programme at Semester III  
with Effect from the Academic Year 2017-2018**



**Elective Courses (EC)  
Discipline Specific Elective (DSE) Courses**

**1Ab. Financial Accounting and Auditing – Introduction  
to Management Accounting**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Introduction to Management Accounting	10
2	Ratio Analysis and Interpretation	15
3	Working Capital Management	10
4	Capital Budgeting	10
	<b>Total</b>	<b>45</b>

**Revised Syllabus of Courses of B.Com. Programme at Semester III  
with Effect from the Academic Year 2017-2018**



**Elective Courses (EC)**

**Discipline Specific Elective (DSE) Courses**

**1Ab. Financial Accounting and Auditing VI – Auditing**

**Modules at a Glance**

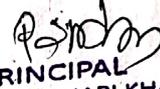
Sr. No.	Modules	No. of Lectures
1	Introduction to Auditing	10
2	Audit Planning, Procedures and Documentation	10
3	Auditing Techniques and Internal Audit Introduction	15
4	Auditing Techniques : Vouching & Verification	10
	<b>Total</b>	<b>45</b>



Sr. No.	Modules / Units
4	<b>Auditing Techniques : Vouching &amp; Verification</b> A. Audit of Income : Cash Sales, Sales on Approval, Consignment Sales, Sales Returns Recovery of Bad Debts written off, Rental Receipts, Interest and Dividends Received Royalties Received B. Audit of Expenditure : Purchases, Purchase Returns, Salaries and Wages, Rent, Insurance Premium, Telephone expense Postage and Courier, Petty Cash Expenses, Travelling Commission Advertisement, Interest Expense C. Audit of Assets Book Debts / Debtors, Stocks – Auditors General Duties; Patterns, Dies and Loose Tools, Spare Parts, Empties and Containers Quoted Investments and Unquoted Investment Trade Marks / Copyrights Patents Know-How Plant and Machinery Land and Buildings Furniture and Fixtures D. Audit of Liabilities : Outstanding Expenses, Bills Payable Secured loans Unsecured Loans, Contingent Liabilities

*Note: The Law and Standards in force on 1<sup>st</sup> April immediately preceding the commencement of Academic year will be applicable for ensuing Examinations*

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri



**University of Mumbai**



**Revised Syllabus  
and  
Question Paper Pattern  
of Courses of  
Bachelor of Commerce Programme  
Second Year  
Semester III and IV  
Under Choice Based Credit, Grading and  
Semester System**

*To be implemented from Academic Year 2017-2018*

***Faculty of Commerce***



**Revised Syllabus of Courses of B.Com. Programme at Semester III  
with Effect from the Academic Year 2017-2018**

**Elective Courses (EC)**

**Discipline Specific Elective (DSE) Courses**

**1Aa. Accountancy and Financial Management III**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Partnership Final Accounts based on Adjustment of Admission or Retirement/Death of a Partner during the year	15
2	Piecemeal Distribution of Cash	15
3	Amalgamation of Firms	15
4	Conversion / Sale of a Partnership Firm into a Ltd. Company	15
	<b>Total</b>	<b>60</b>





Sr. No.	Modules / Units
1	<b>Partnership Final Accounts based on Adjustment of Admission or Retirement/Death of a Partner during the year</b>  i) Simple final accounts questions to demonstrate the effect on final Accounts when a partner is admitted during the year or when partner Retires / dies during the year. ii) Allocation of gross profit prior to and after admission / retirement / death when stock on the date of admission / retirement is not given and apportionment of other expenses based on time / Sales/other given basis. iii) Ascertainment of gross profit prior to and after admission/retirement/death when stock on the date of admission/retirement is given and apportionment of other expenses based on time / Sales / other given basis Excluding Questions where admission / retirement / death takes place in the same year.
2	<b>Piecemeal Distribution of Cash</b>  i) Excess Capital Method only ii) Asset taken over by a partner iii) Treatment of past profits or past losses in the Balance sheet iv) Contingent liabilities / Realization expenses / amount kept aside for expenses and adjustment of actual v) Treatment of secured liabilities vi) Treatment of preferential liabilities like Govt. dues / labour dues etc. Excluding : Insolvency of partner and Maximum Loss Method
3	<b>Amalgamation of Firms</b>  i) Realization method only ii) Calculation of purchase consideration iii) Journal / ledger accounts of old firms iv) Preparing Balance sheet of new firm v) Adjustment of goodwill in the new firm vi) Realignment of capitals in the new firm by current accounts / cash or a combination thereof Excluding Common transactions between the amalgamating firms
4	<b>Conversion / Sale of a Partnership Firm into a Ltd. Company</b>  (i) Realisation method only  (ii) Calculation of New Purchase consideration, Journal / Ledger Accounts of old firms. Preparing Balance sheet of new company

**Reference Text :**

1. Ashish K. Bhattacharyya – “Financial Accounting for Business Managers”, Prentice Hall of India Pvt. Ltd.
2. Shashi K. Gupta – “Contemporary Issues in Accounting”, Kalyani Publishers.
3. R. Narayanaswamy – “Financial Accounting”, Prentice Hall of India, New Delhi
4. Ashok Sehgal – “Fundamentals of Financial Accounting”, Taxmann’s Publishers



**Revised Syllabus of Courses of B.Com. Programme at Semester IV  
with Effect from the Academic Year 2017-2018**

**Elective Courses (EC)**

**Discipline Specific Elective (DSE) Courses**

**1Aa. Accountancy and Financial Management IV**

**Modules at a Glance**

<b>Sr. No.</b>	<b>Modules</b>	<b>No. of Lectures</b>
1	Introduction to Company Accounts	15
2	Redemption of Preference Shares	15
3	Redemption of Debentures	15
4	Ascertainment and Treatment of Profit Prior to Incorporation	15
	<b>Total</b>	<b>60</b>

Sl. No.	Modules / Units
1	<p><b>Introduction to Company Accounts</b></p> <p>Introduction of basic terms: Types of companies, nature and formation of companies, Shares, Debentures, Share Capital, Reserves and surplus, types of assets and liabilities, dividend, format of Balance Sheet (Only theory)</p> <p>Issue of shares: Different modes IPO, Private Placements, Preferential, Rights, ESO, SWEAT and ESCROW account, Issue of shares at par, premium and discount, Under subscription and Over subscription of shares, forfeiture and reissue of forfeited shares, issue of shares for consideration other than cash. (Only theory)</p> <p>Issue of Debentures: types of Debentures, Issue of debentures at par, premium and discount, Issue of Debentures with consideration of Redemption, Issue of debentures for cash receivable in instalments or at a time Issue of debentures for consideration other than cash. (Only theory)</p>
2	<p><b>Redemption of Preference Shares</b></p> <p>Provision of the Companies Act for redemption of Preference Shares (Sec 55 of the Companies Act, 2013), Companies (Share and Debentures) Rules.</p> <p>Methods of Redemption of fully paid up Preference Shares as per Companies Act, 2013: The proceed of a fresh issue of shares, the capitalisation of undistributed profits and a combination of both, calculation of minimum fresh issue to provide the fund for redemption,</p> <p>(Question on entries and/or Balance Sheet)</p> <p>Note: Companies governed by Section 133 of the Companies Act, 2013 and comply with the accounting standards prescribed for them. Hence, the balance in security premium account not to be utilised for premium payable on redemption of preference shares.</p>
3	<p><b>Redemption of Debentures</b></p> <p>Introduction : Provisions of Section 71 (1) and (4) of the Companies Act, 2013, Creation and investment of DRR including The Companies (Share Capital and Debentures) Rules, 2014, the methods of writing-off discount/loss on issue of debentures; Terms of issue of debentures</p> <p>Methods of redemption of debentures: By payment in lumpsum and by payment in instalments (excluding from by purchase in open market), Conversion.</p> <p>(Question on entries. ledgers and/or Balance Sheet and /or redemption of preference shares)</p>
4	<p><b>Ascertainment and Treatment of Profit Prior to Incorporation</b></p> <p>(i) Principles for ascertainment</p> <p>Preparation of separate combined, columnar Profit and Loss A/c including different basis of allocation of expenses and income</p>

**Note: The Law and Standards in force on 1<sup>st</sup> April immediately preceding the commencement of Academic year will be applicable for ensuing Examinations**

**Reference Text :**

1. Introduction to Accountancy T.S. Grewal S. Chand and Co. (P) Ltd., New Delhi
2. Advanced Accounts Shukla and Grewal S. Chand and Co. (P) Ltd., New Delhi
3. Advanced accountancy R.L. Gupta and M. Radhaswamy S. Chand and Co. (P) Ltd., New Delhi
4. Modern Accountancy Mukerjee and Hanif Tata Mc. Grow Hill and Co. Ltd., Mumbai
5. Financial Accountancy LeslieChandWickPretece Hall of India AdinBakley (P) Ltd.

**University of Mumbai**



**Revised Syllabus  
and  
Question Paper Pattern  
of Courses of  
Bachelor of Commerce Programme  
at  
Third Year  
Semester V and VI**

**Under Choice Based Credit, Grading and  
Semester System**

*To be implemented from Academic Year 2018-2019*

***Faculty of Commerce***

**Revised Syllabus of Courses of B.Com. Programme at Semester V  
with Effect from the Academic Year 2018-2019**



**Elective Courses (EC)**

**1 A. Discipline Specific Elective (DSE) Courses**

**Group A: Advanced Accountancy**

**1. Financial Accounting and Auditing VII -  
Financial Accounting  
Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Preparation of Final Accounts of Companies	15
2	Internal Reconstruction	15
3	Buy Back of Shares	10
4	Investment Accounting (w.r.t. Accounting Standard- 13)	12
5	Ethical Behaviour and Implications for Accountants	08
<b>Total</b>		<b>60</b>



No.	Modules / Units
1	<b>Preparation of Final Accounts of Companies</b>
	<p>Relevant provisions of Companies Act related to preparation of Final Account (excluding cash flow statement)</p> <p>Preparation of financial statements as per Companies Act. (excluding cash flow statement)</p> <p>AS 1 in relation to final accounts of companies (disclosure of accounting policies)</p> <p>Adjustment for –</p> <ol style="list-style-type: none"><li>1. Closing Stock</li><li>2. Depreciation</li><li>3. Outstanding expenses and income</li><li>4. Prepaid expenses and Pre received income</li><li>5. Proposed Dividend and Unclaimed Dividend</li><li>6. Provision for Tax and Advance Tax</li><li>7. Bill of exchange ( Endorsement, Honour, Dishonour)</li><li>8. Capital Expenditure included in Revenue expenditure and vice versa eg- purchase of furniture included in purchases</li><li>9. Unrecorded Sales and Purchases</li><li>10. Good sold on sale or return basis</li><li>11. Managerial remuneration on Net Profit before tax</li><li>12. Transfer to Reserves</li><li>13. Bad debt and Provision for bad debts</li><li>14. Calls in Arrears</li><li>15. Loss by fire ( Partly and fully insured goods)</li><li>16. Goods distributed as free samples.</li><li>17. Any other adjustments as per the prevailing accounting standard.</li></ol>
2	<b>Internal Reconstruction</b>
	<p>Need for reconstruction and company law provisions</p> <p>Distinction between internal and external reconstructions.</p> <p>Methods including alteration of share capital, variation of shareholder rights, sub division, consolidation, surrender and reissue / cancellation, reduction of share capital with relevant legal provisions and accounting treatment for same.</p>
3	<b>Buy Back of Shares</b>
	<p>Company Law / Legal provisions (including related restrictions, power, transfer to capital redemption reserve account and prohibitions)</p> <p>Compliance of conditions including sources, maximum limits and debt equity ratio. Cancellation of Shares Bought back (Excluding Buy Back of minority shareholding)</p>



Sr. No.	Modules / Units
4	<b>Investment Accounting (w.r.t. Accounting Standard- 13)</b> For shares (variable income bearing securities) For debentures/Preference. shares (fixed income bearing securities) Accounting for transactions of purchase and sale of investments with ex and cum interest prices and finding cost of investment sold and carrying cost as per weighted average method (Excl. brokerage). Columnar format for investment account.
5	<b>Ethical Behaviour and Implications for Accountants</b>
	Introduction, Meaning of ethical behavior Financial Reports – What is the link between law, corporate governance, corporate social responsibility and ethics? What does the accounting profession mean by the ethical behavior? Implications of ethical values for the principles versus rule based approaches to accounting standards The principal based approach and ethics The accounting standard setting process and ethics The IFA's Code of Ethics for Professional Accountants Ethics in the accounting work environment – A research report Implications of unethical behavior for financial reports Company Codes of Ethics The increasing role of whistle – Blowing Why should student learn ethics?



**Revised Syllabus of Courses of B.Com. Programme at Semester V  
with Effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 A. Discipline Specific Elective (DSE) Courses**

**Group A: Advanced Accountancy**

**2. Financial Accounting and Auditing Paper-VIII:**

**Cost Accounting  
Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Introduction to Cost Accounting	10
2	Material Cost	10
3	Labour Cost	10
4	Overheads	10
5	Classification of Costs and Cost Sheet	10
6	Reconciliation of cost and financial accounts	10
	<b>Total</b>	<b>60</b>



Sr. No.	Modules / Units
1	<b>Introduction to Cost Accounting</b> (a) Objectives and scope of Cost Accounting (b) Cost centres and Cost units (c) Cost classification for stock valuation, Profit measurement, Decision making and control (d) Coding systems (e) Elements of Cost (f) Cost behaviour pattern, Separating the components of semi- variable costs
2	<b>Material Cost</b> (i) Procurement procedures—Store procedures and documentation in respect of receipts and issue of stock, Stock verification (ii) Inventory control —Techniques of fixing of minimum, maximum and reorder levels, Economic Order Quantity, ABC classification; Stocktaking and perpetual inventory (iii) Inventory accounting <b>Note-</b> Simple practical problems based on Calculation of EOQ, Raw Material Turnover ratio, Preparation of stock ledger and Valuation of Inventories, based on FIFO and Weighted average cost.
3	<b>Labour Cost</b> (i) Attendance and payroll procedures, Overview of statutory requirements, Overtime, Idle time and Incentives (ii) Labour turnover (iii) Utilisation of labour, Direct and indirect labour, Charging of labour cost, Identifying labour hours with work orders or batches or capital jobs (iv) Efficiency rating procedures (v) Remuneration systems and incentive schemes. <b>Note-</b> Simple practical problems based on Preparation of labour cost statement Remuneration and incentive systems based on Piece work plan, Haley Premium Plan, Rowan system, Gantt's Task
4	<b>Overheads</b> Functional analysis — Factory, Administration, Selling and Distribution Behavioural analysis — Fixed, Variable, Semi-variable cost <b>Note-</b> Simple practical problems on Departmentalization and apportionment of primary overheads, Computation of overhead rates including Machine overhead rates Basic concepts of treatment of over/under absorption of overheads- Direct Labour method and Prime Cost method
5	<b>Classification of Costs and Cost Sheet</b> Classification of costs, Cost of Sales, Cost Centre, Cost Unit, Profit Centre and Investment Centre Cost Sheet, Total Costs and Unit Costs, Different Costs for different purpose <b>Note-</b> Simple practical problems on preparation of cost sheet
6	<b>Reconciliation of cost and financial accounts</b> Practical problems based on Reconciliation of cost and Financial accounts.

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of Arts & Commerce, Pacha.  
**Faculty of Commerce, University of Mumbai**

  
H/C **PRINCIPAL**  
SHRI M. H. KHAPANE COLLEGE OF ARTS & CC  
A/P Raypatan, Tal:- Rajapur, C

**Revised Syllabus of Courses of B.Com. Programme at Semester III  
with Effect from the Academic Year 2017-2018**

**Elective Courses (EC)  
Discipline Specific Elective (DSE) Courses**

**1Ab. Financial Accounting and Auditing VI – Auditing**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Introduction to Auditing	10
2	Audit Planning, Procedures and Documentation	10
3	Auditing Techniques and Internal Audit Introduction	15
4	Auditing Techniques : Vouching & Verification	10
	<b>Total</b>	<b>45</b>



Sr. No.	Modules / Units
1	<b>Introduction to Auditing</b>
	<p>A. Basics – Financial Statements, Users of Information, Definition of Auditing, Objectives of Auditing, Inherent limitations of Audit, Difference between Accounting and Auditing, Investigation and Auditing.</p> <p>B. Errors &amp; Frauds – Definitions, Reasons and Circumstances, Types of Error, Types of frauds, Risk of fraud and Error in Audit, Auditors Duties and Responsibilities in case of fraud.</p> <p>C. Principles of Audit, Materiality, True and Fair view</p> <p>D. Types of Audit – Meaning, Advantages, Disadvantages of Balance sheet Audit, Interim Audit, Continuous Audit, Concurrent Audit and Annual Audit, Statutory Audit</p>
2	<b>Audit Planning, Procedures and Documentation</b>
	<p>A. Audit Planning – Meaning, Objectives, Factors to be considered, Sources of obtaining information, Discussion with Client, Overall Audit Approach</p> <p>B. Audit Program – Meaning, Factors, Advantages and Disadvantages, Overcoming Disadvantages, Methods of Work, Instruction before commencing Work, Overall Audit Approach.</p> <p>C. Audit Working Papers – Meaning, importance, Factors determining Form and Contents, Main Functions / Importance, Features, Contents of Permanent Audit File, Temporary Audit File, Ownership, Custody, Access of Other Parties to Audit Working Papers, Auditors Lien on Working Papers, Auditors Lien on Client's Books.</p>
3	<b>Auditing Techniques and Internal Audit Introduction</b>
	<p>A. Test Check – Test Checking Vs Routing Checking, test Check meaning, features, factors to be considered, when Test Checks can be used, advantages, disadvantages, precautions.</p> <p>B. Audit Sampling – Audit Sampling, meaning, purpose, factors in determining sample size – Sampling Risk, Tolerable Error and expected error, methods of selecting Sample Items Evaluation of Sample Results auditors Liability in conducting audit based on Sample</p> <p>C. Internal Control – Meaning and purpose, review of internal control, advantages, auditors duties, review of internal control, Inherent Limitations of Internal control, internal control samples for sales and debtors, purchases and creditors, wages and salaries. Internal Checks Vs Internal Control, Internal Checks Vs Test Checks.</p> <p>D. Internal Audit : Meaning, basic principles of establishing Internal audit, objectives, evaluation of internal Audit by statutory auditor, usefulness of Internal Audit, Internal Audit Vs External Audit, Internal Checks Vs Internal Audit</p>

**Revised Syllabus of Courses of B.Com. Programme at Semester IV  
with Effect from the Academic Year 2017-2018**



**Elective Courses (EC)  
Discipline Specific Elective (DSE) Courses**

**1Aa. Accountancy and Financial Management IV**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Introduction to Company Accounts	15
2	Redemption of Preference Shares	15
3	Redemption of Debentures	15
4	Ascertainment and Treatment of Profit Prior to Incorporation	15
	<b>Total</b>	<b>60</b>

Sr. No.	Modules / Units
1	<p><b>Introduction to Company Accounts</b></p> <p>Introduction of basic terms: Types of companies, nature and formation of companies, Shares, Debentures, Share Capital, Reserves and surplus, types of assets and liabilities, dividend, format of Balance Sheet (Only theory)</p> <p>Issue of shares: Different modes IPO, Private Placements, Preferential, Rights, ESO, SWEAT and ESCROW account, Issue of shares at par, premium and discount, Under subscription and Over subscription of shares, forfeiture and reissue of forfeited shares, issue of shares for consideration other than cash. (Only theory)</p> <p>Issue of Debentures: types of Debentures, Issue of debentures at par, premium and discount, Issue of Debentures with consideration of Redemption, Issue of debentures for cash receivable in instalments or at a time Issue of debentures for consideration other than cash. (Only theory)</p>
2	<p><b>Redemption of Preference Shares</b></p> <p>Provision of the Companies Act for redemption of Preference Shares (Sec 55 of the Companies Act, 2013), Companies (Share and Debentures) Rules.</p> <p>Methods of Redemption of fully paid up Preference Shares as per Companies Act, 2013: The proceed of a fresh issue of shares, the capitalisation of undistributed profits and a combination of both, calculation of minimum fresh issue to provide the fund for redemption,</p> <p>(Question on entries and/or Balance Sheet)</p> <p>Note: Companies governed by Section 133 of the Companies Act, 2013 and comply with the accounting standards prescribed for them. Hence, the balance in security premium account not to be utilised for premium payable on redemption of preference shares.</p>
3	<p><b>Redemption of Debentures</b></p> <p>Introduction : Provisions of Section 71 (1) and (4) of the Companies Act, 2013, Creation and investment of DRR including The Companies (Share Capital and Debentures) Rules, 2014, the methods of writing-off discount/loss on issue of debentures; Terms of issue of debentures</p> <p>Methods of redemption of debentures: By payment in lumpsum and by payment in instalments (excluding from by purchase in open market), Conversion.</p> <p>(Question on entries. ledgers and/or Balance Sheet and /or redemption of preference shares)</p>
4	<p><b>Ascertainment and Treatment of Profit Prior to Incorporation</b></p> <p>(i) Principles for ascertainment</p> <p>Preparation of separate combined, columnar Profit and Loss A/c including different basis of allocation of expenses and income</p>

**Note: The Law and Standards in force on 1<sup>st</sup> April immediately preceding the commencement of Academic year will be applicable for ensuing Examinations**

**Reference Text :**

1. Introduction to Accountancy T.S. Grewal S. Chand and Co. (P) Ltd., New Delhi
2. Advanced Accounts Shukla and Grewal S. Chand and Co. (P) Ltd., New Delhi
3. Advanced accountancy R.L. Gupta and M. Radhaswamy S. Chand and Co. (P) Ltd., New Delhi
4. Modern Accountancy Mukerjee and Hanif Tata Mc. Grow Hill and Co. Ltd., Mumbai
5. Financial Accountancy Lesile Chand Wichk Pretice Hall of India Adin Bakley (P) Ltd.

**Faculty of Commerce, University of Mumbai**

## Question Paper Pattern (Theoretical Courses)



Maximum Marks: 100

Questions to be set: 06

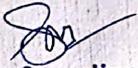
Duration: 03 Hrs.

All Questions are Compulsory Carrying 15 Marks each.

Question No	Particular	Marks
Q-1	Objective Questions K) Sub Questions to be asked 12 and to be answered any 10 L) Sub Questions to be asked 12 and to be answered any 10 (*Multiple choice / True or False / Match the columns/Fill in the blanks)	20 Marks
Q-2	Full Length Question	15 Marks
OR		15 Marks
Q-2	Full Length Question	15 Marks
Q-3	Full Length Question	15 Marks
OR		15 Marks
Q-3	Full Length Question	15 Marks
Q-4	Full Length Question	15 Marks
OR		15 Marks
Q-4	Full Length Question	15 Marks
Q-5	Full Length Question	15 Marks
OR		15 Marks
Q-5	Full Length Question	15 Marks
Q-6	K) Theory questions L) Theory questions	10 Marks 10 Marks
OR		20 Marks
Q-6	Short Notes To be asked 06 To be answered 04	

**Note:**

Theory question of 15 marks may be divided into two sub questions of 7/8 and 10/5Marks.

  
IQAC - Coordinator

Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.

  
PRINCIPAL

Faculty of Commerce, University of Mumbai

69/1/P/8/8/KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P. Pachal, Tal. Bhiwandi Dist. Bhiwandi



**Revised Syllabus of Courses of B.Com. Programme at Semester V  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 B. Discipline Related Elective (DRE) Courses**

**3. Commerce - V  
Marketing**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Introduction to Marketing	12
2	Marketing Decisions I	11
3	Marketing Decisions	11
4	Key Marketing Dimensions	11
<b>Total</b>		<b>45</b>

Sr. No.	Modules / Units
1	<p><b>Introduction to Marketing</b></p> <ul style="list-style-type: none"> <li>• Marketing, Concept, Features, Importance, Functions, Evolution, Strategic v/s Traditional Marketing</li> <li>• Marketing Research - Concept, Features, Process Marketing Information System-Concept, Components Data Mining- Concept, Importance</li> <li>• Consumer Behaviour- Concept, Factors influencing Consumer Behaviour Market Segmentation- Concept, Benefits, Bases of market segmentation Customer Relationship Management- Concept, Techniques Market Targeting- Concept, Five patterns of Target market Selection</li> </ul>
2	<p><b>Marketing Decisions</b></p> <ul style="list-style-type: none"> <li>• Marketing Mix- Concept, Product- Product Decision Areas Product Life Cycle- Concept, Managing stages of PLC Branding- Concept, Components Brand Equity- Concept, Factors influencing Brand Equity</li> <li>• Packaging- Concept, Essentials of a good package Product Positioning- Concept, Strategies of Product Positioning Service Positioning- Importance &amp; Challenges</li> <li>• Pricing- Concept, Objectives, Factors influencing Pricing, Pricing Strategies</li> </ul>
3	<p><b>Marketing Decisions</b></p> <ul style="list-style-type: none"> <li>• Physical Distribution- Concept, Factors influencing Physical Distribution, Marketing Channels (Traditional &amp; Contemporary Channels) Supply Chain Management-Concept, Components of SCM</li> <li>• Promotion- Concept, Importance, Elements of Promotion mix Integrated Marketing Communication (IMC)- Concept, Scope, Importance</li> <li>• Sales Management- Concept, Components, Emerging trends in selling Personal Selling- Concept, Process of personal selling, Skill Sets required for Effective Selling</li> </ul>
4	<p><b>Key Marketing Dimensions</b></p> <ul style="list-style-type: none"> <li>• Marketing Ethics: Concept, Unethical practices in marketing, General role of consumer organizations Competitive Strategies for Market Leader, Market Challenger, Market Follower and Market Nicher Marketing Ethics:</li> <li>• Rural Marketing- Concept, Features of Indian Rural Market, Strategies for Effective Rural Marketing Digital Marketing-Concept, trends in Digital Marketing Green Marketing- concept, importance</li> <li>• Challenges faced by Marketing Managers in 21st Century Careers in Marketing – Skill sets required for effective marketing Factors contributing to Success of brands in India with suitable examples, Reasons for failure of brands in India with suitable examples.</li> </ul>

*Signature*

**IQAC - Coordinator**

Shri. M. H. Khapane College of  
Arts & Commerce, Pachal.



**Faculty of Commerce, University of Mumbai**

*Signature*  
**PRINCIPAL**

SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COMMERCE, PACHAL  
V.P. Raypatan, Tal. Rajapur, Dist. Ratnagiri.





**Revised Syllabus of Courses of B.Com. Programme at Semester VI  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 B. Discipline Related Elective (DRE) Courses**

**3. Commerce-VI**

**Human Resource Management**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
01	Human Resource Management	12
02	Human Resource Development	11
03	Human Relations	11
04	Trends In Human Resource Management	11
<b>Total</b>		<b>45</b>



Sr. No.	Modules / Units
1	<p><b>Human Resource Management</b></p> <ul style="list-style-type: none"> <li>• Human Resource Management – Concept, Functions, Importance, Traditional v/s Strategic Human Resource Management</li> <li>• Human Resource Planning- Concept Steps in Human Resource Planning Job Analysis-Concept, Components, Job design- Concept, Techniques</li> <li>• Recruitment- Concept, Sources of Recruitment</li> <li>• Selection - Concept , process , Techniques of E,selection,</li> </ul>
2	<p><b>Human Resource Development</b></p> <ul style="list-style-type: none"> <li>• Human Resource Development- Concept, functions Training- Concept, Process of identifying training and development needs, Methods of Training &amp; Development (Apprenticeship, understudy, job rotation, vestibule training, case study, role playing, sensitivity training, In, basket, management games)</li> <li>• Evaluating training effectiveness- Concept, Methods</li> <li>• Performance Appraisal- Concept, Benefits, Limitations, Methods</li> <li>• Potential Appraisal-Concept, Importance</li> <li>• Career Planning- Concept, Importance</li> <li>• Succession Planning- Concept, Need</li> <li>• Mentoring- Concept, Importance</li> <li>• Counseling- Concept, Techniques.</li> </ul>
3	<p><b>Human Relations</b></p> <ul style="list-style-type: none"> <li>• Human Relations- Concept, Significance</li> <li>• Leadership –Concept, Transactional &amp; Transformational Leadership</li> <li>• Motivation- Concept, Theories of Motivation, (Maslow's Need Hierarchy Theory, Vroom's Expectancy Theory, McGregor's Theory X and Theory Y, Pink's Theory of Motivation)</li> <li>• Employees Morale- Concept, Factors affecting Morale, Measurement of Employees Morale Emotional Quotient and Spiritual Quotient- Concept, Factors affecting EQ &amp; SQ</li> <li>• Employee Grievance- Causes, Procedure for Grievance redressal</li> <li>• Employee welfare measures and Healthy &amp; Safety Measures.</li> </ul>
4	<p><b>Trends in Human Resource Management</b></p> <ul style="list-style-type: none"> <li>• HR in changing environment: Competencies- concept, classification Learning organizations- Concept, Creating an innovative organization, Innovation culture- Concept, Need, Managerial role.</li> <li>• Trends in Human Resource Management,: Employee Engagement- Concept, Types Human resource Information System (HRIS) – Concept, Importance, Changing patterns of employment.</li> <li>• Challenges in Human Resource Management: Employee Empowerment, Workforce Diversity, Attrition, Downsizing, Employee Absenteeism, Work life Balance, Sexual Harassment at work place, Domestic and International HR Practices, Millennial (Gen Y) Competency Mapping</li> </ul>

*[Signature]*

**IQAC - Coordinator**

**Faculty of Commerce, University of Mumbai**



*[Signature]*  
**PRINCIPAL**

MANCAMPUS BOKHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Baywade Tal- Baramati Dist- Raharshi

Dr. H. Khatane College of Arts & Commerce, Pachal.

**Revised Syllabus of Courses of B.Com. Programme at Semester VI  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 A. Discipline Specific Elective (DSE) Courses**

**Group A: Advanced Accountancy**

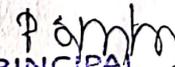
**1. Financial Accounting and Auditing Paper-IX:  
Financial Accounting**

**Modules at a Glance**

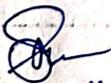
Sr. No.	Modules	No. of Lectures
1	AS – 14 - Amalgamation, Absorption & External Reconstruction	15
2	Accounting of Transactions of Foreign Currency	15
3	Liquidation of Companies	10
4	Underwriting of Shares & Debentures	10
5	Accounting for Limited Liability Partnership	10
	<b>Total</b>	<b>60</b>

  
**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.



  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

Sr. No.	Modules / Units
1	<b>AS-14 - Amalgamation, Absorption &amp; External Reconstruction (excluding inter-company holdings)</b> In the nature of merger and purchase with corresponding accounting treatments of pooling of interests and purchase method respectively. Meaning and Computation of purchase consideration. Problems based on purchase method only.
2	<b>Accounting of Transactions of Foreign Currency</b> In relation to purchase and sale of goods, services and assets and loan and credit transactions. Computation and treatment of exchange rate differences
3	<b>Liquidation of Companies</b> Introduction, Underwriting, Underwriting Commission Provision of Companies Act with respect to Payment of underwriting commission Underwriters, Sub-Underwriters, Brokers and Manager to issues Types of underwriting, Abatement Clause Marked, Unmarked and Firm-underwriting applications, Liability of the underwriters in respect of underwriting contract Practical problems
4	<b>Underwriting of Shares &amp; Debentures</b> Meaning of liquidation or winding up Preferential payments Overriding preferential payments Preparation of statement of affairs, deficit / surplus account Liquidator's final statement of account
5	<b>Accounting for Limited Liability Partnership</b> Statutory Provisions Conversion of partnership firm into LLP Final Accounts

  
**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
**PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHAL  
 -/P Raypatan, Tal- Raypatan, Dist- Ratnagiri

**Revised Syllabus of Courses of B.Com. Programme at Semester VI  
with effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 A. Discipline Specific Elective (DSE) Courses**

**Group A: Advanced Accountancy**

**2. Financial Accounting and Auditing Paper-X:  
Cost Accounting**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Cost Control Accounts	10
2	Contract Costing	10
3	Process Costing	10
4	Introduction to Marginal Costing	10
5	Introduction to Standard Costing	10
6	Some Emerging concepts of Cost accounting	10
	<b>Total</b>	<b>60</b>



**IQAC - Coordinator**

Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.



**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL  
A/P. Raypatan, Tal- Rajapur, Dist- Ratnagiri

**Faculty of Commerce, University of Mumbai**

80 | Page

Sr. No.	Modules / Units
1	<b>Cost Control Accounts</b> Advantages and Disadvantages Cost Control Accounts, Principal Accounts, Subsidiary Accounts to be maintained Note- Simple practical problems on preparation of cost control accounts
2	<b>Contract Costing</b> Progress payments, Retention money, Contract accounts, Accounting for material, Accounting for Tax deducted at source by the contractee, Accounting for plant used in a contract, treatment of profit on incomplete contracts, Contract profit and Balance sheet entries. Excluding Escalation clause Note- Simple practical problems
3	<b>Process Costing</b> Process loss, Abnormal Gains and Losses, Joint products and by-products. Excluding Equivalent units, Inter-process profit Note- Simple Practical problems Process Costing and joint and by-products
4	<b>Introduction to Marginal Costing</b> Marginal costing meaning, applications, advantages, limitations Contribution, Breakeven analysis, Margin of safety and profit volume graph. Note-Simple Practical problems based on Marginal Costing excluding decision making
5	<b>Introduction to Standard Costing</b> Various types of standards, Setting of standards, Basic concepts of Material and Labour variance analysis. Note-Simple Practical problems based on Material and labour variances excluding sub-variances
6	<b>Some Emerging concepts of Cost accounting</b> Target Costing Life cycle Costing Benchmarking ABC Costing Note- No practical problems

  
**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
**PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PAC  
 A/P Raypatan, Tal- Rajapur, Dist- Ra



**Revised Syllabus of Courses of B.Com. Programme at Semester V  
with Effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 A. Discipline Specific Elective (DSE) Courses**

**Group A: Advanced Accountancy**

**1. Financial Accounting and Auditing VII -**

**Financial Accounting**

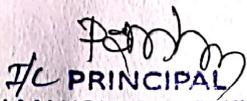
**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Preparation of Final Accounts of Companies	15
2	Internal Reconstruction	15
3	Buy Back of Shares	10
4	Investment Accounting (w.r.t. Accounting Standard- 13)	12
5	Ethical Behaviour and Implications for Accountants	08
	<b>Total</b>	<b>60</b>

Sr. No.	Modules / Units
1	<p><b>Preparation of Final Accounts of Companies</b></p> <p>Relevant provisions of Companies Act related to preparation of Final Account (excluding cash flow statement)</p> <p>Preparation of financial statements as per Companies Act. (excluding cash flow statement)</p> <p>AS 1 in relation to final accounts of companies (disclosure of accounting policies)</p> <p>Adjustment for –</p> <ol style="list-style-type: none"> <li>1. Closing Stock</li> <li>2. Depreciation</li> <li>3. Outstanding expenses and income</li> <li>4. Prepaid expenses and Pre received income</li> <li>5. Proposed Dividend and Unclaimed Dividend</li> <li>6. Provision for Tax and Advance Tax</li> <li>7. Bill of exchange ( Endorsement, Honour, Dishonour)</li> <li>8. Capital Expenditure included in Revenue expenditure and vice versa eg- purchase of furniture included in purchases</li> <li>9. Unrecorded Sales and Purchases</li> <li>10. Good sold on sale or return basis</li> <li>11. Managerial remuneration on Net Profit before tax</li> <li>12. Transfer to Reserves</li> <li>13. Bad debt and Provision for bad debts</li> <li>14. Calls in Arrears</li> <li>15. Loss by fire ( Partly and fully insured goods)</li> <li>16. Goods distributed as free samples.</li> <li>17. Any other adjustments as per the prevailing accounting standard.</li> </ol>
2	<p><b>Internal Reconstruction</b></p> <p>Need for reconstruction and company law provisions</p> <p>Distinction between internal and external reconstructions.</p> <p>Methods including alteration of share capital, variation of shareholder rights, sub division, consolidation, surrender and reissue / cancellation, reduction of share capital with relevant legal provisions and accounting treatment for same.</p>
3	<p><b>Buy Back of Shares</b></p> <p>Company Law / Legal provisions (including related restrictions, power, transfer to capital redemption reserve account and prohibitions)</p> <p>Compliance of conditions including sources, maximum limits and debt equity ratio. Cancellation of Shares Bought back(Excluding Buy Back of minority shareholding)</p>

  
**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



  
**PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHAL  
 A/P. Raypatan, Tal- Rajapur, Dist- Ratn.

Sr. No.	Modules / Units
4	Investment Accounting (w.r.t. Accounting Standard- 13)
	<p>For shares (variable income bearing securities)            For debentures/Preference. shares (fixed income bearing securities)            Accounting for transactions of purchase and sale of investments with ex and cum interest prices and finding cost of investment sold and carrying cost as per weighted average method (Excl. brokerage).            Columnar format for investment account.</p>
5	Ethical Behaviour and Implications for Accountants
	<p>Introduction, Meaning of ethical behavior            Financial Reports – What is the link between law, corporate governance, corporate social responsibility and ethics?            What does the accounting profession mean by the ethical behavior?            Implications of ethical values for the principles versus rule based approaches to accounting standards            The principal based approach and ethics            The accounting standard setting process and ethics            The IFAC Code of Ethics for Professional Accountants            Ethics in the accounting work environment – A research report            Implications of unethical behavior for financial reports            Company Codes of Ethics            The increasing role of whistle – Blowing            Why should student learn ethics?</p>

*[Signature]*

**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachal.



*[Signature]*  
**PRINCIPAL**

**SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHAL  
 A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri**



**Revised Syllabus of Courses of B.Com. Programme at Semester V  
with Effect from the Academic Year 2018-2019**

**Elective Courses (EC)**

**1 A. Discipline Specific Elective (DSE) Courses**

**Group A: Advanced Accountancy**

**2. Financial Accounting and Auditing Paper-VIII:**

**Cost Accounting**

**Modules at a Glance**

Sr. No.	Modules	No. of Lectures
1	Introduction to Cost Accounting	10
2	Material Cost	10
3	Labour Cost	10
4	Overheads	10
5	Classification of Costs and Cost Sheet	10
6	Reconciliation of cost and financial accounts	10
	<b>Total</b>	<b>60</b>



Sr. No.	Modules / Units
1	<p><b>Introduction to Cost Accounting</b></p> <p>(a) Objectives and scope of Cost Accounting            (b) Cost centres and Cost units            (c) Cost classification for stock valuation, Profit measurement, Decision making and control            (d) Coding systems            (e) Elements of Cost            (f) Cost behaviour pattern, Separating the components of semi- variable costs</p>
2	<p><b>Material Cost</b></p> <p>(i) Procurement procedures—Store procedures and documentation in respect of receipts and issue of stock, Stock verification            (ii) Inventory control —Techniques of fixing of minimum, maximum and reorder levels, Economic Order Quantity, ABC classification; Stocktaking and perpetual inventory            (iii) Inventory accounting  <b>Note-</b> Simple practical problems based on            Calculation of EOQ, Raw Material Turnover ratio, Preparation of stock ledger and Valuation of Inventories, based on FIFO and Weighted average cost.</p>
3	<p><b>Labour Cost</b></p> <p>(i) Attendance and payroll procedures, Overview of statutory requirements, Overtime, Idle time and Incentives            (ii) Labour turnover            (iii) Utilisation of labour, Direct and indirect labour, Charging of labour cost, Identifying labour hours with work orders or batches or capital jobs            (iv) Efficiency rating procedures            (v) Remuneration systems and incentive schemes.  <b>Note-</b> Simple practical problems based on            Preparation of labour cost statement Remuneration and incentive systems based on Piece work plan, Haley Premium Plan, Rowan system, Gantt's Task</p>
4	<p><b>Overheads</b></p> <p>Functional analysis — Factory, Administration, Selling and Distribution            Behavioural analysis — Fixed, Variable, Semi-variable cost  <b>Note-</b> Simple practical problems on            Departmentalization and apportionment of primary overheads,            Computation of overhead rates including Machine overhead rates            Basic concepts of treatment of over/under absorption of overheads- Direct Labour method and Prime Cost method</p>
5	<p><b>Classification of Costs and Cost Sheet</b></p> <p>Classification of costs, Cost of Sales, Cost Centre, Cost Unit, Profit Centre and Investment Centre            Cost Sheet, Total Costs and Unit Costs, Different Costs for different purpose  <b>Note-</b> Simple practical problems on preparation of cost sheet</p>
6	<p><b>Reconciliation of cost and financial accounts</b></p> <p>Practical problems based on Reconciliation of cost and Financial accounts.</p>

*S.M.*  
**IQAC - Coordinator**  
 Shri- M. H. Khapane College of  
 Arts & Commerce, Pachi



**Faculty of Commerce, University of Mumbai**

*F.M.*  
**H.C. PRINCIPAL**  
 SHRI MANOHAR HARI KHAPANE  
 COLLEGE OF ARTS & COM. PACHA  
 A/P Raypatan, Tal- Rajapur, Dist- Ratnagiri

**Q. 1.3.1. Institution Integrates Cross cutting Issues Relevant To 1. Professional Ethics . 2. Gender, 3. Human Values ,4. Environment and Sustainability in to the Curriculum .**

Seml.	Q. 1.3.1.	F.C. -1	F.C. -2	Marathi	Hindi	History	Eng.	Eco	Comm.	Maths& stat.	C. S.	B.C.	Total
Seml.1	1. Professional Ethics	0/5	0	Pe-05/17	Pe-06/18	pe-0/4	Pe-03/7	Pe-0/4	Pe-01/4	Pe-0/14	pe-0/21	pe-1/4	17
	2. Gender	G-03/15	0	G-2/17	G-2/18	G-0/4	G-0/7	G-0/4	G-1/4	G-0/4	G-0/21	G-1/4	9
	3. Human Values	hv-5/5	0	hv-10/17	hv-8/18	hv-0/4	hv-2/7	hv-0/4	hv-0/4	hv-0/4	hv-4/21	hv-0/4	29
	4. Enviroment & Sustalnability	ES-1/5	0	ES-0/17	ES-1/18	ES-0/4	ES-1/7	ES-0/4	ES-4/4	ES-0/4	ES-0/21	ES-0/4	7
	5. Any Other if any	AO-0/5	0	AO-0/17	AO-1/18	AO-0/4	AO-0/7	AO-0/4	AO-0/4	AO-0/4	AO-0/21	AO-0/4	1
Seml.2	1. Professional Ethics	PE-0/5	0	PE-5/30	PE-3/9	PE-0/4	PE-2/7	PE-0/4	PE-0/4	PE-0/4	PE-0/21	PE-0/4	10
	2. Gender	G-1/5	0	G-7/30	G-1/9	G-1/4	G-0/7	G-0/4	G-0/4	G-0/4	G-0/21	G-0/4	10
	3. Human Values	HV-5/5	0	HV-18/30	HV-2/9	HV-0/4	HV-0/7	HV-0/4	HV-0/4	HV-0/4	HV-0/21	HV-0/4	25
	4. Enviroment & Sustainability	ES-2/5	0	ES-0/30	EV-1/9	ES-0/4	ES-2/7	ES-0/4	ES-0/4	ES-0/4	ES-0/21	ES-0/4	5
	5. Any Other if any	AO-1/5	0	AO-1/30	AO-2/9	0	AO-0/4	AO-0/4	AO-0/4	AO-0/4	AO-0/21	AO-0/4	4
Seml.3	1. Professional Ethics	0	PE-0/4	PE-0/6	PE-1/23	PE-1/8	PE-0/8	PE-0/4	PE-0/4	0	0	0	2
	2. Gender	0	G-0/4	G-2/6	G-3/23	G-0/8	G-1/8	G-0/4	G-0/4	0	0	0	6
	3. Human Values	0	Hv-1/4	Hv-2/6	Hv-11/23	Hv-1/8	Hv-7/8	Hv-0/4	Hv-0/4	0	0	0	22
	4. Enviroment & Sustainability	0	ES-1/4	ES-2/6	ES-2/23	ES-0/8	ES-0/8	ES-1/4	ES-0/4	0	0	0	6
	5. Any Other if any	0	AO-0/4	AO-0/6	AO-1/23	AO-0/8	AO-0/8	AO-0/4	AO-0/4	0	0	0	1
semi. 4	1. Professional Ethics	0	PE-0/4	PE-0/14	PE-3/16	PE-0/8	PE-0/8	PE-0/4	PE-0/4	0	0	0	3
	2. Gender	0	G-0/4	G-10/14	G-3/16	G-0/8	G-4/8	G-0/4	G-0/4	0	0	0	17
	3. Human Values	0	HV-0/4	HV-10/14	HV-2/16	HV-0/8	HV-4/8	HV-0/4	HV-0/4	0	0	0	16
	4. Enviroment & Sustalnability	0	ES-1/4	ES-10/14	ES-0/16	ES-0/8	ES-0/8	ES-0/4	ES-0/4	0	0	0	11
	5. Any Other if any	0	Ao-0/4	Ao-2/14	Ao-3/16	Ao-0/8	Ao-0/8	Ao-0/4	Ao-0/4	0	0	0	5
semi.5	1. Professional Ethics	0	0	PE 1/22	PE 5/53	PE 0/48	PE 0	Ao-0/5	PE 0/4	0	0	0	6
	2. Gender	0	0	G 0/22	G 2/53	G 4/48	0	Ao-0/6	G 0/4	0	0	0	6
	3. Human Values	0	0	HV 15/22	HV 10/53	HV 4/48	0	Ao-0/7	HV 0/4	0	0	0	29
	4. Enviroment & Sustainability	0	0	ES 0/22	ES 3/53	ES 0/48	0	ES 0/4	ES 0/4	0	0	0	3
	5. Any Other if any	0	0	AO 8/22	AO 3/53	AO 0/48	0	AO 0/4	AO 0/4	0	0	0	11
Seml.6	1. Professional Ethics	0	0	PE 5/22	PE 7/51	PE 0/48	0	AO 0/5	PE 0/4	0	0	0	12
	2. Gender	0	0	G 0/22	G 4/51	G 0/48	0	AO 0/6	G 0/4	0	0	0	4
	3. Human Values	0	0	HV 15/22	HV 6/51	HV 0/48	0	AO 0/7	HV 2/4	0	0	0	23
	4. Enviroment & Sustainability	0	0	ES 0/22	ES 6/51	ES 0/48	0	ES 0/4	ES 0/4	0	0	0	6
	5. Any Other if any	0	0	AO 8/22	AO 2/52	AO 0/48	0	AO 0/4	AO 0/4	0	0	0	10

**IQAC - Coordinator**  
Shri- M. H. Khapane College of  
Arts & Commerce, Pachal.



**P. M. Lushum**  
**PRINCIPAL**  
SHRI MANOHAR HARI KHAPANE  
COLLEGE OF ARTS & COM. PACHAL